



**Town of Amherst
Committee of the Whole**

Date: **Tuesday, February 20, 2018**
Time: **4:00 pm**
Location: **Council Chambers, Town Hall**

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1.2 Approval of Minutes	
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2. Presentations	
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3. In Camera	
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3.3 MGA 22(2)(a) Municipal Property	
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5.1	CJSMA Draft Budget 2018-19 - HERRETT	27 - 36
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**Amherst Town Council
Committee of the Whole
Minutes**

Date: January 15, 2018
Time: 4:00 pm
Location: Council Chambers, Town Hall

Members Present Mayor David Kogon
Deputy Mayor Sheila Christie
Councillor Jason Blanch
Councillor Vince Byrne
Councillor Darrell Jones
Councillor Wayne MacKenzie
Councillor Terry Rhindress

Staff Present Jason MacDonald, Deputy CAO Operations
Vince Arbing, Treasurer
Bill Schurman, Director Recreation
Greg Jones, Fire Chief
Rebecca Purdy, Executive Assistant
Natalie LeBlanc, Executive Assistant
Tom McCoag, Corporate Communications Officer
Kim Jones, HR Coordinator
Andrew Fisher, Manager of Planning and Strategic Initiatives

1. Call to Order

Mayor Kogon called the meeting to order at 4:00 PM.

1.1 Approval of Agenda (7145)

Moved By Councillor MacKenzie

Seconded By Councillor Byrne

To approve the agenda with additions 3.6 Community Solar Program Presentation, 4.5 Electric Car Station update and 4.6 Active Transportation Plan update.

MOTION CARRIED

1.2 Approval of Minutes - December 18, 2017 (7219)

Moved By Councillor Rhindress

Seconded By Deputy Mayor Christie

To approve the minutes of the December 18, 2017 Committee of the Whole meeting.

MOTION CARRIED

2. In-Camera

Moved by Councillor Byrne

Seconded by Councillor Jones

To go In Camera.

MOTION CARRIED

3. Council Direction Requests

3.1 Tax Sale Properties - Public Auction by Tender (7191)

Moved By Councillor Blanch

Seconded By Councillor Byrne

That Council authorize staff to call for tenders for the following three properties that did not sell at our recent tax sale: 3 Fullerton Street, 26 Park Street, and 23 1/2 West Pleasant Street.

MOTION CARRIED

3.2 Tender - Design East Pleasant Street (7197)

Moved By Councillor Rhindress

Seconded By Councillor MacKenzie

That the award of the engineering design services to EXP Consulting Engineering Services of Halifax for the East Pleasant Street reconstruction project in the amount of \$25,440 plus HST be referred to the January 22, 2018 meeting of Amherst Town Council for consideration and approval.

MOTION CARRIED

3.3 February Meeting Date (7198)

Moved By Councillor Jones

Seconded By Councillor Blanch

That the regular Committee of the Whole meeting scheduled for Monday, February 19 be changed to Tuesday, February 20 due to the Nova Scotia Heritage Day holiday on February 19.

MOTION CARRIED

3.4 Bordertown Biker Bash - Request to Make a Presentation (7188)

Moved By Councillor Rhindress

Seconded By Deputy Mayor Christie

That Council authorize the CAO to contact and invite representatives of the Bordertown Biker Bash to the February 20, 2018 Committee of the Whole.

MOTION CARRIED

3.5 Community Support Grants (7210) – Deferred

3.6 Community Solar Program Presentation

Moved By Councillor Blanch

Seconded By Councillor Jones

To direct staff to contact Solar NS and invite them to a Committee of the Whole meeting to give a presentation.

MOTION CARRIED

Nay Vote Councillor Rhindress

4. Information Items

4.1 Building Permit Analysis (5647)

Information item; no action required or direction given.

4.2 Wellfield Protection Strategy (4498)

Information item; no action required or direction given. It was noted that the next Wellfield Advisory Committee meeting is scheduled for February 8, 2018.

4.3 3rd Quarter Procurement Report (7189)

Information item; no action required or direction given.

4.4 Mobility Scooters and Motorized Wheelchairs (6714)

Moved By Councillor Jones

Seconded By Councillor Rhindress

That staff be directed to write a letter to the MLA expressing the Town's concerns with mobility scooters and motorized wheelchairs, and further that the Town hold an open house with regards to this and the Active Transportation Plan.

MOTION CARRIED

4.5 Electric Car Charging Station Update (6876)

Council discussed having an official opening once it is ready for use.

4.6 Active Transportation Plan Update (5023)

Deputy CAO indicated his intention is to have update for the 20180122 COW meeting.

5. Monthly Reports

5.1 Corporate Services (7192)

Information item; no direction given or action required.

5.2 Operations (7193)

Information item; no direction given or action required.

5.3 Police Services (7194)

Information item; no direction given or action required.

5.4 Recreation (7195)

Information item; no direction given or action required.

5.5 Fire Services (7196)

Information item; no direction given or action required.

6. Adjournment

**Moved By Councillor MacKenzie
Seconded By Deputy Mayor Christie
To adjourn the meeting at 6:00 PM.**

MOTION CARRIED

Gregory D. Herrett, CPA, CA
Town Clerk and Chief Administrative Officer

David Kogon, MD
Mayor

**Amherst Town Council
Committee of the Whole
Minutes**

Date: January 22, 2018
Time: 4:00 pm
Location: Council Chambers, Town Hall

Members Present Mayor David Kogon
Deputy Mayor Sheila Christie
Councillor Jason Blanch
Councillor Vince Byrne
Councillor Darrell Jones
Councillor Wayne MacKenzie
Councillor Terry Rhindress

Staff Present Greg Herrett, CAO
Jason MacDonald, Deputy CAO Operations
Ian Naylor, Police Chief
Bill Schurman, Director Recreation
Greg Jones, Fire Chief
Rebecca Purdy, Executive Assistant
Natalie LeBlanc, Deputy Clerk
Tom McCoag, Corporate Communications Officer
Kim Jones, Town Clerk
Sarah Wilson, Accountant
Andrew Fisher, Manager of Planning and Strategic Initiatives

1. Call to Order

Mayor Kogon called the meeting to order at 4:00PM.

1.1 Approval of Agenda

Moved By Councillor MacKenzie

Seconded By Councillor Rhindress

That the agenda be approved with addition 3.3 Banning of Single Use Plastic Bags.

MOTION CARRIED

- 2. **In Camera**
Moved By Councillor Byrne
Seconded By Councillor Rhindress
That the Committee move to an In Camera session.

MOTION CARRIED

- 3. **Council Direction Requests**

- 3.1 **Community Support Grants (7210) - Deferred from 20180115 COW**

Moved By Deputy Mayor Christie
Seconded By Councillor Byrne

That staff be directed to prepare revisions to the Community Support Grants Policy to reflect the proposal outlined and that any decisions on community grants be deferred until the revised policy is brought back to Council for discussion and debate. And further that staff include a larger denomination of groups and different categories in the revised policy to reflect the discussion at the meeting.

MOTION CARRIED
Rhindress Nay Vote

- 3.2 **Temporary Borrowing Resolution for 2017-18 Capital Budget (7190)**

That Council approval of a Temporary Borrowing Resolution in the amount not exceeding \$1,712,500 for the following items, and it's submittal to the Department of Municipal Affairs for Ministerial approval, be forwarded to the January 22, 2018 regular meeting of Council:

East Victoria Street – water main replacement (water utility)	\$183,000
Production Well Blow Off for 2 Wells (water utility)	\$50,000
Alma Street – water main replacement (water utility)	\$50,000
Highfield Street – water main replacement (water utility)	\$50,000
Freeman Street – water main replacement (water utility)	\$30,000
Trench Box (water utility)	\$20,000
E.Victoria St. – sanitary sewer, street reconstruction, curb	\$367,000
Station Street – storm water separation	\$412,500
Fire Truck	\$550,000
	<u>\$ 1,712,500</u>

MOTION CARRIED

3.3 Banning of Single Use Plastic Bags

Moved By Councillor Rhindress

Seconded By Councillor Blanch

To refer the following motion to the January 22, 2018 regular meeting for Council approval:

That the Town of Amherst supports a province-wide ban on single-use plastic bags, provided that the ban is part of a province-wide strategy and promotional campaign to reduce the use of all single-use plastic products.

MOTION CARRIED

4. Information Items

4.1 Active Transportation Plan update (5023)

Item deferred to the next Strategic Planning Day session.

4.2 Nova Scotia Border Committee (7268) Deputy Mayor Christie Verbal Report

Item deferred to the next Strategic Planning Day session.

5. Adjournment

Moved By Deputy Mayor Christie

Seconded By Councillor MacKenzie

To adjourn the meeting.

MOTION CARRIED

Gregory D. Herrett, CPA, CA
Town Clerk and CAO;

David Kogon, MD
Mayor

MEMORANDUM

TO: Mayor Kogon and Members of Council
FROM: Gregory D. Herrett, CPA, CA – Chief Administrative Officer
DATE: January 15, 2018
SUBJECT: Bordertown Biker Bash – Request for Presentation

The Proceedings of Council Policy, paragraphs 74 and 75, states that Committee of the Whole determines when and if presentations are heard.

74. The request will be added to the next Committee of the Whole agenda to be issued.

75. Committee of the Whole will discuss the matter when it appears on the agenda, and will determine if they wish to have the presentation at a future meeting.

Please see attached note from the Bordertown Biker Bash guys. Would you like to hear their presentation and, if so, when

From: John Warner [<mailto:john.warner@ns.sympatico.ca>]
Sent: Friday, December 29, 2017 9:19 PM
To: Greg Herrett <GHerrett@amherst.ca>
Cc: Bill Schurman <BSchurman@amherst.ca>
Subject: BBB Requirements

Hi Greg,

This is a follow-up to the chance meeting in the Mall last month.

The Bordertown Biker Bash (BBB) team is requesting our 15 minutes on the next Council agenda. Our agenda is quite basic (everything is abbreviated) -

- report on our 2017 event
- feedback re 2017 from the Town representatives (mayor, council, police, fire, etc.)
- plans for 2018
- seeking positive response to continue, including advice

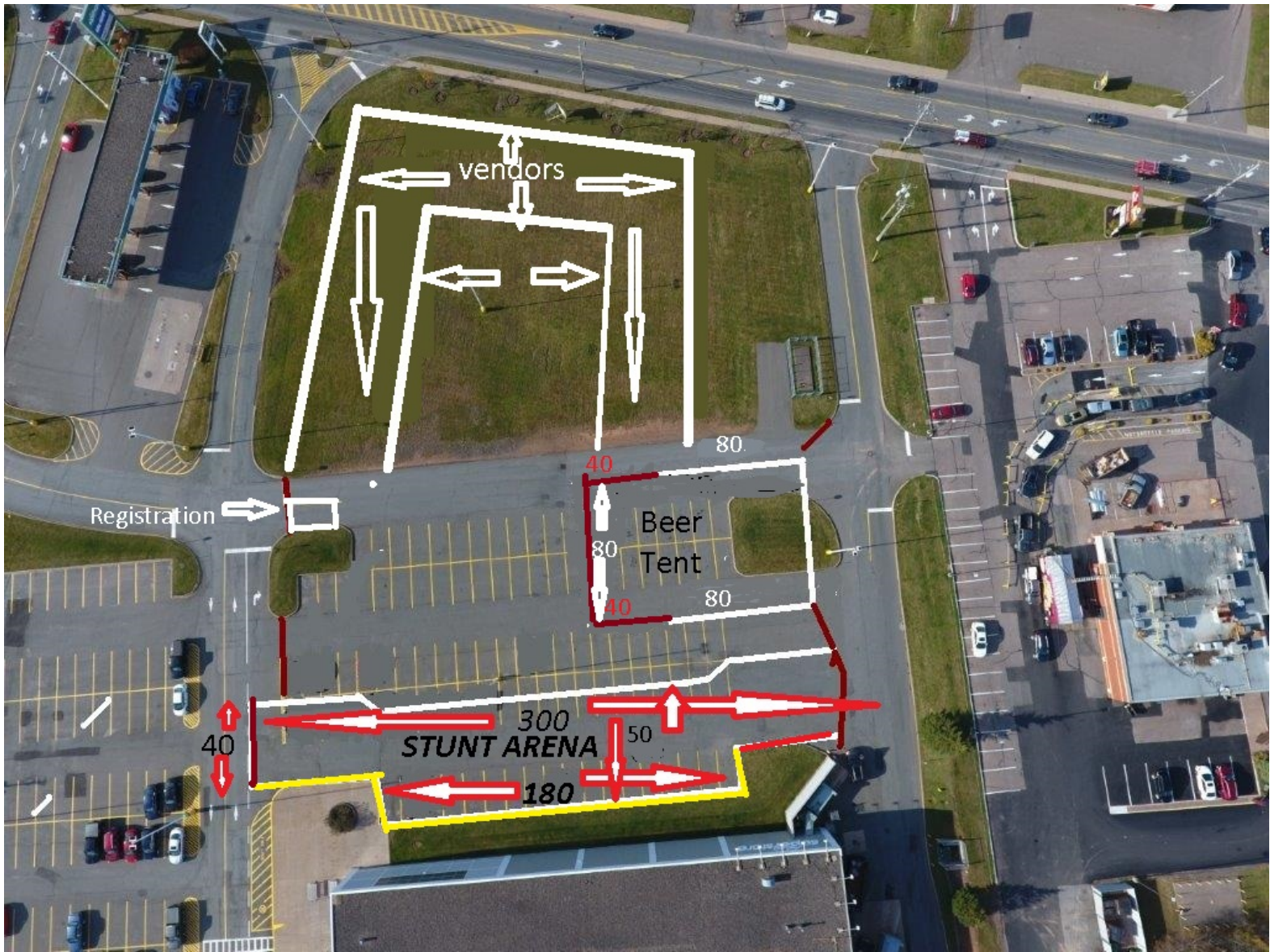
Probable layout attached. Location: between Atlantic Superstore & South Albion Street. BBB dates: July 13th to 15th, 2018.

Like most not-for-profit organizations run totally by volunteers, we can use some assistance to bring another successful BBB festival to Amherst & Area. Again, as requested last year, try to provide an improved advanced notice regarding our needs. This is that attempt, we need to start now.

As mentioned to Bill Schurman, we all believe we have a 'tiger' but do not wish to move too grand, too fast although want to make the most of what we do have – keep both feet planted on the ground.

Happy New Year, we all expect another fantastic festival in 2018
John

** appreciate reply by mid-January.



TO: Mayor Kogon and Members of Council

SUBMITTED BY: Vince Arbing, CPA, CA – Director of Finance

DATE: February 20, 2018

SUBJECT: **Setting the Mandatory Provincial Contribution Area Rate**

ORIGIN: Budget Management Policy 03450-04.

LEGISLATIVE AUTHORITY: Town of Amherst Budget Management Policy 03450-04.

RECOMMENDATION: That the Mandatory Provincial Contribution Area Rate be set at \$0.39 for the 2018-19 fiscal year be referred to the February 26, 2018 regular meeting of Council for approval.

BACKGROUND: The Budget Management Policy states in section 15 that Council will consider setting the Mandatory Provincial Contribution Area Rate by the end of February each year based on the available information from the province at the time, and will communicate it to the public through social media.

DISCUSSION: There are 4 components to the Mandatory Provincial Contribution Area Rate – Education, Property Valuation Services Corporation (PVSC) Assessments, Corrections Services and Housing.

Education – Uniform assessment for 2018-19 is \$525,177,657. The rate has not been set yet. However the rate has not changed in 7 years at .30480. Assuming that the rate does not change, education costs to the Town for 2018-19 will be \$1,600,741, an increase of \$17,046.

PVSC Assessment Services – We will not know our share of PVSC costs until sometime in March. Last year saw a .3% increase. Previously it had decreased 4 consecutive years. Assuming a .5% increase the increased cost for this year is estimated to be \$583.

Correction Services – Our share of correction services costs will is not yet know with complete certainty. Last year there was a .1% increase. Before that it had decreased 4 consecutive years. Assuming a .5% increase the increased cost for this year is estimated to be or \$576.

Housing – The Housing Authority has provided its budget. Amherst's share based on their budget would be \$211,000. The actual amount will be based on their actuals and not this budget figure. Actuals will not be known for some time. Last year Amherst's share of the Authority's budget was \$340,000, however actuals came in at \$238,071. Again this year, this rate is being set using the budgeted amount. This generates a decrease, budget to budget, of \$129,000.



Table Summary – Mandatory Provincial Contribution Area Rate

	<u>2017/18</u>	<u>2018/19</u>	<u>Change</u>
Education	\$1,583,695	\$1,600,741	\$ 17,046
PVSC	116,575	117,158	583
Corrections	115,148	115,724	576
Housing	<u>340,000</u>	<u>211,000</u>	<u>(129,000)</u>
	<u>\$2,155,418</u>	<u>\$2,046,623</u>	<u>\$(110,795)</u>
.01 on Tax Rate	<u>\$52,691</u>	<u>\$52,682</u>	<u>(9)</u>
<u>Mandatory Provincial Contribution Area Rate</u>	<u>\$0.41</u>	<u>\$0.39</u>	<u>(\$0.02)</u>

FINANCIAL IMPLICATIONS: The Mandatory Provincial Contribution Area Rate will see a decrease of \$0.02.

COMMUNITY ENGAGEMENT: Communication coordinated by Corporate Communications Officer including media releases, the Town’s website and social media.

ENVIRONMENTAL IMPLICATIONS: None

ALTERNATIVES: Wait until the figures are released by the Province before the Mandatory Provincial Contribution Area Rate is set.

ATTACHMENTS: Budget Management Policy 04350-04.

Report prepared by:

Report and Financial approved by:

DEPARTMENT: All Town Departments

TITLE: Budget Management Policy

Minutes reference date: November 27, 2017

Policy Statement:

1. The Town of Amherst (hereinafter referred to as “the Town”) strives for a high level of public confidence in its budgeting process and recognizes that the resulting tax burden has an impact on the overall financial burden of the taxpayers of the Town. The Operating and Capital Budgets will be posted on the Town’s website in order to create public awareness and understanding of the budget process, to educate the public about the financial position of the Town, and to facilitate their engagement in the financial decision making of the Town.
2. Public accountability is rooted in the belief that the public has the right to know and the right to be provided with reliable financial information. It is this sharing of information that opens the dialogue between citizens and elected representatives.

Policy Objectives:

3. The Town is committed to:
 - a) Preparing budgets in a fair, open, consistent, and transparent manner to establish the confidence of the taxpayer and other stakeholders;
 - b) Complying with the *Municipal Government Act* and other applicable laws or policies and resolutions of Council;
 - c) Promoting strategic business planning;
 - d) Ensuring Town operations function in an efficient and effective manner;
 - e) Being accountable for budget decisions.

Definitions:

4. For the purpose of this policy, the following definitions are provided:
 - a) Operating Budget: Budget document containing operating costs for day to day operations, transfers to other governments and agencies, transfers to reserves, and other fiscal expenditures; this document, as presented to and approved by Council, is used to calculate the tax rates, user fees and other charges;
 - b) Capital Budget: Budget document containing the capital plan for the current and future years; outlines the source of funding for each project and anticipated spending and the first year is approved by Council, with subsequent years approved in principle only;
 - c) Uniform Assessment (UA): An amount calculated by the Province of Nova Scotia which is calculated as the sum of all taxable assessments plus the capitalized value of all grants or payments received in lieu of taxes;

- d) **General Tax Rate:** This rate covers all operating costs, other than those costs covered by the area rates for Mandatory Provincial Contribution and Community Support. These costs include all municipal services such as fire, police, public works, recreation, economic development and administrative costs, less the revenue generated from such things as services provided to other local governments, sale of services, equalization, conditional grants, etc.

Not included in the general tax rate are costs for sewer and solid waste operations. Both sewer and solid waste have their own uniform charge that funds their operating expenditures.

User fees are set by the User Fee Policy (03470-03); sewer charges are set pursuant to the Sanitary Sewer Rates Bylaw (D-19), and the Solid Waste Management Uniform Charge is set by Council resolution.

The water rates are set pursuant to an Order of the Nova Scotia Utility and Review Board (NSUARB). Operating and capital budgets are approved annually by Council and submitted to the NSUARB.

- e) **Mandatory Provincial Contribution Rate** includes the cost of:
- i. **Education** – The Town is required (as are all municipalities) to provide funding to the Regional School Board under the *Education Act*. This mandatory education contribution is determined by taking the Town’s Uniform Assessment figure and multiplying by the education rate as set by the Province of Nova Scotia.
 - ii. **Property Valuation Services Corporation (PVSC - Assessment)** – The Town is required (as are all municipalities) to provide funding to pay a share of the cost of operating the provincial assessment system. The Town pays a portion of the total PVSC costs, based on the Town’s share of Uniform Assessment and the Town’s share of assessment accounts across the province.
 - iii. **Correction Services** – the Town is required (as are all municipalities) to make a mandatory contribution to the Province to fund the cost of operations of the provincial correctional facilities for all of Nova Scotia. This includes youth and adult correctional facilities. The contribution is set by the Province of Nova Scotia and is based on the Town’s share of Uniform Assessment (50%) and the Town’s dwelling units (50%).
 - iv. **Housing** – The Cobequid Housing Authority administers and manages 262 (2017) public non-profit housing units for seniors and families on low incomes within the Town. The Town is required to fund a portion of the prior year deficit of the Cobequid Housing Authority annually.
- f) **Community Support Area Rate** includes:
- i. **Community Support Grants Policy** - All costs that are covered in Policy 72000-08
 - ii. **Tax Exemption Bylaw** – All costs that are covered by Bylaw B-1
 - iii. **Tax Reduction Policy** - All costs that are covered by Policy 03800-02

- iv. Community Events – The Community Events covers costs for such things as the Town’s holiday events (Christmas light up, New Year’s Eve, Music in the Park, etc.), festivals and other events.
- v. Cumberland YMCA – The Town contributes to maintain the community YMCA pool by way of a one-cent levy on the Town’s commercial and residential tax rates. The Town also provides several in-kind services such as snow clearing and financial services.

Application:

- 5. This policy applies to budget activities of all departments of the Town effective (*date approved by Council*).
- 6. This policy applies to budgeting by the Town for Operating and Capital funds, including budgets for the Town of Amherst Water Utility.
- 7. The CAO will ensure budgeting practices are consistent with the *Municipal Government Act* and all other relevant provincial statutes.
- 8. The CAO will ensure a procedure is in place to guide Town staff in the budget process.

Governance and the Budget Process:

- 9. The Town of Amherst is governed by Town Council and operates under the Council/Chief Administrative Officer (CAO) system. As outlined in the *Nova Scotia Municipal Government Act*, it is the responsibility of the CAO to provide advice to Council and to administer the operations of the Town in accordance with the policies and programs approved by Council.
- 10. The fiscal year of the Town is April 1 to March 31. The annual budgeting process is preceded by a planning process that identifies priority initiatives for the upcoming fiscal year, based on the strategic directions previously established by Council.
- 11. Municipalities in Nova Scotia are not permitted to accumulate deficits. Municipal debt, with few exceptions is permitted only for the acquisition of capital assets which the municipality defines as acquisitions of tangible capital assets greater than \$5,000 with an estimated useful life in excess of one year.
- 12. On an annual basis, costs are established for programs and initiatives and are reflected in the Operating and Capital budgets. Tax rates are calculated to generate the revenue required to fund the various programs and services. These rates are determined in conjunction with the annual assessments of properties in the Town, as established annually through the Assessment Roll generated by the Nova Scotia Property Valuation Services Corporation (PVSC).

Calculation of Rates

- 13. Each of the Residential and Commercial rates has three components, which are listed below and defined in Section 4. All rates in this section are expressed as per \$100 of assessment. The calculation to determine each one is:

- a) Mandatory Provincial Contribution Area Rate
The sum of the costs of Education, Property Valuation Services Corporation Assessment, Corrections Services and Housing, divided by the sum of all the taxable property assessment values as provided by PVSC, including grants in lieu.
 - b) The Community Support Area Rate
The sum of the costs of Community Support Grants Policy, Tax Exemption Bylaw, Tax Reduction Policy, Community Events, and the Cumberland YMCA divided by the sum of all the taxable property assessment values as provided by PVSC, including grants in lieu.
 - c) General Tax Rate
 1. Residential – total operating expenditure budget (excluding solid waste and sewage) less the revenue generated by the area rates for the Mandatory Provincial Contribution and Community Support, as well as other non-tax revenue (i.e.: own source revenue, equalization, etc.) divided by the taxable residential and resource property assessment values as provided by PVSC .
 2. Commercial – Total operating expenditure budget (excluding solid waste and sewage) less the revenue generated by the area rates for the Mandatory Provincial Contribution and Community Support, as well as other non-tax revenue (i.e.: own source revenue, equalization, etc.) divided by the Commercial taxable property assessment values as provided by PVSC, including grants in lieu.
14. To meet the objective of preparing budgets in a fair, open, consistent, and transparent manner, the tentative budgets will be prepared and posted on the Town’s website in the late winter/early spring, and will be placed on the Council agenda for approval in the month following.

Council Approval

15. Council will consider setting:
- a) The Mandatory Provincial Contribution Area Rate by the end of February of each year based on the available information from the Province at that time, and will communicate it to the public through social media;
 - b) The Community Support Area Rate and the General Tax Rate in the month following the posting of the tentative budgets on the Town’s website which will be in the late winter/early spring of each year.

Resolutions of Council are required to approve the rates and the operating and capital budgets.

Authority of CAO:

16. The Chief Administrative Officer (CAO) of the Town has authority to manage the Town within approved budgets, under this policy, and in compliance with any other Council policy or resolution in effect.
17. The CAO is responsible for ensuring compliance with this policy. The CAO may delegate his/her authority to spend approved budgets to any employee of the Town. All Town staff to whom the

CAO delegates authority to make expenditures within approved budgets shall comply with all applicable bylaws, policies or resolutions of Council, the *Public Procurement Act*, Trade Agreements, and with any other restriction imposed by law.

18. In any given year there may be operating budget overruns that are unpredictable and unavoidable. Examples of such overruns include increases in amounts paid for Mandatory Provincial Contribution (Education, Regional Library, Housing, etc.) as well as expenditures for services that are dependent on forces that are uncontrollable by staff (snow management impacted by weather conditions, EMO situations, decisions of Council for action but with no dollar value approved in the budget, etc.). Such cost overruns may be approved by the CAO without prior approval of Council but must be reported to Council as per section 23 of this policy.
19. The CAO has additional authority to exceed the operating budget provided that the Town is still within the overall budget. The CAO has authority to expend these funds for any purpose that the Town has authority to spend but cannot use the funds to create new programs or services that are material in amount or that may be seen to commit the Town to material funding beyond the current fiscal year.
20. The CAO may authorize expenditures in excess of the capital budget on approved capital items or projects as outlined in the Procurement Policy, 03700-01 Section 9. Such authorization will be reported to Council as per section 23 of this policy.
21. The CAO may authorize expenditure of capital funds where the expenditure will be financed by an outside party (i.e. a developer, other level of government, agency, etc.) and where the expenditure is consistent with a prior action of Council (development approval, bylaw, policy, resolution, etc.). The CAO shall not have the authority to approve overages under this section if it stems from a significant change in scope subsequent to the award of the contract.
22. In an emergency situation the CAO is authorized to make reasonable and informed procurement decisions (Operating and Capital) which are determined by him/her to be necessary, as outlined in the Procurement Policy, 03700-01 Section 9. Authorizations for such expenditures are considered to be over and above the other authorities given under this policy to exceed approved budget amounts; these must be reported to Council as per Section 23 of this policy.

Reporting :

23. The CAO is responsible for timely reporting to Council on the Capital and Operating budget variances and general / emergency related over-expenditure approvals; this will be done in conjunction with the Quarterly Financial Reporting to the Audit Committee. However, over-expenditures approved by the CAO that exceed \$50,000 will be reported to Council at the earliest opportunity. Interim reporting may also be done at the discretion of the CAO.



COMMITTEE OF THE WHOLE

CDR#

Date: February 26, 2018

TO: Mayor Kogon and Members of Amherst Town Council

SUBMITTED BY: Jason MacDonald, Deputy CAO

DATE: February 26, 2018

SUBJECT: Reservoir Replacement Project – Mobile Generator Purchase

ORIGIN: Clean Water and Waste Water Fund – Reservoir Replacement Project.

LEGISLATIVE AUTHORITY: Town of Amherst Procurement Policy #3700-01

RECOMMENDATION: That Council refer approval of the purchase of a new mobile generator, to be added to the contract with Maritech Construction Limited for the replacement of the Willow Street Water Reservoir CWWF project, to the February 26, 2018 regular meeting of Amherst Town Council.

BACKGROUND: The Willow Street reservoir is being replaced as part of the CWWF project. Currently, when power outages occur, Public Works Crews move a mobile generator from another location to the reservoir site to operate the reservoir, scada system, backup well as well as the repeater for the first responder communication system. While this situation has been manageable in the past, it does create logistical issues in that it diverts the crews from other work during weather events, and it takes a generator away from other critical infrastructure such as the well field or sewer lift stations. Currently the Town utilizes two mobile generators to operate the wellfield, reservoir and six sewer lift stations. In addition, one of these generators does not have the required voltage to be used at all of these sites.

DISCUSSION: While not included in the original contract, it was anticipated by staff that should the budget allow, we would recommend that a change order be approved for the purchase of a generator at this site. Our contractor has provided quotes of \$114,000 for a permanent natural gas generator and \$84,000 for a mobile generator. The mobile generator, while still requiring a Public Works crew to mobilize and set up, will also provide the Town with greater flexibility for backup electrical generation during storm events.

FINANCIAL IMPLICATIONS: Currently, this project is running approximately \$2,200,000 below the budget amount of \$7,700,000, including the engineering work awarded to EXP Consulting for the design of the infrastructure replacement on Willow, Spring and Church Streets. The Water Utility's portion of this cost is 25%.

COMMUNITY ENGAGEMENT: As this purchase will be undertaken under an existing contract there has been no public engagement.



ENVIRONMENTAL IMPLICATIONS: The purchase of a new generator should result in a decrease in emissions through the potential reduced usage of our existing older generators.

ALTERNATIVES: Do not purchase a new generator and continue operating our various sites with our existing mobile generators during power outages.

ATTACHMENTS: n/a

Report prepared by: Jason MacDonald, Deputy CAO

Report and Financial approved by:

MEMORANDUM

TO: Mayor Kogon and Members of Council

FROM: Gregory D. Herrett, CPA, CA
Chief Administrative Officer

DATE: February 14, 2018

SUBJECT: Cumberland YMCA Homelessness Prevention and Outreach Program
Presentation

Back in the fall I had an initial conversation with Alison Lair, who is the Community Support Coordinator for the Homelessness Prevention and Outreach Program at the Cumberland YMCA, about making a presentation to Council on the work of the Program. She has followed up with both the Deputy Mayor and myself and would like to present.

In accordance with Policy 10350-24 Proceedings of Council Policy, I am seeking Council's direction on whether it may be interested in such a presentation. Should Council have an interest I'll proceed to arrange for her to present at a future meeting.



COMMITTEE OF THE WHOLE

CDR# 2018072

Date: February 20, 2018

TO: Mayor Kogon and Members of Amherst Town Council

SUBMITTED BY: Gregory D. Herrett, CPA,CA Chief Administrative Officer

DATE: February 20, 2018

SUBJECT: Council Committee Review and Appointments

ORIGIN: Direction from the January 22, 2018 meeting of Committee of the Whole : *“That Council direct staff to draft a policy on appointments to committees that includes requirements for Terms of Reference and funding arrangements, if any, and further that appointments continue to be made to the Municipal Alcohol Project and Seniors Safety Advisory Group.”*

LEGISLATIVE AUTHORITY: Section 24 of the Municipal Government Act provides the statutory authority to Council with respect to standing, special and advisory committees.

RECOMMENDATION: That Council refer the proposed new policy – Appointment of Members of Council to External Boards, Committee & Commissions to the February 26, 2018 regular meeting of Amherst Town Council.

DISCUSSION: Council has been discussing the purpose and need for appointment of its members to the list of various boards, commissions and committees that has evolved over the years. A previous report to Committee of the Whole on this topic on January 22, 2018 resulted in the above noted direction to staff. With that report, Council was provided with the materials from a similar review completed by HRM.

This proposed new policy does not apply to appointments to the standing and ad hoc committees of Council itself – Committee of the Whole, Audit, Planning Advisory, North Tyndal Wellfield Advisory, and Tree Advisory.

This new draft policy delineates three levels of outside committees in which members of Council may be involved – those required by legislation, by-law or formal agreement, those which clearly have municipal interest and those which members of Council may be involved with on their own accord without an appointment by Council.

The appendices to the draft policy outline the suggested categorization of the various committees to which Council now appoints members. Most have been slotted into one of the two categories. There are exceptions. 1)The Susan Taylor Theatre Advisory Committee which meets very infrequently and, in the writer’s view, has little direct municipal impact; 2)The



Victorian Order of Nurses which has no direct municipal impact; and 3) The West Highland Redevelopment Committee which was an adhoc committee established to provide advice with regard to the park established on the site of the former West Highlands Elementary School. Therefore it is proposed that Council cease making formal appointments to these three committees. It is important to point out that this would not preclude these committees from inviting an individual member or members of Council to sit on their committee but in doing so they would not be Council's representative on that committee and would not file a regular report to Council from the committee.

There is a grey area and much discussion across the province with respect to the operation of the Municipal Conflict of Interest Act and the involvement of members of Council on external committees that may, from time to time, have issues being discussed and decided upon by Council. This draft policy does not address that issue and members are still advised to reflect at each such instance as to whether they are in a potential conflict of interest when an issue involving an external committee upon which they sit is discussed by Council.

FINANCIAL IMPLICATIONS: There are no direct financial implications arising from the potential adoption of this policy.

COMMUNITY ENGAGEMENT: It is recommended that should this policy be adopted that the Clerk write to each of the impacted committees and advise them of the new policy and the implications for the involvement of Council.

ENVIRONMENTAL IMPLICATIONS: There are no environmental implications arising from the adoption of this policy.

ALTERNATIVES:

- Status quo – Council could simply continue to make the same appointments that it has made in the past
- Make appointments only where required by legislation, by-law or agreement

ATTACHMENTS: Proposed Policy – Appointment of Members of Council to External Board, Committees & Commissions

Report prepared by: GD Herrett, CPA,CA - Chief Administrative Officer

DEPARTMENT: COUNCIL

TITLE: **APPOINTMENT OF MEMBERS OF COUNCIL TO EXTERNAL BOARDS,
COMMITTEES & COMMISSIONS**

Minutes reference date:

Short Title

1. This Policy may be known as the *Appointments of Members of Council to External Bodies Policy*.

Purposes

2. The purposes of this Policy are to determine
 - (a) when Council may appoint or refuse to appoint Members to external bodies;
 - (b) which external bodies Council may consider appointing Members;
 - (c) the reporting requirements regarding other bodies on which Members may choose to serve without the appointment of Council.

Interpretation

3. In this Policy,
 - (a) "CAO" means the Chief Administrative Officer of the Municipality;
 - (b) "Clerk" means the Clerk of the Municipality, and includes a person acting under the direction or supervision of the Clerk;
 - (c) "Council" means the Council of the Town;
 - (d) "External body" means any board, commission, committee, body or local authority of any kind established to exercise or exercising any power or authority under any general or special Act with respect to any of the affairs or purposes of a municipality or parts thereof or of two or more municipalities or parts thereof, or to which a municipality or municipalities are required to provide funds.
 - (e) "Member" means a member of Council, including the Mayor; and
 - (f) "Municipality" means the Town of Amherst.

Roles and Responsibilities

4. (1) Only Council may appoint Members to external bodies.
(2) Any appointment by Council of Members to external bodies shall be made pursuant to section 9 or 10 of the Policy.
5. The Clerk shall keep a list of the appointments of Members to external bodies made by Council.
6. A Member who sits on an external body that has not been appointed to such body by Council shall provide the name of that external body to the Clerk.

External Bodies

7. Council shall not be bound by the by-laws or articles of incorporation adopted by an external body providing for the appointment of a Member to such body.

Council Appointments Required by Enactment, By-law or Agreement

8. (1) Council may appoint Members to external bodies
 - (i) in accordance with any enactment of the Government of Canada or Province of Nova Scotia;
 - (ii) in accordance with the By-laws of the Municipality or an agreement to which the Municipality is a party; or
 - (iii) as otherwise directed by Council.
- (2) An external body Council considers meets the purpose of subsection 1 of this section shall be named in Appendix A.
- (3) Council may amend Appendix A to add or remove the name of an external body.

External Bodies by Council Appointment

9. (1) Council may appoint Members to bodies, including external bodies, which in the opinion of Council:
 - (a) are community wide in scope;
 - (b) affect or may affect a municipal interest; or
 - (c) are community organizations with a mandate to provide an alternative service delivery in respect of municipal property on behalf of the Municipality, and to which the Municipality is the primary funder.
- (2) An external body Council considers meets the purpose of subsection 1 of this section shall be named in Appendix B.
- (3) Council may amend Appendix B to add or remove the name of an external body.

External Bodies Without Council Appointment

10. (1) A Member who sits on a body that has not been appointed to such body by Council shall advise the Clerk of the name of the body on which he or she sits.
- (2) The Clerk shall retain a list of the names of the bodies provided by the Members pursuant to subsection 1 of this section and the list shall indicate the name of the Member and the name of the body provided.
- (3) The Clerk shall retain the list created pursuant to subsection 2 of this section in the Office of the Municipal Clerk as a public record.
- (4) The Clerk shall provide the list annually to the Members for their review and the Members shall advise the Clerk of any errors or omissions on such list.

Appendices

11. Any Appendix attached to this Policy shall form part of the Policy.

Appendix A
External Bodies to which Members
are appointed pursuant to section 9

Board, Committee or Commission	Members Appointed	Act, Legislation, By-Law Agreement or Membership
Cumberland Public Libraries Board	1 Member appointed	By-laws of Board
Cumberland Joint Services Management Authority	2 Members appointed	Intermunicipal Agreement
Regional Emergency Management	2 Members appointed	Intermunicipal Agreement
Amherst Board of Police Commissioners	3 Members appointed	Bylaw – Amherst Board of Police Commissioners
Northern Region Solid Waste	1 Member appointed	Intermunicipal Agreement
Cumberland YMCA	1 Member appointed	Contribution Agreement
LA Animal Shelter	1 Member appointed	Contribution Agreement

MEMORANDUM

TO: Mayor Kogon and Members of Council

FROM: Gregory D. Herrett, CPA, CA
Chief Administrative Officer

DATE: February 15, 2018

SUBJECT: CJSMA Budget 2018-19

I spent some time with Stephen Rayworth last week to review the draft CJSMA budget and to reflect a bit on the longer term issues. I thought it might be worthwhile to share my thoughts ahead of tonight's meeting.

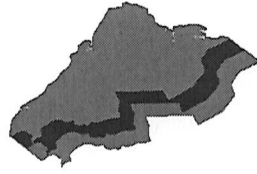
I am satisfied that even with the increased costs, on balance, this is a budget that is worthy of eventual approval. The only real question that remains for me, with respect to THIS year's budget, is whether it is prudent to continue to place money in reserves for future cell development. There is a strategic question to be answered in determining whether this transfer continues to be appropriate – given current demographic trends will the CJSMA ever build another cell? If the answer is no then this reserve transfer should, in my opinion, be removed from the budget. If there continues to be a possibility that this will happen then perhaps it should be left in place for now. Another option is to assign the reserve transfer to the more pressing need for capital dollars on the recycling side. These are issues for the board to consider and decide.

The draft budget includes an amount of \$109,500 to be transferred to reserves in landfill operations. The cell currently being constructed will have an estimated useful life of 13 years. Stephen advises that, in today's dollars, a new cell will cost \$3.3 million. If we set aside \$109,500 per year for 13 years at the end of that period we'll have about \$1.4 million and still be approximately \$1.9 million short of the \$3.3 million we'll need. This is a rough analysis and I've simply assumed that investment return earned on the reserve will equal the inflationary impact on the estimated construction costs over the 13 years. (this is not at all aggressive enough but it will do for the discussion). The point being that should a replacement in 13 years be determined to be likely, the amount being set aside is not nearly enough.

There's also lots of uncertainty about what the future for processing of recyclables holds. I'll make the assumption for now that the amount being spent on operations and trucking/tipping will be sufficient in the future to address debt service on capital costs and whatever the operation on the ground looks like. That assumption should, in my view, be rigorously tested before the authority makes the long term financial commitments necessary to rebuild – is it more cost efficient to continue with the current arrangement or rebuild? Faced with perhaps a \$3 million cost for a replacement MRF, offset by \$600K in insurance proceeds, we should be mindful that we would still potentially require \$2.4 million in capital dollars for a replacement facility. Solving this issue should not delay the approval of the current budget but, in my view, the Board should seek the evidence to support this decision before making its final decision.

Faced with a 30% increase in tipping fees we obviously all turn our minds to ways to minimize what is an inevitable cost increase for our citizens. One option is the removal of the \$109,500 reserve transfer – it would reduce the tip fee for residual waste by about \$14/tonne. Before the Board does that though, it should reflect on 1) the probability of building another cell, given current demographic trends and 2) whether the transfer might be more appropriate on the recycling side.

The Board of the CJSMA met on Thursday, February 15, 2018 and agreed to remove the reserve transfer from this years' budget and to reduce the proposed residual tip fee by \$15 to \$215. The Board will meet again on March 15, 2018 to consider final approval of the budget.



CUMBERLAND JOINT SERVICES MANAGEMENT AUTHORITY

SOLID WASTE SERVICES

MEMORANDUM

TO: CJSMA Board Members
FROM: David Scott
DATE: February 15, 2018
RE: Financial Report & Draft Budget as of January 31, 2018

Attached is the proposed budget for the 2018/2019 fiscal year. Included in this document are results for the two previous fiscal years, results to January 31 of the current fiscal year, and projections for 17/18 fiscal year. The overall projections remain consistent with previous reports with a deficit of approximately \$250,000 being absorbed by an existing carried forward surplus.

The following issues should be discussed or noted before budget approval.

Average CPI for the 2017 calendar year was calculated as 1.15%. This item has been included in the budget presented. No other recommendations from our last wage review have been incorporated. Allowances for step increases have been included in the budget.

Administration costs have largely stay unchanged from the amounts spent in prior years. It does include an increase of approximately \$10,000 for a program to promote dual stream recycling. Overall landfill costs also remain largely unchanged from previous years. The substantial increase in costs include the completion of cell construction and closure plan design. This amounts to \$1.7 million and is funded by transfers from reserves.

Organics (composting) operating expenses also are not expected to change by a material amount. Despite this we have scheduled the replacement of our loader. This machine was scheduled to be replaced this year. The cost of \$220,000 included in the budget is also to be financed through transfers from the equipment reserve.

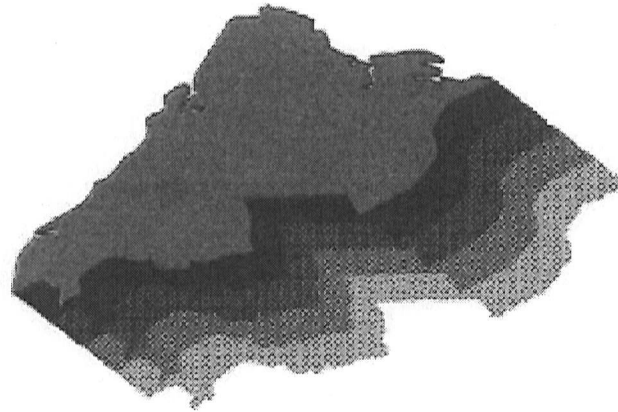
Budgeted recycling expenses are based on our experience in the last 2 months. Tipping fee amounts have averaged \$30,000 per month and transportation costs close to \$20,000 (per month). Given this result just over \$600,000 has been allocated to cover these costs. Plant costs have been dominated by costs related to the plant itself in prior years. These costs have actually increased based on additional storage rental that will be necessary. Additionally \$100,000 has been allocated for plant design costs in the coming fiscal year. This capital expenditure will also be funded by transfers from reserves.

The total transfers to Reserves scheduled are \$303,250 made up of the following. Closure reserve transfers (mandated through legislation) are \$123,750. A transfer of \$109,500 is scheduled for cell development. This amount will actually be used in the same year for cell construction. An additional \$70,000 is also being allocated to replace equipment reserves that have been/will be utilized this year and next.

Total expenditures for solid waste (including capital) are budgeted at \$4,787,000. In total \$2.020 million of capital investment is being funded through reserve transfers. An additional \$180,000 will be recouped through funding and other income (such as scrap metal sales). The remaining \$2,597,000 must be earned through a combination of tipping fees and/or direct funding. The tip rates currently budgeted to earn this amount are \$230 per ton for residual waste (previously \$175), \$90 per ton for organics and construction materials (previously \$75). To reduce Tipping fees on residual waste by \$10 per ton approximately \$75,000 of alternative funding (direct funding, for example) needs to be obtained.

Accept as noted above, this budget does not incorporate any new initiatives or increases in capital. Tipping fees per person with the schedule suggested in this budget amount to \$86.67 per person per year for solid waste operations. Based on a population of 30,000 in Cumberland County. Calculated on a household basis (13,614 private households), this is \$191 per unit. Thank you for your attention.

Note: At the CJSMA Board meeting of February 15, 2018, staff were directed to remove the cell development reserve amount of \$109,500. This allowed the reduction of the residual tip fee from \$230 per ton to \$215 per ton. The attached budget reflects this change.



Cumberland Joint Services Management Authority
Solid Waste Services

Draft 2018/2019 BUDGET

January 18, 2018

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CUMBERLAND JOINT SERVICES MANAGEMENT AUTHORITY
 2017/2018 Financial Report and
 Draft Budget
 As of January 31, 2018

	<u>15/16</u> <u>Actual</u>	<u>16/17</u> <u>Actual</u>	<u>17/18</u> <u>Apr '17 - Jan 18</u>	<u>17/18</u> <u>Projection</u>	<u>18/19</u> <u>Budget</u>
Solid Waste Operations					
Revenues	2,063,370	1,832,007	3,099,914	3,642,246	3,886,550
Administrative Expenses	517,713	537,441	418,550	499,760	538,596
Operation Expenses	1,034,774	1,068,044	2,646,310	2,823,348	2,566,933
Surplus (Deficit)	510,884	226,523	35,053	319,137	781,021
Compost Operation					
Revenues	331,256	354,541	282,272	337,571	654,800
Operation Expenditures	162,786	172,728	132,686	132,254	389,501
Surplus (Deficit)	168,470	181,812	149,586	205,316	265,299
Recycling Operations					
Revenues	672,314	489,083	302,599	437,690	134,750
Operation Expenditures	1,181,176	905,523	867,599	1,214,757	1,182,819
Surplus (Deficit)	(508,862)	(416,440)	(565,000)	(777,067)	(1,048,069)
Total Revenues	3,066,940	2,675,631	3,684,785	4,417,507	4,676,100
Total Expenses	2,896,449	2,683,736	4,065,146	4,670,120	4,677,850
Surplus (Deficit)	170,491	(8,105)	(380,361)	(252,613)	(1,750)
Transfer From Surplus	(170,491)	8,105		252,613	1,750
Total	(0)	(0)		(0)	0

CUMBERLAND JOINT SERVICES MANAGEMENT AUTHORITY

2017/2018 Financial Report and

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As of January 31, 2018

	<u>15/16</u>	<u>16/17</u>	<u>17/18</u>	<u>17/18</u>	<u>18/19</u>
	<u>Actual</u>	<u>Actual</u>	<u>Apr '17 - Jan 18</u>	<u>Projection</u>	<u>Budget</u>
REVENUE - LANDFILL OPERATIONS					
Tipping Fees	1,945,847	1,696,394	1,465,398	1,648,746	2,072,750
Other Income	13,294	28,138	132,727	35,200	32,850
Funding/Grants	104,229	107,476	53,493	83,300	80,950
Reserve Transfer (Scada/Cell Design)	0	0	1,448,297	1,875,000	1,700,000
Total Revenue	2,063,370	1,832,007	3,099,914	3,642,246	3,886,550
EXPENSES - ADMINISTRATION					
Bank Charges	284	289	548	450	500
Advertising	786	2,922	857	2,500	2,500
Administration Salaries & Benefits	379,395	384,887	338,988	400,622	412,496
Electricity	5,515	5,428	1,814	2,176	6,400
Travel & Training	26,793	22,291	11,753	14,103	22,000
Payroll Admin	2,932	2,978	2,188	2,586	2,750
Total Telephone	14,074	11,415	9,384	11,066	11,500
Professional Fees	34,487	39,039	17,800	23,727	29,000
Meeting Expense	1,597	1,392	2,417	2,500	2,000
Office Expense	21,534	36,669	12,427	15,025	9,950
Waste Diversion	26,512	30,132	20,375	25,005	39,500
Total Administration Expense	517,713	537,441	418,550	499,760	538,596
EXPENSES - LANDFILL OPERATIONS					
Hazardous Waste Program	31,429	29,387	33,469	33,500	30,000
Total Staffing Costs	217,408	219,312	194,125	234,000	216,884
Utilities	8,330	7,452	8,027	12,000	12,000
Insurance	18,087	19,215	15,666	18,799	20,000
Capital	0	110,746	1,874,686	1,874,686	1,700,000
Video Cameras/Security System	559	487	1,378	1,400	1,000
Total Safety	5,152	3,341	4,174	5,009	4,500
Total Scale House	12,950	12,271	7,583	9,099	9,400
Consulting Services	28,201	714	0	0	10,000
Site Maintenance	28,596	20,185	35,458	33,166	21,500
Equipment	165,633	150,789	109,988	134,022	152,904
Fuel & Oil	49,139	47,862	46,776	51,932	63,500
Communications Eqp.	2,609	1,235	762	1,500	3,000
Leachate System	116,336	92,982	29,837	92,432	113,995
Monitoring	52,550	73,490	39,521	52,500	52,500
Sediment Management	1,980	0	0	0	2,000
Cell Development Reserve	124,789	116,695	104,387	126,425	0
Cell Closure	141,028	131,881	117,972	142,878	123,750
Transfer to Equipment Reserve	30,000	30,000	22,500	0	30,000
Total SW Expenditures	1,034,774	1,068,044	2,646,310	2,823,348	2,566,933
Total Administrative Expense	517,713	537,441	418,550	499,760	538,596
Solid Waste Contribution	510,884	226,523	35,053	319,137	781,021
Waste Tonnes					
Residual	7,886	7,330	6,315	7,240	7,400
C & D	5,499	5,993	4,747	5,052	5,150
Oily Soils	768	902	538	538	900
Recycling Waste	767	663	1,379	1,350	100
Total Landfill Tonnage	14,921	14,887	12,978	14,180	13,550
Cost/Tonne	69.35	71.74	59.46	199.11	189.44
Net Revenue/Tonne	34.24	15.22	147.15	22.51	57.64

CUMBERLAND JOINT SERVICES MANAGEMENT AUTHORITY

2017/2018 Financial Report and

Draft Budget

As of January 31, 2018

	<u>15/16</u>	<u>16/17</u>	<u>17/18</u>	<u>17/18</u>	<u>18/19</u>
	<u>Actual</u>	<u>Actual</u>	<u>Apr '17 - Jan 18</u>	<u>Projection</u>	<u>Budget</u>
REVENUE - COMPOST FACILITY					
Tipping Fees	301,755	322,774	277,640	320,338	414,000
Compost Sales	4,287	7,518	4,632	4,632	7,000
Transfer From Reserves (Loader)	0	0	0	0	220,000
Diversion Credits	25,213	24,249	0	12,600	13,800
Total Revenues	331,256	354,541	282,272	337,571	654,800
EXPENSES - COMPOST FACILITY					
Wages & Benefits	45,744	46,452	45,091	48,289	48,551
Safety Eqp. & Clothing	862	473	574	1,500	1,500
Equipment Costs	57,223	68,273	55,345	57,494	63,450
Compost Building & Site	4,585	12,267	3,050	5,000	6,000
Analysis Expense	12,859	5,174	0	0	6,000
Insurance	15,909	16,290	12,476	14,972	17,500
Biofilter Mgmt	0	0	0	0	1,000
Capital (Loader)	0	0	0	0	220,000
Equipment Reserve	19,992	20,000	15,001	0	20,000
Leachate Mgmt	5,611	3,800	1,150	5,000	5,500
Total Organic Expenses	162,786	172,728	132,686	132,254	389,501
Contribution from Compost	168,470	181,812	149,586	205,316	265,299
Compostable Materials	4,441.59	4,415.52	4,237	4,807	4,600
Cost/Ton	36.65	39.12	31.31	27.51	84.67
Net Revenue/Ton	37.93	41.18	35.30	42.71	57.67
REVENUE - RECYCLING OPERATIONS					
Recycling Sales	383,991	470,742	291,821	311,840	25,000
Diversion Credits	17,162	18,341	0	8,850	9,750
Labour Costs Recovered			10,757	19,000	
Reserve Transfer (Storage Containers)	271,160	0	21	98,000	100,000
Total Recycling Revenue	672,314	489,083	302,599	437,690	134,750
RECYCLING EXPENSES					
Total Supplies & Materials	17,021	27,734	16,631	17,000	1,250
Total Staff Expense	618,809	567,529	384,516	448,516	287,829
Capital (2018/2019-Plant Design)	285,649	81,896	146,403	248,000	100,000
Insurance	13,906	14,701	10,906	10,000	10,000
Clothing Allowance	6,623	5,432	4,228	5,073	2,500
Safety Expense	48,580	36,264	30,022	35,000	5,000
Plant Costs	92,683	94,915	79,384	92,374	127,000
Equipment Costs	77,140	56,531	46,196	83,294	19,740
Recycle Transport	762	517	58,259	115,000	240,000
Tipping Fees			76,056	160,500	369,500
Equip. Reserve	20,004	20,004	15,001	0	20,000
Total Recycling Expenses	1,181,176	905,523	867,599	1,214,757	1,182,819
Recycling Contribution	(508,862)	(416,440)	(565,000)	(777,067)	(1,048,069)
Recyclable Tonnages	3,777	3,632	2,979	3,479	3,350
Cost/Ton	312.70	249.29	291.21	349.16	353.08
Net Cost/Ton	134.71	114.64	189.64	223.36	312.86

CUMBERLAND JOINT SERVICES MANAGEMENT AUTHORITY
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SCHEDULE 1

Tipfees Estimated Tonnages By Source

	2014	2015	2016	2017	Projected 2018	Budgeted 2019	Tip Fee \$/TON	Budgeted 2019 Revenue
	Tonnages	Tonnages	Tonnages	Tonnages	Tonnages	Tonnages		
Solid Waste								
Regular Garbage	7,540	7,886	7,743	7,329	7,186	7,400	\$215.00	\$1,591,000
Recycling/Compost Waste	845	767	804	690	1,350	100		
	10,268	8,653	8,547	8,019	8,536	7,500		
Other Materials								
Regular C & D	4,049	4,766	5,642	5,395	4,561	4,500	\$90.00	\$405,000
Sorted C&D	424	732	711	599	600	650	\$35.00	22,750
Oily Soils	1,215	768	3,001	901	710	900	\$60.00	54,000
								\$2,072,750
								To L/F Revenues
Compost								
Source Separated	3,596	4,441	4,126	4,415	4,829	4,600	\$90.00	\$414,000
								To Compost Revenues
Recycling								
Recyclables:	3,894	3,777	3,755	3,632	3,430	3,350	\$0.00	0
Total Of Residual, Organics and Recyclables	15,030	16,104	15,623	15,376	15,445	15,350		
Total Of All	23,446	23,137	25,781	22,961	22,666	21,500		

SCHEDULE 2

Allocation of Diversion Credits

	Actual 2014	2015	2016	2017	Projected 2018	Budget 2019	
Facility							
Landfill	\$11,741	\$11,620	\$9,271	\$9,324	\$3,600	\$4,950	17.37%
Compost	18,452	23,444	25,213	\$24,249	12,600	13,800	48.42%
Recycling	19,027	20,020	17,162	\$18,341	8,850	9,750	34.21%
Total	\$49,220	\$55,084	\$51,646	\$51,914	\$25,050	\$28,500	
Materials Diverted							
Landfill	1,739	1,600	3,812	1,600	1,410	1,650	
Compost	3,596	4,441	4,126	4,415	4,829	4,600	
Recycling	3,049	3,010	2,951	2,942	2,080	3,250	
Total	7,662	7,700	10,889	8,957	8,319	9,500	
Diversion Per Ton	9	12	5	6	3	3	

SCHEDULE 3 -

Change in Reserve Balances

	Operating Reserve	Equipment Reserve	Cell Development	Closure/ Post-Closure	Total Reserves
Beginning Balances (3/31/17)	732,141	721,858	3,044,715	2,911,550	7,410,264
2018 Projected Transfers From Operations	(252,613)	(98,000)	(1,748,575)	142,878	(1,956,310)
2019 Transfers From (To) Operations					
Loader		(220,000)			(220,000)
Recycling Design		(100,000)			(100,000)
Closure Plan				(100,000)	(100,000)
Transfer between Reserves	(303,860)		303,860		-
Cell Construction			(1,600,000)		(1,600,000)
Scheduled Allocation and Transfers		70,000	-	123,750	193,750
Net 2018 Budgeted Transfers From Operations	(303,860)	(250,000)	(1,296,140)	23,750	(1,826,250)
Ending Balances (03/31/18)	175,668	373,858	0	3,078,178	3,627,704

MEMORANDUM

TO: Mayor Kogon and Members of Council

FROM: Gregory D. Herrett, CPA, CA
Chief Administrative Officer

DATE: February 14, 2018

SUBJECT: NSCC Make The Way Campaign

In late January I was approached by and met with Stephen Maltby, on behalf of NSCC, to discuss the possibility of the Town of Amherst contributing to the NSCC's Make Way Campaign. The text of his note to me was as follows:

"I am approaching you on behalf of NSCC to make a proposal to the Town Of Amherst to our campaign. I am on the Board of Governors and I am working with David Hoffman and a local committee to raise \$1.5 million for scholarships to assist Cumberland County residents and students to attend NSCC. To date we have raised \$550,000 from Corporate donors. David and I have contributed personally to spearhead this campaign.

Our ask is for each of the Town and County to contribute \$150,000 to \$250,000 each to our campaign .We were thinking of a \$50,000 annual contribution by each to assist.

I believe this is a tremendous program which will help us drive forward educating young people for our collective Community."

I met briefly with Stephen to discuss this request and advised him that I would make Council aware of it, and that it would be considered during Council's upcoming budget deliberations.

I provide this memo and the attachments to inform Council of this request.

DID YOU KNOW

NSCC fundraising of long term benefit to Cumberland County

It's always an inspiring experience to drop by the Amherst NSCC campus on South Albion Street for even a short visit. In contrast to the cheerless side of our lives that we see too often nowadays, the mood there is invariably bright, positive and full of promise for the future of our youth and community.

I credit the principal Don McCormack, and his leadership team and staff, for having the vision and commitment that contributes to this spirit in the Amherst and Springhill campuses.

Running this institution does not come without its challenges however; foremost of which is the college's commitment that every high school graduate in our region have access to an affordable post-secondary education.

NSCC deals with the "affordability" issue through reasonable tuition and fees, and its financial aid programs that provide help in the form of scholarships, bursaries and, as required, assistance for students facing unexpected financial emergencies.

Two weeks ago, we read in this newspaper about the NSCC Make Way fundraising campaign, underway in the province and our county, aimed at significantly increasing the funds available to the above aid programs.

McCormack, in a recent talk to members of the Amherst Rotary Club, mentioned that the campaign had already achieved over a third of its \$1.5-million target for Cumberland County, a goal designed to take care of NSCC's student financial aid needs for many years into the future.

While this is a very encouraging start, he also had some cautionary observations to share with his audience concerning the financial stresses he sees at play in our



Alan Walter

Did You Know

county and their impact on our youth's chances of benefitting from an NSCC post-secondary education.

He related that "One of the things I've really noticed in the last five years is the number of students who are really struggling to get through their programs, and I'm not talking academically. I'm talking about their financial ability to get to the end of the program."

He also sees a widening of the gap in Cumberland County between students that are in good financial shape and those who are falling into, or are already living in poverty. This is not a good sign for our community, not to mention our youth.

And all this lends further urgency to the local economic growth challenge that is now our community's top priority. It's also not hard to conclude that our Cumberland campuses face a steeper hill to climb in supporting needy students, when compared to their sister campuses in larger population centres such as the HRM and surrounding communities.

A comparison of data for Amherst versus HRM tells a dramatic story featuring a higher unemployment rate for Amherst of 8.8 per cent versus 6.1 per cent for HRM, lower annual household income of \$51,500 versus \$71,200, and population shrinkage of two per cent versus growth of five per cent for HRM over the past five

years.

At the same time, while our local NSCC is vulnerable to weakness in our local economy, it's paradoxical that it is the institution that is most likely to have a positive effect on our economic health – if it was able to fund the increase in graduations an aggressive growth strategy would require.

In a recent article, I raised the issue of "human capital" as a critical ingredient for economic success in a community. Think of human capital as a measure of the economic value of an employee's attributes – and also, as a composite of all the knowledge, skills, experience, judgment, and wisdom possessed by individuals in a community.

It's recognized that long-term economic growth in large and small communities depends increasingly on improvements in this human capital. So, the more of our young people that we can assist in getting a first-class, post-secondary education, and more importantly retaining them in the community, the better.

Fortunately for us, we are blessed with our own top-notch post-secondary educational institution in NSCC, whose main purpose in life is to build human capital right here in our county..... and they do an outstanding job at it.

We just need to support them where it matters by giving generously to their very worthy cause.

Alan Walter is a retired professional engineer living in Oxford. He was born in Wales and worked in Halifax. He spends much of his time in Oxford, where he operates a small farm. He can be reached at alanwalter@eastlink.ca.



nscc Cumberland Campus

ABOUT CUMBERLAND CAMPUS & AMHERST LEARNING CENTRE

The Cumberland Campus is a community hub, a place where students, community members and business leaders gather to brainstorm, learn and innovate. Home to over 14 full-time programs over four academic schools.

AMHERST LEARNING CENTRE

While the main Campus is in Springhill students also have the option of attending the Amherst Learning Centre. The Centre opened in 2006 with only one classroom and approximately 30 students.

Today it boasts 150 students of the 530 students attending Cumberland Campus as a whole. Staff and faculty commute between the two locations.

DID YOU KNOW? FACTS ABOUT CUMBERLAND CAMPUS

- The NSCC Cumberland Campus is the only post-secondary institution in Cumberland County.
- The Cumberland Campus is the only NSCC location where the Utility Line Worker program is offered.
- The Campus has a long history of community involvement and each year students, staff and faculty organize fundraisers and events in support of causes in their community.
- The Campus is home to a hockey team the Cumberland Coyotes that competes in the annual NSCC Winter Classic Hockey Tournament.
- The Cumberland Campus is one of two NSCC locations that offer the Paralegal Services program.
- The Cumberland Campus is one of two NSCC locations that offer the Occupational Therapy/ Physiotherapy Assistant program.

INTERESTED IN MORE INFORMATION?

- Come for a tour!
- Find videos of the campus on NSCC's YouTube channel
- Check out stories from our students and community supporters www.nsc.ca/MakeWay-Cumberland-Amherst

530

Students enrolled full-time this year.

14

Full-time programs

60

Staff members



Cumberland Campus
PO Box 550, 1 Main Street
Springhill, NS
B0M 1X0

Amherst Learning Centre
147 Albion Street South
Amherst, NS
B4H 2X2

PROGRAMS AT CUMBERLAND CAMPUS

- Academic & Career Connections
- Adult Learning Program (ALP)
- Business Administration
- Business Administration - Open Concentration
- Business Administration - Accounting Concentration
- Business Administration - Management Concentration
- Business Administration - Marketing Concentration
- Carpentry – Diploma
- Continuing Care
- Continuing Care Link Program
- Early Childhood Education
- Electrical Construction & Industrial – Certificate
- Electronic Engineering Technician
- Occupational Therapy / Physiotherapy Assistant
- Paralegal Services
- Practical Nursing
- Refrigeration & Air Conditioning – Geothermal
- Social Services
- Utility Line Work – Construction & Maintenance

STUDENT SUPPORT AT CUMBERLAND CAMPUS

\$62,880

In scholarships and bursaries given out last year at Cumberland Campus

53

Students received Urgent Aid at Cumberland Campus last year

\$12,256

Urgent Aid was distributed at Cumberland Campus last year

Student Award Recipient Thank You

"This fall, I will be attending NSCC Cumberland Campus to study Utility Line Work, and the Risley Family's contributions to help make this happen are greatly appreciated.

I chose the Utility Line Work program because after looking further into what the program involves, I found that it strongly meets all of my interests and accurately fits my lifestyle.

These are requirements that I had hoped to be able to fulfill when deciding on my future career path. I consider myself a very hands-on person, and I am confident that those who know me would agree.

Having chosen a career that fits my personality so well, I will strive to achieve the best I can, both in the classroom setting and hands-on training.

Receiving the Risley Family Access to Opportunity Bursary is a great help in getting my education at NSCC started, and I cannot thank them enough for the support.

As I receive support from people like the Risley Family, I can only hope that upon graduating, I will be able to pass along my own help and support to members of my community as a utility line worker."



Matthew Grace
Risley Family Access to Opportunity Bursary
Utility Line Work– Construction and Maintenance
Cumberland Campus
Class of 2018

KNOWLEDGE. SUPPORT. COMMUNITY.



CUMBERLAND CAMPUS

PRIORITIES:

\$200K

STUDENT SUPPORT

\$500K

URGENT AID

\$500K

BURSARIES

\$300K

INNOVATIVE PROGRAMMING

Make Way is NSCC's most ambitious campaign, aiming to raise \$25 million to directly help students. Money raised will improve access to education for students via bursaries, urgent aid, innovative programming, cutting-edge instructional equipment, and centres of expertise.

MAKE WAY

THE CAMPAIGN FOR NSCC

Our goal is as ambitious as it is simple: to remove barriers for those on their NSCC journey.

As part of *Make Way*, each NSCC campus is raising funds for their specific needs and working with local partners to help build stronger and more prosperous communities, together.

Through this fundraising campaign we aim to raise \$1,500,000 at the Cumberland Campus to support:

STUDENT SUPPORT

Student support helps our students by providing funding for student wellness programs and spaces, mental health initiatives as well as extraordinary learning opportunities.

BURSARIES AND URGENT AID:

With your support, NSCC can address the financial barriers faced by many students, so all can access a post-secondary education in our community. By offering bursaries, as well as urgent aid to address unforeseen crises, all students - and our economy - will have the chance to thrive.

INNOVATIVE PROGRAMING

By anticipating developments that are constantly altering the needs of employers in Nova Scotia, NSCC trains students to 'hit the ground running.' Working closely with industry stakeholders, NSCC will be even more responsive to the needs of industry and the community by offering a cutting-edge learning environment.



INTERNATIONAL STUDENT FINDS SECOND HOME AT NSCC



**ELIZA KURIYAPULLI
ANTHONY**

Love the Way You Learn
Award Recipient

Business Administration
Legacy Award Recipient

Business Administration
Cumberland Campus
Class of 2018

NSCC has become a home away from home for International student Eliza Kuriyapulli Anthony. Originally from India, she came to NSCC Cumberland Campus on a friend's recommendation.

"I feel like I have found a second home," she says. "I am treated no different than a Canadian student - the teachers, staff and students acknowledge my strengths while helping me strive to improve."

As an International student, Eliza has faced the additional financial burden of living and going to school in a different country. But these were lightened thanks to financial awards she received.

"They have helped me immensely," says Eliza. "They really helped reduce some of the stress and directed my focus to my schooling."

She credits the business program with opening her eyes to the world of entrepreneurship and she now plans to open her own business upon graduation.

COMMUNITY APPEAL COMMITTEE

David Hoffman, External Chair,
The Bragg Group Companies

Don McCormack, Principal, Cumberland Campus

Peggy Carter, Faculty, Business

Darrin Embree, Faculty, Geothermal

Lisa Gower, Faculty Business

Rhonda Jackson, Faculty, Continuing Care

Erin Lewis, Employee Services Advisor

Cathy MacLean, VP Campuses and
Communities, NSCC

Stephen Maltby, CIBC Private Wealth
Management, CIBC Wood Gundy

Sue McIsaac, McIsaac Darragh Chartered
Accountants

David W. McNairn, Hicks Lemoine Law

Jocelyn Ollerhead, Manager Student Services

Wendy Siddall, Faculty, Early Childhood Education

Michael Stack, Archway Insurance

Alan Walter, Community Leader

Effie Weatherbee, Faculty, Business

NSCC FOUNDATION

Frank Lockington, Executive Director

Michelle Bussey, Director of Development

Whitney MacLean, Campaign Officer

A HISTORY OF THE CAMPUS

NSCC Cumberland Campus is unique – it's the only post-secondary institution in Cumberland County. The Springhill Campus opened in 1964 as the Cumberland Vocational High School, later known as Cumberland Regional Vocational School.

Since joining the NSCC community, Cumberland Campus has continued to evolve.

In 2006 the Campus expanded to include the Amherst Learning Centre, which opened with only three classrooms and one lab. The Learning Centre had an enrolment of approximately 30 students then and today it boasts more than 150 students, with over 500 students enrolled at Cumberland Campus overall.

The Campus has a long history of community involvement and each year the students, staff and faculty organize fundraisers and events in support of causes in their community.

Campus events such as Harvest Fest, Winter Ball and sporting activities have become traditions for both the students and the community, helping make the campus a valued hub.

THE ALP IMPACT



SUTHISA SCOTT
Practical Nursing,
Cumberland Campus
Class of 2019

After immigrating from Thailand to Canada in 2009, Suthisa Scott worked hard to learn English.

"It took time to adjust," she says. "My English is coming along, but it's not where I want it to be."

Today, Suthisa is a married mother of three, working and living in Cumberland County. Before coming to Nova Scotia, Suthisa completed a university degree, but her credentials weren't recognized in Nova Scotia.

With a desire to get into Practical Nursing, she took the College's Adult

Learning Program – graduating with honours while balancing a hectic schedule. Now, she's enrolled in NSCC's Practical Nursing program.

"It will be busy, but I know my hard work will pay off and benefit my family."

THE RIPLEY EFFECT

Taylor Ripley is using her skills to help her community - and beyond.

As part of NSCC International, Taylor Ripley, a 27-year-old Business Administration student at Cumberland Campus shared her networking know-how with women in Arequipa, Peru.

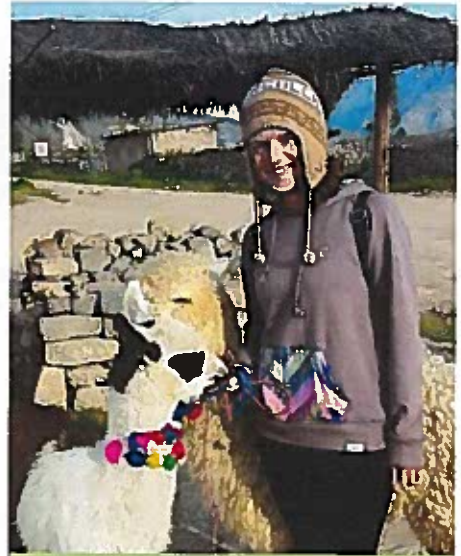
"I realized that access to capital, self-confidence and networking opportunities are the same challenges we face here," she says. "We're all connected regardless of where we live."

Taylor and her team worked with students from a local college,

Instituto del Sur (ISUR), to develop a project that was focused on mentoring and aiding these local women entrepreneurs as they start small businesses.

As a graduate, Taylor has fulfilled her goal to live in Amherst, and is active in helping the area reach its potential.

"I would like to see my community grow," she says. "I would like to work with entrepreneurs and put my skills to work to help the community grow, one person at a time."



TAYLOR RIPLEY
Business Administration,
Cumberland Campus, Class of 2017

SECOND CHANCE FOR NSCC GRAD



MICHAEL GRAY

Princess Auto Foundation Bursary recipient
Adult Learning Program, Class of 2016
Electronic Engineering Technician
Cumberland Campus, Class of 2018

Michael Gray always knew he wanted to go back to school, because he knew he wanted to create a better life for his family.

"I had put off going back to school for so long that I didn't believe I was ever going to be able to do it," he says.

But Michael's hard work and dedication paid off when he graduated from the Adult Learning Program at NSCC's Cumberland Campus with honours.

Ready for the next step, Michael enrolled in the Electrical Engineering Program and received a Princess Auto Foundation Entrance Bursary.

"This award means the world to me and to have gotten this, at this point in my life, is truly amazing,"

he says. "I've never seen my fiancée or children this proud of me - I get a second chance to be the man my family knows that I can be."

With this new confidence in himself, Michael is ready for the future.

nscC

Cumberland Campus
1 Main St
PO Box 550
Springhill, NS B0M 1X0

Amherst Learning Centre
141 Albion St South
Amherst, NS B4H 2X2

Phone: 902-597-3737
foundation@nscC.ca
nscC.ca/makeway

Charitable Registration Number:
887210318 RR0001

NSCC PROVIDES FRESH START FOR CUMBERLAND SISTERS

When the local Zellers closed its doors in 2012, sisters Lynda Hicks and Margaret Pettigrew found themselves out of retail jobs they'd held for decades.

They decided to enroll in the Continuing Care Link program, which allows students to complete high school while studying to be Continuing Care Assistants, at NSCC Cumberland Campus.

"I would recommend NSCC to any student," says Lynda. "Especially when I was able to walk in there with a Grade 10 education, having been away from school since 1972, and succeed."

The transition was not easy but the sisters say the support from tutors, classmates and faculty helped them through it. "The support was just phenomenal," says Lynda.

They are thrilled with their new careers and hope their story will inspire others to stay in school and get their education.

"I love listening to the stories clients tell you, I love all of it," says Margaret, adding that "If you're thinking about school, just stop thinking and do it."



LYNDA HICKS AND MARGARET PETTIGREW
Continuing Care Link Program, Cumberland Campus
Class of 2014



WALLACE DONOVAN
Culinary Arts, Marconi Campus, Class of 1995
Refrigeration & Air Conditioning – Geothermal,
Cumberland Campus, Class of 2016

TWO-TIME GRAD, TWO-TIME SUCCESS STORY.

When Wallace Donovan saw an opportunity to expand his skillset, he made the leap.

"The first time I came to NSCC it was to learn and go home," he says. "The second time I not only wanted to learn, I wanted to be involved in the school."

Wallace succeeded in his mission, serving as the Vice-President Communications with the Student Association.

"I wanted to be a bigger part of the student body, and I got to know just about everyone in the school. "As an older student, I had people coming to me for advice. It made the whole experience more fulfilling."

Today, Wallace is working at NSCC Cumberland as kitchen manager and he couldn't be happier.

"I came to NSCC two times to make a difference in my life and be able to make a good living," he says. "I'm happy to say it worked both times."

MEMORANDUM

To: Mayor Kogon and Members of Amherst Town Council
From: Andrew Fisher, Manager of Planning & Strategic Initiatives
Date: February 20, 2018
Subject: Early Settlers

At its November 20, 2017 meeting, Council passed the following motion:

That staff be directed to research and gather the information on the original inhabitants and subsequent settlers in this area, and report the approximate cost of erecting a monument in a prominent location in the downtown area.

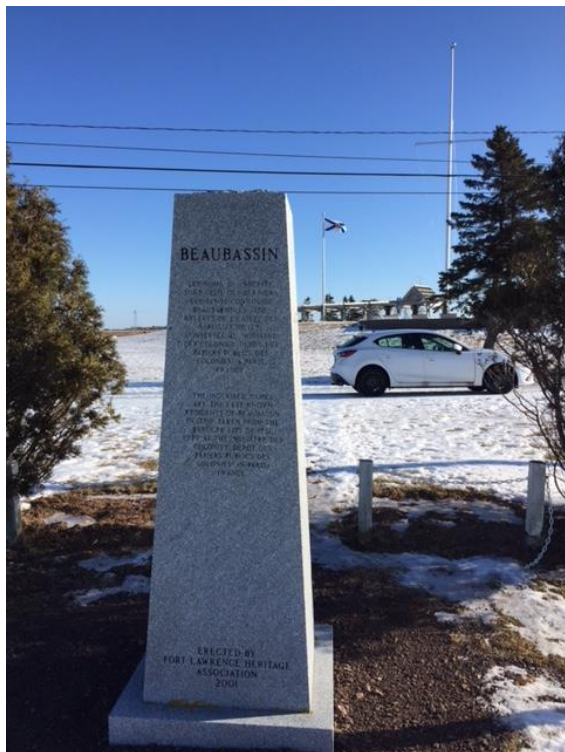
The following provides a brief overview and rough timeline of the original inhabitants and early settlers to the area, which is largely taken from, "Historic Amherst, Images of Our Past", Pauline Furlong (2001).

Mi'Kmaq	Settlement by Europeans was preceded by Mi'kmaq seasonal encampments along the southern ridge of the marshlands, including the establishment of a village named Memalooscudaagan. The Chignecto Isthmus, derived from the Mi'kmaq name Siknikt (drainage place), provided the only connection to the mainland. The area west of present day Amherst contained a trail or route from the Minas Basin in south to the Gulf Shore in the north.
1670s	Record of the first French settlers moving to the area from Port Royal. Over the next 30-40 years, the area experienced further settlement including the establishment of the village of Beaubassin. In 1685 the area was found to have 22 inhabitants engaged in farming, and trading.
1686	Beaubassin was made a parish the encompassed the isthmus and rivers that connected to the upper Bay of Fundy, including settlements extending to the Minudie area.
1713	The Treaty of Utrecht, following years of attacks by the British around the turn of the century, established Nova Scotia as a British Colony. The Beaubassin region became the border between French and British territories; however, the Treaty did not clearly define the border between the two colonies.
1715	Beaubassin was thought to be home to 50 families, mostly of French decent.
1750	The village of Beaubassin was burnt by the French to force its inhabitants to French territory, and so it would not be occupied by the British. Fort Lawrence was subsequently constructed on or near the former village.
1751-52	Fort Beausejour was constructed.
1755	The British captured Fort Beausejour and the Acadian Expulsion commenced.

- 1763 The Cumberland Grant was surveyed, which laid out the Amherst Township, approximately 3 km west of the current town location.
- 1768 First land transfers. Amherst's population approximately 125, made up mostly of Irish settlers and a few Acadians. Yorkshire Settlers continued to grow the population. A stage coach from Truro followed a route along present day Willow Street, and Amherst eventually shifted closer to the route.
- 1838 Amherst's population: 1,000
- 1860 The road to Truro had been continuously improved, and daily coach service was offered
- 1872 First train through Amherst, sparking an economic expansion that would see Amherst become a regional service centre, and home to several major industries.
- 1889 Amherst Population: 3,000
- 1910 Population: 5,000. This was considered the peak of Amherst and the Maritime region as an industrial power house. From this period of time forward, central Canada started to usurp the area politically and economically.

Acadian Monument

A request has been made to erect a monument to the former Acadian inhabitants of area, similar to the one erected at the Fort Lawrence Visitor Information Centre shown in the picture below:



The monument would contain information about the Acadian inhabitants, including some of the family names of settlers. The cost of this monument is approximately \$4,500 (installed). This cost was established by the Amherst Heritage Trust, who were asked to champion this monument by making an application to fund its erection. The Trust, while supportive of the effort, declined to undertake this initiative as it felt this project was outside its scope.

The Council motion also included a report on potential prominent locations in the downtown area. Assuming the monument would be located in an existing greenspace, there are several in the downtown area, including:

1. The Four Fathers Library and CCUBIC properties
2. Greenspace between the YMCA and Church Street.
3. Greenspace at the corner of East Victoria and Havelock.
4. Former BMO property
5. Victoria Square

It is difficult for staff to comment on the appropriateness of the monument, its content, and the preferable location, without further input from the broader Acadian community. The Fort Lawrence / Beaubassin Heritage Association referenced in Councillor Jones' November 20, 2017 memo (enclosed), does not appear to be an active organization. It would seem that an effort to memorialize a group should be led or at least supported by a broader group or association.

Should Council be interested in erecting an Acadian monument at the above noted cost, staff recommend further direction to contact the Acadian Federation of Nova Scotia to gain further input and information with respect to the appropriateness of this initiative.

MEMORANDUM

TO: Mayor Kogon and Members of Council
FROM: Councillor Darrell Jones
DATE: November 20, 2017
SUBJECT: La Butte

Last spring it was suggested to me that the Town of Amherst should recognize the early Acadian settlers of La Butte which today is call Amherst. I totally agree and feel this would be of value to promote the area.

MOTION:

That council direct staff to research and gather the information on the Acadian settlers in this area. Investigate and determine the approximate cost of erect a monument in a prominent location in the downtown area. The monument should be the same design as the one erected by Fort Lawrence Heritage Association. With this project being officially dedicated on National Acadian Day, August 15, 2018.

MEMORANDUM

TO: Mayor Kogon and Members of Council
FROM: Councillor Blanch
DATE: February 14, 2018
SUBJECT: Tesla Charging Station

I believe there is an opportunity for us to pitch Amherst as a location for one of the recently announced Tesla Rapid Charge Stations that they will be locating in Nova Scotia. It is a guaranteed way to get the tourists we want off the highway and if Tesla is building it, it wouldn't cost us anything. For further information please visit the below link.

<https://www.facebook.com/globalhalifax/posts/1561486037221625>

I move that staff reach out to Tesla and investigate the opportunities and the process of having one of these rapid charge stations located in Amherst.