



**Town of Amherst
Committee of the Whole**

Date: **Monday, June 25, 2018**
Time: **4:30 pm**
Location: **Council Chambers, Town Hall**

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**Amherst Town Council
Committee of the Whole
Minutes**

Date: June 18, 2018
Time: 4:00 pm
Location: Council Chambers, Town Hall

Members Present Deputy Mayor Sheila Christie
Councillor Jason Blanch
Councillor Vince Byrne
Councillor Darrell Jones
Councillor Wayne MacKenzie
Councillor Terry Rhindress

Members Absent Mayor David Kogon
Staff Present Greg Herrett, CAO
Jason MacDonald, Deputy CAO Operations
Ian Naylor, Police Chief
Bill Schurman, Director Recreation
Greg Jones, Fire Chief
Rebecca Taylor, Business Development Officer
Tom McCoag, Corporate Communications Officer
Andrew Fisher, Manager of Planning & Strategic
Shelley Rector, Chief Financial Officer
Kimberlee Jones, Municipal Clerk
Natalie LeBlanc, Deputy Clerk

1. Call to Order

Deputy Mayor Christie called the meeting to order at 4:05 p.m.

1.1 Approval of Agenda

Moved By Councillor Blanch

Seconded By Councillor MacKenzie

That the agenda be approved with addition of 4.6 Provincial and Federal Grants.

MOTION CARRIED

1.2 Approval of Minutes

Moved By Councillor Rhindress

Seconded By Councillor Byrne

That the minutes of the May 22, 2018 Committee of the Whole meeting be approved as circulated.

MOTION CARRIED

- 1.2.1 **20180522 COW Minutes**
Moved By Councillor Rhindress
Seconded By Councillor Byrne
To approve the minutes of the May 22, 2018 Committee of the Whole meeting.

MOTION CARRIED

2. In Camera

Moved By Councillor Jones
Seconded By Councillor Blanch
That the Committee move to an In Camera session.

MOTION CARRIED

3. Council Direction Requests

- 3.1 **REMO**
Moved By Councillor Jones
Seconded By Councillor Rhindress
That Council accept this newly created Emergency Management Plan (REMO).

MOTION CARRIED

- 3.2 **AYTC Year-End Report & Recommendations**
Moved By Councillor Rhindress
Seconded By Councillor Byrne
That Council refer the revised Amherst Youth Town Council (AYTC) Policy to the June 25, 2018 regular meeting of Council for approval.

MOTION CARRIED

- 3.3 **Dog Park**
Moved By Councillor Blanch
Seconded By Councillor Rhindress
That Council forward approval of the scope of work required to develop a permanent off-leash dog park within Dickey Park, with the process to start the work to begin as soon as possible, to the June 25, 2018 regular meeting of Amherst Town Council.

Against (1): Councillor Jones
MOTION CARRIED

- 3.4 East Pleasant Street Tender**
Moved By Councillor MacKenzie
Seconded By Councillor Blanch
That the award for the tender for the East Pleasant Street reconstruction project to Cumberland Paving and Contracting at their total unit price bid amount of \$825,315 plus HST be referred to the June 25, 2018 regular meeting for Council's approval. And furthermore that staff be directed to negotiate a reduction in the amount of work to be completed, based on the unit prices submitted, in order to bring the actual costs of the project closer to the actual budgeted amount of \$805,000 including HST.

MOTION CARRIED

- 3.5 Grants to Organizations Policy**
Moved By Councillor Blanch
Seconded By Councillor Byrne
That Council forward the amended Community Support Grant Policy, 72000-08 to the June 25, 2018 regular meeting of Council for approval.

Against (2): Councillor Jones, and Councillor Rhindress
MOTION CARRIED

- 3.6 Cumberland Energy Authority Partnership**
Moved By Councillor Blanch
Seconded By Councillor MacKenzie
That Council direct staff to partner with the Cumberland Energy Authority in applying for the FCM Climate Change Staff Grant and Efficiency NS Onsite Energy Manager Grant programs, establishment of a clean energy and building efficiency financing program (ie. PACE), and submission of a bid to the Solar Electricity for Community Buildings Program.

MOTION CARRIED

4. Information Items

- 4.1 African History Month**
Information item; no direction given or action required.

- 4.2 Strategic Priorities Update**
Moved By Councillor Blanch
Seconded By Councillor Jones
That Council refer the Strategic Priorities Chart for the July to September 2018 period to the June 25, 2018 regular meeting of Council for adoption.

MOTION CARRIED

4.3 CN Rail Crossings

Information item; no direction given or action required at this time.

4.4 Urban Chickens

Moved By Councillor Byrne

Seconded By Councillor Blanch

That Council forward this item to the Planning Advisory Committee for review and recommendation following a Public Participation Opportunity.

Against (1): Councillor Jones
MOTION CARRIED

4.5 Board Initiatives Report

Information item, no direction given or action required.

4.6 Provincial and Federal Grants

Clarification item; no direction given or action required.

5. Monthly Reports – Referred to June 25, 2018 Committee of the Whole meeting.

6. Adjournment

Moved By Councillor Jones

Seconded By Councillor Rhindress

To adjourn the meeting at 6:15 P.M.

MOTION CARRIED

Kimberlee Jones
Municipal Clerk

Sheila Christie
Deputy Mayor

TO: Mayor Kogon and Members of Council

SUBMITTED BY: Bill Schurman, Director of Recreation

DATE: June 25, 2018

SUBJECT: Ice Helmet Policy - Stadium

ORIGIN: Recreation department citizen feedback and discussions with Council.

LEGISLATIVE AUTHORITY: MGA Section 48 (3) In addition to matters specified in this Act or another Act of the Legislature, the Council may adopt policies on any matter that the Council considers conducive to the effective management of the municipality.

RECOMMENDATION: That Council forward approval of the attached Ice Helmet Policy 72300-10 for the Amherst Stadium effective August 15, 2018, to the June 25, 2018 regular meeting of Amherst Town Council.

BACKGROUND: The Town of Amherst is committed to the safety of all individuals and groups using the ice at the Amherst Stadium. Currently, the use of helmets for ice users is strongly recommended but is not compulsory. The department, as well as several users of the stadium, identified a need for a review of helmet practices for on-ice activities.

Following discussions with Council, staff are recommending the policy cover all those wearing skates on the ice surface of the Stadium.

While a number of arenas throughout the region have implemented helmet policies for all users, it is felt that having a helmet policy for those wearing skates will increase the safety of users.

DISCUSSION: It is suggested that all persons wearing skates on the ice surfaces at the Stadium are to wear a CSA Approved helmet. The chin strap on the helmet shall be securely fastened under the chin. Helmets will be available at the Stadium on a first come first served basis to sign out at no charge for those users on skates who do not have a CSA Approved helmet. Exceptions to the proposed policy are outlined as well. Exceptions may be requested on the basis that liability coverage is assumed by the user groups or in the case of emergency personnel being requested on the ice surface.

FINANCIAL IMPLICATIONS: A Facility Development grant has been received from the Province of Nova Scotia to purchase loaner CSA Approved helmets to be available first come first service for those who do not have a CSA Approved helmet.



COMMUNITY ENGAGEMENT: A number of user organizations, individuals, municipalities, and sport organizations were contacted through the process.

ENVIRONMENTAL IMPLICATIONS: There are no environmental implications attached to this request.

ALTERNATIVES:

1. Reduce compulsory helmets for those skaters at the Stadium to youth 18 and under.
2. Reduce compulsory helmets for those skaters at the Stadium to only youth 12 and under.
3. Do not support recommendation and continue with practice at the Stadium of CSA Approved helmets being strongly recommended.

ATTACHMENTS: Proposed Ice Helmet Policy

Report prepared by: Bill Schurman, Director of Recreation
Report and Financial approved by:

DEPARTMENT: RECREATION

TITLE: ICE HELMET POLICY – AMHERST STADIUM

Minutes reference date:

POLICY STATEMENT

The Town of Amherst is committed to the safety of all individuals and groups using the Amherst Stadium. Therefore, for the protection and safety of the public, the wearing of a Canadian Standard Association (CSA) approved protective ice helmet is mandatory for all on-ice participants wearing skates at the Stadium.

POLICY

CSA approved protective helmets are mandatory for all individuals, at all times, while on skates the ice at the Amherst Stadium. This policy will be clearly posted with other established regulations for activities. Face masks are not mandatory however young skaters may benefit from the added protection.

PROCEDURE

Effective August 15, 2018 all individuals and groups are to wear CSA approved ice helmets while on skates on the ice surface at the Stadium. The chinstrap of the helmet shall be securely fastened under the chin. Failure to wear a helmet will result in the removal of the individual from the ice surface until they are wearing an approved helmet.

EXEMPTIONS

Exemption to this policy may be granted on an individual basis where the wearing of a helmet would interfere with the observance of a religious custom, showing respect during National Anthems and or official ceremonies, or the user group assumes liability coverage as follows:

1. Application for such exemption must be made to the Town of Amherst in writing.
 - a. Granting of such exemption will require the applicant to provide a signed Helmet Policy waiver prior to the participation in any on-ice activity.

DEPARTMENT: RECREATION

TITLE: ICE HELMET POLICY – AMHERST STADIUM

Minutes reference date:

2. User groups that assume liability coverage (Proof of coverage must be provided at the time of booking) include: Skate Canada, Skate Nova Scotia, and the Amherst Skating Club.
3. Figure Skaters who are registered with Skate Canada after successfully completing the CanSkate program, as well as figure skating during sanctioned competitions, are exempt from wearing a protective helmet during their activities as standard practice in the sport, which is supported by Skate Canada and Skate Nova Scotia.
4. Maritime Junior “A” Hockey League – This policy shall not apply to MHL team coaching, training, and game operations staff who are required to access the players bench and ice surface during the course of the game.
5. Those responding to a medical emergency.

All other requests for exemption must be submitted in writing to the Town of Amherst for consideration.

MEMORANDUM

To: Members of Amherst Town Council
From: Mayor Kogon
Date: June 25, 2018
Subject: **Committee of the Whole and Council Meeting Dates**

I would like to propose and discuss a change in the day of the week on which meetings of Committee of the Whole and Council meet. I propose that we change from the third and fourth Mondays of the month to the third and fourth Wednesdays. I would further propose that we maintain the requirement for Committee of the Whole agenda packages to be distributed on the Friday previous but that the distribution date for Council agenda packages be changed to the Monday previous. This recognizes the fact that having a Committee of the Whole meeting on a Wednesday and maintaining the requirement for a Friday distribution of a Council package may not be achievable.

There are a number of reasons for this suggestion. In having the meetings on Wednesday we would avoid having to reschedule around most long weekend occurrences. It would also allow Council, staff and members of the public more time to read and prepare for Committee of the Whole. Having the agenda package posted publicly on Monday am and not having the meeting until Wednesday would allow more time for members of the public to review the materials prior to the meeting should they be so inclined. Staff also note that operationally Monday is perhaps the busiest day of the week and not having to deal with a COW/Council meeting would be of benefit to them as well.

I understand that the rules pertaining the day of the week on which Committee of the Whole and Council meet are contained within the Proceedings of Council Policy. I propose that Council direct staff to prepare the appropriate amendments to this policy and present them to Council in time to be effective for September's meetings.

MOTION: That Council refer the decision to change the day of the week on which meetings of the Committee of the Whole and Council meet from the third and fourth Mondays of the month to the third and fourth Wednesdays of the month, to the June 25, 2018 regular meeting of Council.

MEMORANDUM

To: Members of Amherst Town Council
From: Mayor Kogon
Date: June 25, 2018
Subject: Cumberland County Physician Recruitment Committee Funding Proposal

As Council is aware, I have joined the ad hoc committee on physician recruitment along with other municipal representatives and members of the health care community. At a recent meeting of the strategy committee the following proposal was put forward to the municipal units for funding:

Funding proposal Cumberland County Physician Recruitment Committee

The Physician Community has identified that the recruitment process needs to be supported locally. Relying on centralized administration to recruit and retain physicians for our area without our support has proven dangerously ineffective. The best advocates to prospective physicians for our community are our own community members, especially physicians themselves. This needs to be supported, as it is a resource and time-intense process. Luckily, this community is blessed with an excellent spirit of volunteerism and dedication, both within the physician community as well as businesses, elected leaders and the public in general. We would like to request a grant from the Town of Amherst, as well Cumberland County. These funds would be used entirely to cover the following expenses:

1. A reusable pop-up banner for a recruitment fair booth: - \$700
2. "Swag" to be given out to visitors to booths with the following requirements - \$500
 - a. Locally produced
 - b. Advertises name of community
3. Booth fees for three recruitment fairs per year -
 - a. An all-day booth at the Dalhousie Family Medicine Retreat in September. - \$3,000
 - b. Minibooth at the Family Medicine Forum in Toronto (we'd be with the NSHA larger booth) - \$1,215
 - c. A booth at the Dalhousie specialty recruitment fair in the spring. Booth prices not posted yet so this is an estimate. \$1,500
4. Travel costs and accommodations for 2 attendees per fair
 - a. Dalhousie Family Medicine retreat - \$500.
 - b. Family Medicine Forum - \$3,000
 - c. Specialty recruitment fair - \$500

Total: \$10,215 per year plus a one time cost of 700\$ for a pop-up banner.

The total for this year then would be \$10,915. I have proposed that the funding be shared on a per capita basis among the municipal units in Cumberland County. 2016 population statistics from the Department of Municipal Affairs shows that Cumberland, Amherst and Oxford have populations of 19,402, 9,413 and 1,190 respectively for a total regional population of 30,005. This would equate Amherst's funding to \$3,424 for this year.

While it is acknowledged that the request is for annual funding, my proposal is for the current year only and I suggest that the committee be required to make a new submission of its requirements each year.

I am seeking Council's approval for this funding.

MOTION: That Council refer the request for funding to support the Cumberland County Physician Recruitment Committee in the amount of \$3,424 to the regular Council meeting of June 25, 2018.

MEMORANDUM

To: Members of Amherst Town Council
From: Mayor Kogon
Date: June 25, 2018
Subject: Funding Request from Multi-Ethnic Sports Hall of Fame

We have received a funding request from the above noted organization relative to a planned induction ceremony to the Hall of Fame for Amherst natives Bill Riley, Craig Martin and Mark McFarlane. The materials related to the request are attached. You will note that not only are these former athletes being honored but Bob Edgett, the Amherst Royals Hockey Team, Lynn Jones, Elizabeth Cooke-Sumbu and Janiva Willis are also being honored. Net proceeds of the event are earmarked for the Heather Arseneau Scholarship and the Amherst Food Network.

While keeping in mind that the revisions to the Community Support Grants Policy will now restrict contributions to organizations and events that are redistributing funds to other organizations, I am also of the opinion that the Town should recognize the honorees and that the benefiting organizations are worthy of our support.

Therefore I am proposing that the Town of Amherst make \$150 donations directly to the Heather Arseneau Scholarship and the Amherst Food Network in honor of the list of honorees for this event. I would further suggest that it be left to individual members of Council to determine whether they wish to purchase tickets to the event from their own funds.

MOTION: That Council refer the decision to make \$150 donations directly to the Heather Arseneau Scholarship and the Amherst Food Network in honor of the list of honorees for this event, to the June 25, 2018 regular meeting of Council.



Community Partner

MULTI-ETHNIC SPORTS HALL OF FAME

It's not about career wins. It's about real-life victories.

EXECUTIVE SUMMARY:

On behalf of the Multi-Ethnic Sports Hall of Fame and CANSA Amherst, we invite you to join us as a community partner to assist with the expenses for our ceremony when we induct Bill Riley, Mark McFarlane, and Craig Martin into our hall of fame and honour community leaders on July 18, 2018 at Amherst Center Mall. We are 501-© (3) nonprofit. Net proceeds earmarked for ARSENEAU SCHOLARSHIP and AMHERST FOOD NETWORK. You may make you donation support at www.amherstchamberofcommerce.com.

COMMUNITY PARTNERSHIP OPPORTUNITIES:

There are five packages to choose from, all of which offer significant benefits.

Community Partner I \$4000

- * 10 Premier Seats at the Dinner and Ceremony
- * Full-page color ad outside back cover in printed souvenir program (sample copy available)
- * Emcee Recognition during the program and in President's remarks
- * Mentioned in all press releases
- * A company representative to present an Honouree on stage
- * Photo opportunity with all Honourees
- * Logo presence on our website

Community Partner II \$3,000

- 8 Premier Seats at the Dinner and Ceremony
- Full-page color ad inside back page in printed souvenir program (sample copy available)
- Emcee Recognition during the program and in President's remarks
- Mentioned in all press releases
- A company representative to present an Honouree on stage
- Photo opportunity with all Honourees

Community Partner III \$2,000

- 6 Premier Seats at the Dinner and Ceremony
- Full page color ad inside front cover in the printed souvenir program (sample copy available)
- Mentioned in all press releases
- Photo opportunity with all Honourees

Community Partner IV \$1,000

- 4 Premier Seats at the Dinner and Ceremony
- Full page B/W ad in the printed souvenir (sample copy available)

- **Mentioned in the souvenir program as community partner**

Community Partner V \$500

- **2 tickets to the Dinner and Ceremony**
- **Mentioned in the printed souvenir program as community partner**
- **One-half B/W ad inside printed souvenir program**

Demographics: Age 15-85, Medical, Technical, Education professionals, Politicians, Clergy, professional athletes and other celebrities

Net proceeds to: HEATHER ARSENEAU SCHOLARSHIP and AMHERST FOOD NETWORK

Event Calendar

[Back to Search Results](#)

Multi-Ethnic Sports Hall of Fame & CANSA Amherst

Wednesday, July 18, 2018

Where & When

Amherst Centre Mall

142 South Albon Street
Amherst, NS B4H 4H4

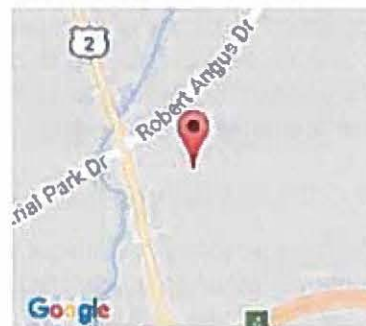
Start: Wednesday, July 18, 2018 at 6:00 PM

End: Wednesday, July 18, 2018 at 9:00 PM

Time Zone: Atlantic Time

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Details

The **Multi-Ethnic Sports Hall of Fame** in Association with **CANSA Amherst** cordially invite you to a *Special Induction and Community Service Award Ceremony* at Amherst Center Mall, on Wednesday July 18, 2018, at 6:00 PM.

1. Bill Riley (Inductee)
2. Robert "Bob" Edgett (Community Advocate Award)
3. Mark McFarlane (Inductee)
4. Amherst Royals Hockey Team (Pioneer Award)
5. Lynn Jones (Humanitarian Award)
6. Elizabeth Cooke-Sumbu (Lifetime Community Support Award)
7. Janiva Willis (Visionary and Community Support Award)
8. Craig Martin (Inductee)

Net proceeds earmarked for:

- THE HEATHER ARSENEAU SCHOLARSHIP, and
- AMHERST FOOD NETWORK.

Individual tickets - \$50.00

Tables for up to 10 persons can be reserved - \$500

To purchase tickets or to take advantage of the sponsorship opportunities, click the "Proceed" button at the bottom of this page.

Sponsorships:

Option 1 - Community Partner I (Invest \$4000)

- 10 Premier Seats at the Dinner and Ceremony
- Full-page colour ad outside back cover in printed souvenir program (sample copy available)
- Emcee Recognition during the program and in President's remarks
- Mentioned in all press releases
- A company representative to present an Honouree on stage
- Photo opportunity with all Honourees
- Logo presence on our website

Option 2 - Community Partner II (Invest \$3,000)

- 8 Premier Seats at the Dinner and Ceremony
- Full-page colour ad inside back page in printed souvenir program (sample copy available)
- Emcee Recognition during the program and in President's remarks
- Mentioned in all press releases
- A company representative to present an Honouree on stage
- Photo opportunity with all Honourees

Option 3 - Community Partner III (Invest \$2,000)

- 6 Premier Seats at the Dinner and Ceremony
- Full page colour ad inside front cover in the printed souvenir program (sample copy available)
- Mentioned in all press releases
- Photo opportunity with all Honourees


Option 4 Community Partner IV (Invest \$1,000)

- 4 Premier Seats at the Dinner and Ceremony
- Full page B/W ad in the printed souvenir (sample copy available)
- Mentioned in the souvenir program as community partner

Option 5 Community Partner V (Invest \$500)

- 2 tickets to the Dinner and Ceremony
- Mentioned in the printed souvenir program as community partner
- One-half B/W ad inside printed souvenir program

Registration

ITEM	DEAL ENDS	PRICE	QUANTITY
A. Individual Ticket	 18/07/2018	\$50.00	0 ▼

Individual Ticket for attendance July 18, 2018

Special Induction and Community Service Award Ceremony

Amherst Center Mall, Wednesday July 18, 2018 at 6:00 PM.

B. Corporate Table for 10

18/07/2018 \$500.00

0 ▼

Reserved Table for up to 10 Attendees

Special Induction and Community Service Award Ceremony at
Amherst Center Mall, Wednesday July 18, 2018 at 6:00 PM.

Option 1 - Community Partner I (Invest \$4000)

18/07/2018 \$4,000.00

0 ▼

Option 1 - Community Partner I (Invest \$4000)

- 10 Premier Seats at the Dinner and Ceremony
- Full-page colour ad outside back cover in printed souvenir program (sample copy available)
- Emcee Recognition during the program and in President's remarks
- Mentioned in all press releases
- A company representative to present an Honouree on stage
- Photo opportunity with all Honourees
- Logo presence on our website

Option 2 - Community Partner II (Invest \$3,000)

18/07/2018 \$3,000.00

0 ▼

Option 2 - Community Partner II (Invest \$3,000)

- 8 Premier Seats at the Dinner and Ceremony
- Full-page colour ad inside back page in printed souvenir program (sample copy available)
- Emcee Recognition during the program and in President's remarks
- Mentioned in all press releases
- A company representative to present an Honouree on stage
- Photo opportunity with all Honourees

Option 3 - Community Partner III (Invest \$2,000)

18/07/2018 \$2,000.00

0 ▼

Option 3 - Community Partner III (Invest \$2,000)

- 6 Premier Seats at the Dinner and Ceremony
- Full page colour ad inside front cover in the printed souvenir program (sample copy available)
- Mentioned in all press releases
- Photo opportunity with all Honourees

Option 4 - Community Partner IV (Invest \$1,000)

18/07/2018 \$1,000.00

0 ▼

Option 4 - Community Partner IV (Invest \$1,000)

- 4 Premier Seats at the Dinner and Ceremony
- Full page B/W ad in the printed souvenir (sample copy available)
- Mentioned in the souvenir program as community partner

Option 5 - Community Partner V (Invest \$500)

18/07/2018 \$500.00

0 ▼

Option 5 - Community Partner V (Invest \$500)

- 2 tickets to the Dinner and Ceremony
- Mentioned in the printed souvenir program as community partner
- One-half B/W ad inside printed souvenir program

Proceed

More Info

Ron Furlong

(902) 667-8186

[Send Email](#)

Sponsors

[CANSA \(Cumberland African NS Association\)](#)

[Multi-Ethnic Sports Hall of Fame](#)

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TOWN OF AMHERST



Crosswalk Review

Introduction

There are currently 177 crosswalks within the Town of Amherst. Requests for additional crosswalks or improvements to existing pedestrian crossing controls are reviewed by the local Traffic Authority. The Traffic Authority for the Town is the Chief of Police. Section 90(1) of the Motor Vehicle Act provides the authority for the Traffic Authority to “...establish and designate and may maintain, or cause to be maintained, by appropriate devices, marks or lines upon the surface of the highways, crosswalks at intersections where, in their opinion, there is particular danger to pedestrians crossing the highway, and at such other places they may deem necessary.”

In 2017 during the review of a request for a crosswalk, it became clear there was a lack of consistency in application of pedestrian crossings within the Town. The Traffic Authority was tasked by Council to conduct a review of the current process to oversee the application of pedestrian crossing controls, the process used to assess requests for crosswalks and provide a report to Council with findings and recommendations. Upon presentation to Council the process would seek public engagement and feedback.

A Crosswalk Review Committee was subsequently formed. Members of the Committee were Chief Ian Naylor, S/Sgt Scott White, Aaron Bourgeois Public Works Operations Manager, and Brandon Leblanc. (Brandon Leblanc is an engineering student enrolled at Universite de Moncton, employed with the TOA during the summer of 2017)

OBJECTIVES

The Committee was to assess the existing crosswalks within the Town and provide recommendations on the retention, removal, installation of new crosswalks, and the type of pedestrian controls. The Committee was responsible to develop a set of criteria based on best practices. The criteria is to take into consideration local priorities, values, and goals.

PROCESS

Each location was viewed through a site visit and through the use of Google Maps. An evaluation sheet was completed for each location. Data collected by the evaluation sheets included description of the location, # of lanes, speed limit, vehicle and pedestrian volume estimates, school zone (Y/N), markings and signage.

The committee assessed each location using the data collected, the *Transportation Association of Canada (TAC) Pedestrian Crossing Control Guide*, and the criteria developed by the committee.

Legislation – the Motor Vehicle Act

Defining a Crosswalk

A crosswalk is defined by the Nova Scotia Motor Vehicle Act as “*that portion of the roadway ordinarily included within the prolongation or the connection of curb lines and property lines at intersections or any other portion of a roadway clearly indicated for pedestrian crossings by lines or other markings on the surface.*” It can be interpreted from this definition and Section 125 of the ACT “unmarked” **crosswalks exist at every intersection** and that pedestrians have the right of way in these locations.

Despite the provision that crosswalks exist at every intersection, there are areas where additional devices and markings are helpful, both to draw driver attention to a crosswalk and to encourage pedestrians to cross at a preferred location.

Section 125 – Pedestrian and Vehicle Rights of Way

125 (1) Where pedestrian movements are not controlled by traffic signals,

- (a) the driver of a vehicle shall yield the right of way to a pedestrian lawfully within a crosswalk or stopped facing a crosswalk;
or
- (b) where the traffic on a highway is divided into separate roadways by a median, the driver of a vehicle shall yield the right of way to a pedestrian lawfully within a crosswalk or stopped facing the crosswalk on the roadway on which the vehicle is travelling.

(2) Where a vehicle has stopped at a crosswalk to yield to a pedestrian pursuant to subsection (1), it is an offence for the driver of any other vehicle approaching from the rear to overtake and pass the stopped vehicle.

(3) A pedestrian shall not leave a curb or other place of safety and walk or run into the path of a vehicle that is so closely approaching that it is impractical for the driver of the vehicle to stop.

(4) Where a pedestrian is crossing a roadway at a crosswalk that has a pedestrian-activated beacon, the pedestrian shall not leave a curb or other place of safety unless the pedestrian-activated beacon has been activated.

(5) A pedestrian crossing a roadway at any point other than within a crosswalk shall yield the right of way to vehicles upon the roadway.

(6) This Section does not relieve a pedestrian or a driver of a vehicle from the duty to exercise due care. 2007, c. 45, s. 9.

Section 125 sets out the following requirements for drivers and pedestrians:

Drivers:

- Stop for pedestrians crossing a crosswalk or stopped at a crosswalk waiting to cross.
- The Act recognizes there will be times when it is impractical for the driver to stop the vehicle is due to close proximity when a pedestrian first arrives at the crosswalk.







Pedestrians:

- Have a responsibility to assess whether an approaching vehicle is so close it is impractical for the driver of the vehicle to stop. If so they shall not walk into the path of the vehicle.
- Where a pedestrian walk light, amber flashing lights, or other "*pedestrian-activated beacon*" is present they shall not cross at a crosswalk unless it is activated.
- May cross a street at any location where there is no crosswalk but must yield the right of way to approaching vehicles. It is a common belief that unless you cross a street at an intersection you are jay walking. This is incorrect. If you can cross without requiring a vehicle to slow down, stop or swerve to avoid you can legally cross the street.

Regulatory Signage



Uniform use of regulatory signs is very important to notify the driver of the presence of a marked crosswalk. These signs are detailed in the Nova Scotia Traffic Signs Regulations and are shown below. To ensure uniformity and consistency, the use of regulatory signs for crosswalks other than those shown below is not permitted.

Table 2: Regulatory Signs

		The <i>Pedestrian Crosswalk</i> sign (RA-4) is black on white and is used to indicate the location of a pedestrian crosswalk. The sign is installed on both sides of the road (RA-4L on the left side, RA-4R on the right side) such that the pedestrian symbol on each sign is walking toward the centre of the road. On two-way roads, the signs are mounted back-to-back such that they appear the same from each approach.
		The <i>School Crosswalk</i> sign (RA-3) is black on white and is used to indicate the location of a school crosswalk. The sign is installed on both sides of the road (RA-3L on the left side, RA-3R on the right side) such that the pedestrian symbol on each sign is walking toward the centre of the road. On two-way roads, the signs are mounted back-to-back such that they appear the same from each approach.
		The <i>Pedestrian Crosswalk overhead</i> sign (RA-5) is white on black and is used to indicate the location of a pedestrian crosswalk in areas where shoulder mounted signs alone are not considered to be adequate. Two signs are installed for each crosswalk, centered over the approach lane. These signs are internally illuminated and also cast down-lighting positioned just ahead of the crosswalk area for each vehicular approach to illuminate pedestrians.

WARNING SIGNS

The Warning signs used for crosswalks in Nova Scotia are as follows:

		The <i>Pedestrian Crosswalk Ahead</i> sign (WC-2) is black on yellow and is typically installed where there is limited visibility of the crosswalk area or in advance of a crosswalk where overhead signs are used. Normally, only the WC-2R sign is installed on right side of the road such that the pedestrian symbol on the sign is walking toward the centre of the road. On one-way or divided streets, the WC-2L may also be installed on the left side or in the median.
---	---	--

Criteria

“A complete street is one that adequately provides for all road users, including bicyclist, pedestrians, transit riders and motorists, to the extent appropriate to the function and context of the street. Knowing and understanding desire lines (i.e., the walking paths that pedestrians will choose from an origin to a selected destination) that are typically created by land use type and location, roadway cross section and geometry, and traffic control devices can lead to effective and safer management of vehicular and pedestrian traffic.”¹

A general criteria for all crosswalks can be summarized as follows:

- A marked crosswalk is deemed required where traffic volumes are so high that there are not enough gaps in the traffic stream to allow pedestrians to cross safely in a timely manner.
- Marked crosswalks are not installed at locations with restricted sight distance or in close proximity to signalized intersections.
- Mid-block crosswalks are installed only when absolutely necessary.

The committee developed a set of criteria which was used in this review, and the committee is recommending it be used by the Traffic Authority as a decision support tool going forward.

The **Transportation Association of Canada (TAC)** “*Pedestrian Crossing Control Guide*”, was referenced in the development of the criteria.

TAC is a not-for-profit membership association. The TAC does not set standards; establish regulations or work to influence government policy. The information provided in the Guide is not mandated requirements; it is recommended guidelines developed through the review of best practices.

The main objective of the guide is to promote uniformity across the country with respect to the approach used in the provisions of pedestrian crossing control. This is done through the development of a decision support tool to assist in the decision making process when:

1. Establishing the need for controlling the traffic to enable pedestrians to cross the roadway safely.
2. Identifying the type of traffic control device that would be most suitable for the location.

The TAC Guide provides a set of **seven guiding principles** to assist the decision-making process. **The goal is that when providing pedestrian crossing control, the professional will choose the device that meets all or most of these guiding principles.**

While safety of all road users is the paramount goal, professionals are often challenged to find **the balance among the guiding principles when designing the road systems.**

¹ TAC Pedestrian Control Guide 2012

It is recommended that the guiding principles be met during the decision-making process, while still taking into considerations the **priorities, values, and specific goals of each jurisdiction.**

7 - Guiding Principles²

Safety - This is the key objective in providing pedestrian crossing control and other supporting facilities and devices. It is fundamental that the road system protect pedestrians and other vulnerable road users by achieving a high level of compliance from drivers, bicyclists and pedestrians, and by minimizing pedestrian exposure to vehicular traffic. To address pedestrian control problems, it is important to understand their characteristics and the potential role of pedestrian crossing control devices in collision prevention.

Delay – Delay experienced by pedestrians attempting to cross the road should be carefully managed. As pedestrian delay increases, the likelihood of pedestrians making risky or non-compliant crossings also increases. This reduces the efficiency and safety of crossing for both pedestrians and vehicle occupants. Pedestrian delay increases as traffic volume increases because crossing opportunities become less frequent.

Equity – The demographics of the pedestrian population as well as the mix of road users at different time periods should be considered, and crossing facilities and control devices should be designed accordingly. As the population changes, a “design pedestrian” should be considered to ensure the accessibility of all road users and not only those with good visual, mental, and physical capabilities. The design pedestrian will determine the walking and crossing speeds for the planning and design of these facilities. Furthermore, establishing equal access to the system by providing for the movement of people as for vehicular traffic is fundamental.

Expectancy - The presence of a pedestrian crossing system should not violate driver expectancy, thereby increasing the likelihood of drivers responding to situations correctly and quickly. The crossing location and any waiting or crossing pedestrian should be clearly visible. In the event that driver expectancy is not met, driver workload and visual limitations may result in drivers not noticing a pedestrian until it is too late. The positive guidance approach should be used in design, considering driver limitations and expectations. This approach has four traits: primacy (signs are placed according to the importance of their information, and in such a way as to present the driver with information when and where it is essential); spreading (information is given in small amounts to reduce the information load on the driver); coding (color and shape coding of traffic signs); and redundancy (information is repeated)

Consistency - The approach to pedestrian crossing facilities and control should be consistent and uniform across the transportation system. Consistency helps ensure that installations and devices are recognized, comprehended, and used effectively by all road users.

² TAC Pedestrian Control Guide 2012

Connectivity - Effective crossing opportunities should be provided to ensure system connectivity for pedestrians, while considering driver workload and expectation, proximity to other crossings, and the safety of pedestrians. Facilitating connectivity between crosswalks and sidewalks, and/or trail networks involves understanding and monitoring “*pedestrian desire lines*”, which evolve as a function of land use, the location of pedestrian generators and attractors, and **proximity to existing crossing facilities**. (emphasis added)

“Pedestrian Desire Line: Preferred pedestrian travel routes based on convenience of movement from one location to another. These are affected by local land uses like homes, schools, parks, commercial establishments, and others.”

Pragmatism – Consider the practical issues or consequences associated with the provision of pedestrian crossing control. The pragmatic selection of pedestrian crossing control devices involves consideration of costs, effectiveness of the device in local conditions, ease of installation and maintenance of the device, particularly in winter, when maintenance due to snow and ice can be challenging. The professional must realize that when a device is provided it should be functional year-round, unless it is intended to be used only temporarily.

Local Criteria

The following charts list the local criteria used to help guide the assessment process to determine the need for a pedestrian crossing control. Each criteria has been assigned a letter or number. An explanation is provided for each criteria and the applicable “*guiding principle(s)*” is listed in **bold**.

The first chart lists criteria which may support a pedestrian crossing control, while the second lists criteria which may NOT support a pedestrian crossing control.

CRITERIA TO RETAIN/INSTALL A PEDESTRIAN CROSSING CONTROL

A.	Through highway joining sidewalks	Connectivity. Required to cross a street which is through highway (no Stop or Yield sign) to continue accessing the sidewalk. i.e. Rupert @ Agnew, Regent @ Agnew, Lusby St @
B.	Senior’s facility	Equity. Recognition of increased mobility issues in seniors which may require additional time to cross a street, i.e. – Centennial Villa
C.	Youth facility	Equity. Children/youth are higher risk pedestrians. Locations designed/used for events for children/youth see an increased number of children/youth, along with an increase of vehicle traffic during events, which in turn increases the pedestrian crossing risk. (YMCA, Little League, Sponge Park, Splash Park)
D.	School Zone	Equity. Similar to C above. Significant pedestrian and vehicle volumes at start and end of school day. The “School Zone” may include more than the area within the school zone signage. Each school has been assessed to determine the area to be designated.
E	Event Site (within designated radius)	Safety. Significant pedestrian and vehicle volumes at locations where events are held can increase pedestrian risk. Locations considered include the Amherst Stadium, Curling Club, Little League field.

F	High vehicle volumes	Delay. Locations with the highest traffic volumes. Downtown core, South Albion St, Robert Angus Drive. High vehicle volumes can increase pedestrian delays.
G	Multi Lane or complex intersections	Safety. The more complex an intersection the more distractions for drivers and pedestrians. The more distractions the greater the risk for errors. Examples: 6 way stop @ East Pleasant/Croft. Robert Angus Dr @ Church. (3 lanes on Robert Angus Dr. flashing red light and stop signs.)
H	3 and 4 Way Stops to connect sidewalks	Connectivity. Crosswalks installed to join sidewalks. Must be sidewalk at each end. i.e. Hickman @ Cornwall, Cornwall @ Anson, Spring @ Church, Spring @ Willow.
I	Designated Downtown Zone	Connectivity. Crosswalks in the downtown do meet the minimum pedestrian and vehicle volumes. While some crosswalks are less than 100 meters from another traffic control device, (traffic control device includes other crosswalks, and controlled intersections) the historical pedestrian desire lines support a need for system connectivity. Church @ Prince Arthur Church @ Victoria Victoria @ Lawrence Victoria @ Havelock Victoria @ TD Trust

J	Traffic lights with Pedestrian Control Lights	Consistency. Crosswalks are installed at all locations with pedestrian control lights.
K	Pedestrian volumes (<i>15 adult units per hour or 100 over 7 hours</i>)	Consistency/Delay. The TAC guide provides a “ <i>Decision Support Tool</i> ” (DST) to assist in assessing whether a site is a candidate for a pedestrian crossing. The DST provides recommended minimums for pedestrian and vehicle volumes.
L	Vehicle volumes (<i>1,500 per day</i>)	Consistency/Delay. The TAC guide provides a “ <i>Decision Support Tool</i> ” (DST) to assist in assessing whether a site is a candidate for a pedestrian crossing. The DST provides recommended minimums for pedestrian and vehicle volumes.

CRITERIA TO REMOVE EXISTING OR DENY REQUEST FOR A PEDESTRIAN CROSSING CONTROL

1.	Crosswalk ends at curb. No sidewalk	Connectivity. Crosswalk that starts at a sidewalk but ends at the side of the road.
2.	Pedestrian volumes (<i>less than 15 adult units per hour or 100 over 7 hours</i>)	Delay. The TAC guide provides a “ <i>Decision Support Tool</i> ” (DST) to assist in assessing whether a site is a candidate for a pedestrian crossing. The DST provides recommended minimums for pedestrian and vehicle volumes.

3.	Vehicle volumes (<i>less than 1,500 per day</i>)	Delay. The TAC guide provides a “ <i>Decision Support Tool</i> ” (DST) to assist in assessing whether a site is a candidate for a pedestrian crossing. The DST provides recommended minimums for pedestrian and vehicle volumes.
4.	Proximity within 100 meters of another traffic control device.	Expectancy. The TAC guide recommends a minimum distance between 100 and 200 meters from a crosswalk to another traffic control device. A traffic control device includes a traffic signal or another pedestrian crossing control device.
5.	NOT within school zone.	Safety. Related to item D in the criteria for retention/installation. Special consideration for installing a crosswalk
6.	Mid-block crossing	Expectancy. Crossing on a through highway that is not at an intersection. Mid-block crossings are not recommended. Drivers tend to take note of intersections as there is an expectancy of possible vehicular or pedestrian traffic.
7.	Street being crossed is at an intersection with a through highway and has a Stop or Yield sign.	Consistency. There are a large number of intersections which have a through highway with either a ‘T’ intersection or a 4 way intersection. There is no requirement to have a crosswalk to cross the street that has the traffic control device unless other criteria exist, i.e. within a school zone, event site.

8.	Inconsistent with similar locations	Consistency/Expectancy. “The presence of a pedestrian crossing system should not violate driver expectancy thereby increasing the likelihood of drivers responding to situations correctly and quickly.
9.	Other crossing within reasonable proximity	Connectivity. When crosswalks are in close proximity to one another it may eliminate the connectivity need for one of the locations.
10	Not a street. Entrance to private property or parking lot.	Consistency/Expectancy. Crosswalks are not installed at the entrances of parking lots or private property. Drivers would not expect a crosswalk at these locations and they would be inconsistent with the application within the Town.

Findings and Recommendations

FINDINGS

A total of 177 existing crosswalks were reviewed.

The following issues were identified:

1. Lack of consistency in the application of pedestrian crossings.
2. Some crosswalks actually compromise pedestrian safety.
3. There are locations without crosswalks which meet the criteria developed by the committee.
4. Several of existing crosswalks do not meet the criteria developed by the committee.

RECOMMENDATIONS

1. Removal of 67 existing crosswalks
2. Re-location of 1 existing crosswalk
3. Installation of 3 new crosswalks
4. Zebra style crosswalks to be utilized for all crosswalks within close proximity to a school.

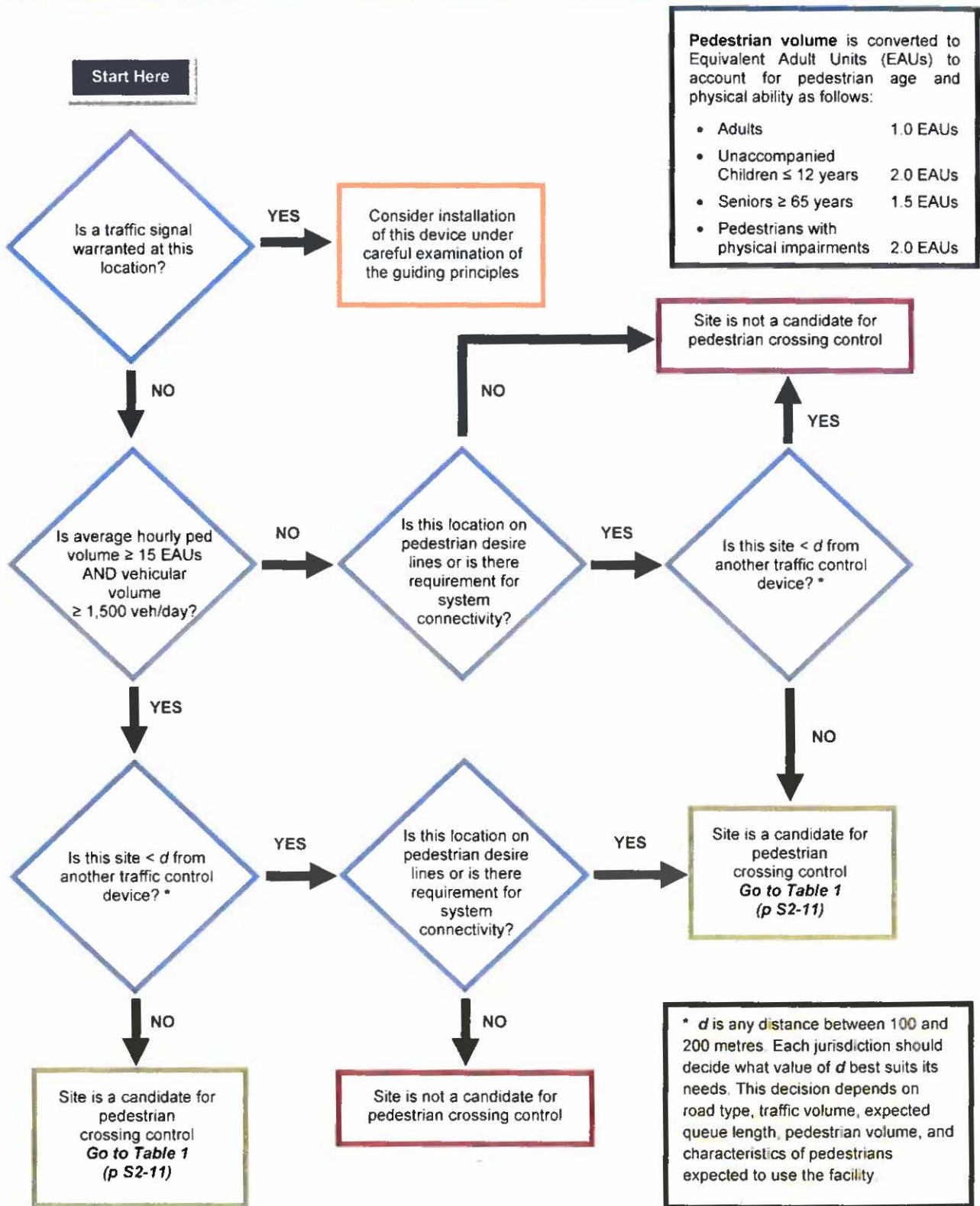


Figure 6: Decision Support Tool – Preliminary assessment.

Crosswalks Recommended to be Removed – May 10, 2018

#	Location	Comments
1	Spring Street @ Regent	1,2,5
2	Lusby @ Victoria	3,5,7,8
4	Victoria @ Mill	2,8,9
5	Terrace St. @ Victoria	2,3,5,7,8
7A	Lawrence @ LaPlanche St. (South side of intersection)	8,5
7B	Lawrence @ LaPlanche St. (North side of intersection)	1,2,5,6,8
8	Lawrence @ Erncliffe	1,2,5,8
9	Lawrence – Midblock by Shear Impressions	2,4,5,6,8
10	LaPlanche – Midblock approx. 30 ft north of Dale St.	2,5,6,8
11	Dale St. @ Eddy	2,3,5,7,8
12	Eddy @ Dale	1,2,3,5,8
13	Copp Ave. @ Victoria	2,3,5,7,8
14	Victoria @ Copp Ave.	2,5,8

#	Location	Comments
28	Agnew @ Regent	2,3,5,7,8
30	Agnew @ Rupert	2,3,5,7,8
39	Queen @ Academy	2,7,8
44	Havelock @ Clifford	1,3,5,8,9
45	Clifford @ Havelock	2,5,7,8
46	Havelock @ Belmont	1,2,5,8
47	Belmont @ Havelock	3,5,8
49	Agnew @ Havelock	2,3,5,7,8
52	Havelock @ Princess	5,8,9
53	Princess @ Havelock	5,7,8
55	King @ Havelock	3,5,7,8
56	Ratchford @ Havelock	3,5,7,8
57	Ratchford @ Acadia	3,5,7,8
59	Acadia @ Four Father's Library	2,5,6,8
60	Prince Arthur @ Acadia X 2	2,5,8,9

#	Location	Comments
61	Acadia @ Prince Arthur	2,4,5,7,8
63	Robie @ Church	3,5,7,8
64	Belmont @ Church	3,5,7,8
66	Clifford @ Church	3,5,7,8
69	Queen @ Church	3,5,7,8
71	Dickey @ Church	3,5,7,8
73	Beacon @ Church	3,5,7,8
80	Church @ East Pleasant	1,3,5,8,9
83	Academy @ East Pleasant	2,3,5,7,8
84	Charles @ East Pleasant	2,3,5,7,8
89 X 2	Croft @ Spring	2 Crosswalks. 1 on north side and 1 on south side of intersection 2,3,5,7,8
95	Albion @ Spring	1,5,8
96	Queen @ Albion	3,5,7,8,
97	Albion @ Queen	1,2,5,8,
101	Ottawa @ South Albion	3,5,7,8

#	Location	Comments
102	Admore @ South Albion	3,5,7,8
103	Edgewood @ South Albion	3,5,7,8
107	Clinton @ South Albion	2,5,7,8
119	Chamberlain @ Newton	1,2,5,8
121	Hickman @ Mission St. x 2	1,9
122	Mission @ Hickman x 2	1,3,9
127	Minto @ Hickman	2,3,5,7,8
128	Hickman @ Minto	2,4,5,9
129	Dundonald @ Hickman	2,3,5,7,8
139	Crescent @ Albion	3,5,7,8
147	Maple @ East Victoria	3,5,7,8
158	Acadia @ Victoria	5,7,8
160	Herbert @ Victoria	3,5,7,8
161/ 162	Private Entrance @ 122/131 East Pleasant	Former sight of Highland View Regional Hospital. 2,3,5,8,10

#	Location	Comments
163 X2	Entrance to Superstore @ South Albion	1st location is beside Tim Horton's. 2nd location is located by the gas station. Has a separate entrance and exit lanes. 5,8,10
165 X6	South Albion private property Entrances, Cumberland Honda, Old Bordertown, Wendy's/Tim Hortons	2 @ Cumberland Honda. 2 @ former Border Town building. 2 @ Tim Horton's 10

New Crosswalks being recommended:

1. Cornwall @ Anson (West side) Criteria: H
2. Croft @ Beacon (south side) Criteria: C,E
3. *Beacon @ Croft x2 (east and west) Criteria: C, E (*would require installation of 2 landing pads)

MEMORANDUM

To: Mayor Kogon and Members of Amherst Town Council
From: Andrew Fisher, Manger of Planning & Strategic Initiatives
Date: June 25, 2018
Subject: **Update - Tesla Rapid Charging Stations**

The purpose of this memo is to provide a follow up on the opportunity for a Tesla charging station. At its February 20, 2018 COW meeting, Council passed the following motion:

That staff contact Tesla and investigate the opportunities and the process of having one of their Tesla Rapid Charging Stations located in Amherst.

After researching ways to contact Tesla, Staff subsequently submitted an application to Tesla to have Amherst considered as a host location for the charging network, and received the following message:

“We appreciate your interest in accelerating the world’s transition to sustainable energy. We have received your inquiry and if it meets our hosting requirements, a Tesla representative will be in touch with you shortly with more information.”

Subsequent to receiving the above message, Staff have attempted to follow up on the Town’s application to no avail. Given that this was an application for a charger funded by the company, it appears Tesla intentionally does not provide a means to monitor the application. It is a case of ‘we will call you’. Alternatively, the Town could submit to Tesla its intention to purchase and install a charging station; however, as Tesla stations only work for Tesla vehicles this is not recommended.

Given the above, Staff are unable to take any further action on this matter unless and until Tesla responds to the application.

EXTENDED PRODUCER RESPONSIBILITY

Nova Scotia Solid Waste- Resource Management Regional Chairs Committee

PO Box 639
Mahone Bay, NS
B0J 2E0

REGION 1:

Amanda McDougall

REGION 2a:

Vernon Pitts

REGION 2b:

Jim Ryan

REGION 3:

Tom Taggart

REGION 4:

Tony Mancini

REGION 5:

John Kinsella

REGION 6:

Michael Ernst

REGION 7:

Leland Anthony

*If you want a presentation or
more information, please
contact us*

Valda.Walsh@Region6SWM.ca

902-624-1339

902-350-0333

Extended Producer Responsibility (EPR) is a policy approach that shifts the responsibility and costs of managing specific wastes/recyclable materials from municipalities to producers (i.e. brand owners and manufacturers). This means that producers establish a system to optimize efficiency.

Municipal curbside recycling programs are a type of producer funded EPR. In Canada, every province from Quebec west to British Columbia, except Alberta, has implemented EPR. Materials included in the curbside recycling program in Nova Scotia are referred to as 'printed paper and packaging' (PPP).

Provincial legislation is required in Nova Scotia to shift both the responsibility and the cost of recycling programs away from the taxpayer to the producer. This is referred to as EPR for PPP.

In Nova Scotia, the Solid Waste-Resource Regional Chairs, represented by elected municipal officials, have established a working group to focus on moving EPR forward. This group is called the Municipal-Provincial Priorities Group.

The Priorities Group is engaging with stakeholders to build an EPR program proposal that works for Nova Scotians. This proposal will build on insights and lessons learned in other provinces that have implemented EPR for PPP. Some of the findings include:

1. EPR would **significantly decrease both costs and risks** associated with municipal curbside recycling programs.
2. **EPR would give Nova Scotia consumers direct access to PPP programming they are already paying for indirectly** but are receiving none of the benefits.

EPR – What’s in it for municipalities?

1. Funding to support recycling programs

- Under this framework, producers are responsible for funding collection, processing and marketing of materials, as well as supporting education.
- Across Canada, in 2016, producers provided more than \$367 million to fund provincially-regulated PPP programs. Nova Scotia received \$0.00.
- It is estimated that a Nova Scotia EPR model could generate a financial benefit of up to \$16M per year.
- Municipalities would no longer manage the risk of rising costs and fluctuating commodity markets.

2. Access to PPP programming for which Nova Scotia consumers are already paying.

- Producers fund PPP programs in Canada by incorporating program costs into their national product pricing. [i.e. no eco-fees are charged as an added cost at point-of-sale.] This means the selling price on a box of cereal in Nova Scotia is helping to fund recycling programs for that same packaging elsewhere.
- Nova Scotia consumers are already paying for the incremental costs of PPP programs in other provinces, but without an EPR program here, are receiving none of the benefits.

Regional Chairs are working to develop an EPR for PPP proposal that works for Nova Scotians

Sensitive to municipalities:

- Use existing infrastructure/human resources
- Right of first refusal for collection and education
- Maintain or improve current level of curbside service
- Apply to residential PPP materials
- Allow time for planning and transition

Sensitive to Businesses:

- Exempt small businesses:
 - With revenue under \$2M
 - Supplying less than 1 tonne of PPP to Nova Scotia residents annually
 - Single storefront in NS and are not supplied by or operated as part of a franchise
 - Newspapers and registered charities
- Harmonized with other Canadian EPR programs
- Monitoring and compliance to ensure a level playing field



Proposed
EPR
MODEL
For PPP in Nova Scotia

NOVA SCOTIA SOLID WASTE-RESOURCE

REGIONAL CHAIRS



MUNICIPAL COST TO MANAGE WASTE IN NS

- In 2005 Solid Waste Management costs were \$70,115,488
- In 2015 Solid Waste Management costs were \$109,403,443
- 9.66% of total municipal expenditures
- With a 56% increase over 10 years – the current method of paying for the system is unsustainable.



EXTENDED PRODUCER RESPONSIBILITY

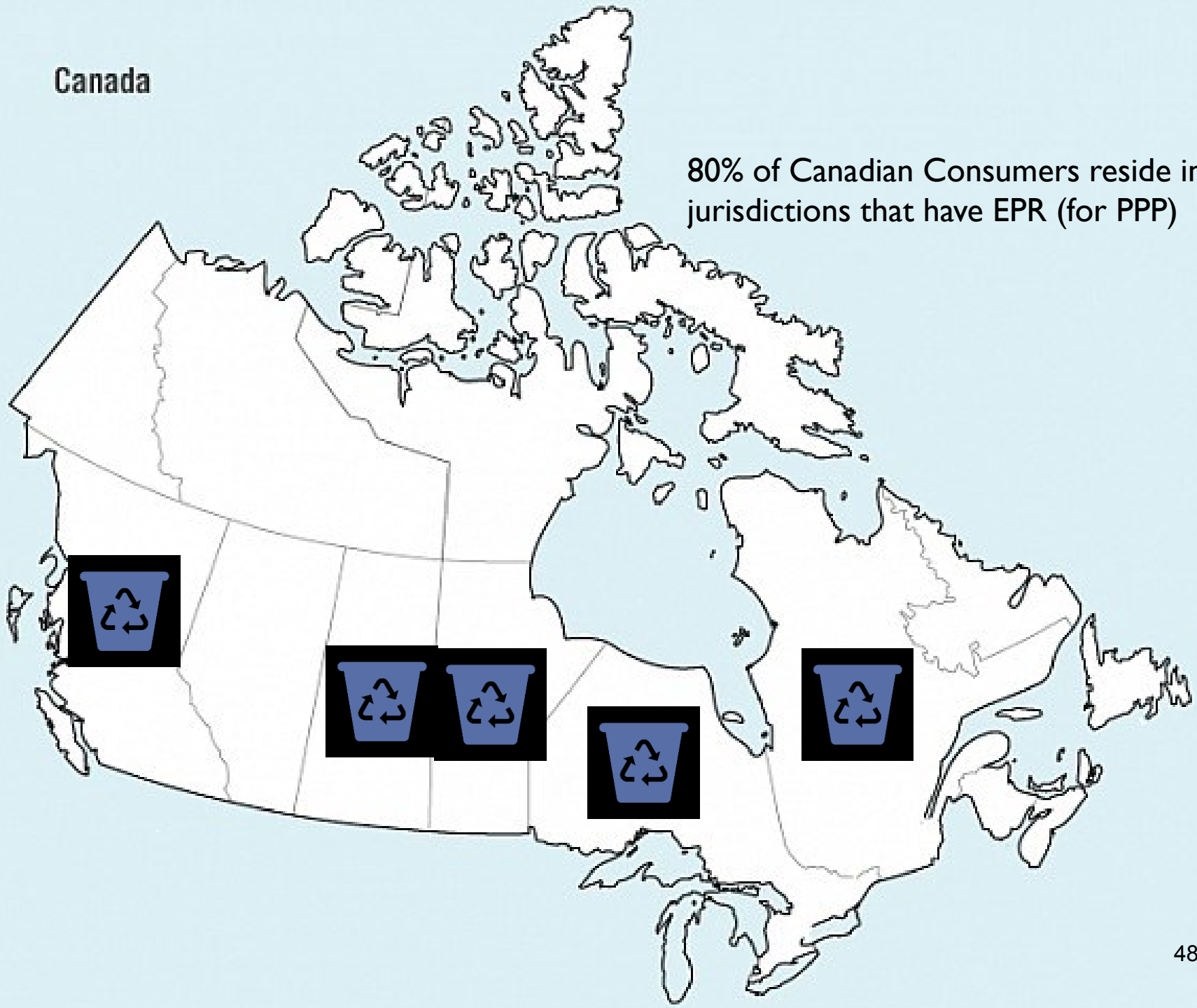
an environmental policy approach in which a producer's responsibility for a product is extended to the postconsumer stage of a product's life cycle

PRINTED PAPER AND PACKAGING

Each province defines this by material types but is basically the bulk of the materials currently collected in our residential blue bag system

Canada

80% of Canadian Consumers reside in jurisdictions that have EPR (for PPP)



WHAT WE HAVE LEARNED

- Opportunities identified:
 - Improves efficiency
 - Standardized recycling across the province
 - Reduced municipal tax burden
 - Reduced market risk
 - Potential for jobs gained
 - Increased diversion as more materials get added to the program

WHAT WE HAVE LEARNED

- Concerns raised:
 - Potential for job loss
 - Stranded infrastructure
 - Impact on small businesses
 - Consumers are already paying

Proposed

EPR MODEL FOR PPP IN NOVA SCOTIA

SENSITIVE TO MUNICIPALITIES

- Use existing infrastructure/human resources
- Municipalities have the right of first refusal for collection and education
- Maintain or improve current level of curbside service
- Apply to residential PPP
- Allow time for planning and transition

Proposed

EPR MODEL FOR PPP IN NOVA SCOTIA

SENSITIVE TO BUSINESSES

- Exempt small businesses
 - With revenue under \$2M
 - Supplying less than 1 tonne of PPP to Nova Scotia residents annually
 - Single storefront in NS and are not supplied by or operated as part of a franchise
 - Newspapers and registered charities
- Harmonized with other Canadian EPR programs
- Monitoring and compliance to ensure a level playing field

EPR BENEFITS

ECONOMIC – Drives efficiencies, increases economy of scale and reduces municipal tax burden

ENVIRONMENTAL – Drives ‘design for environment’ (closing the loop) and increases diversion

SOCIAL – Corporate social responsibility involves industry at the table.

provide outreach to all municipalities within their region

provide outreach with key business stakeholders on the EPR toolkit (Education)

review municipal and business feedback and modify/
formalize the EPR model proposal

NEXT STEPS

Regional Chairs will....

Monthly Report

Corporate Services

June 2018

FINANCIAL - 2018/19 operating and capital budgets have been approved. The Deed Transfer Tax new rate of 1.25% will be effective July 1. The remaining changes have been implemented. Work continues on the 2017/18 year end. Auditors will commence their audit in the summer months.

2018 SPRING TAX SALE – Tax Sale was held Tuesday, May 22, 2018 at 10am. There was 1 property on the list for our spring tax sale, 91 East Victoria St, assessed to 3261810 Nova Scotia Limited former JG Jewellers. We had 6 bidders register. The property sold to David Charles Dickie, in the amount of \$23,000. Certificate of Sale was signed/sealed and sent to our solicitor to be registered.

2018/19 INTERIM PROPERTY TAX BILLS - tax bills were due on May 31, 2018. Statements were sent to all residents with a prior year balance on their account.

2018/19 TAX REDUCTION POLICY - Council approved amendment to the Tax Reduction Policy 03800-02. An increase to \$450 for household income of less than \$25,000. Applications are available at Town Hall and on the Town of Amherst website. An application was mailed out to residents having received tax reduction prior years. We have received 24 applicants to date.

2018 ASSESSMENT APPEALS - Assessments were mailed out mid-January by PVSC. The appeal deadline was February 15, 2018 at midnight. As of June 1, 2018, there were 72 appeals, 3 complete, 1 withdrawn.

	# of Accounts Appealing	Total Assessment Value Being Appealed	Appeal Completed as of June 1/18	Pending as of June 1/18	Withdrawn as of June 1/18	Outstanding Appeals as of June 1/18	Appeals Successful as of June 1/18	Loss of Assessment Value	Amount of Revenue Reduction	Nova Scotia Assessment Appeal Tribunal Status
Residential/Resource	54	12,851,500	2	0	0	52	1	-\$ 51,700	-\$ 845	0
Commercial	18	29,687,400	1	0	1	16	0	\$ -	\$ -	0
TOTAL	72	\$42,538,900	3	0	1	68	1	-\$ 51,700	-\$ 845	0

WATER/SEWER COLLECTIONS – Water/sewer bills are due on June 30 (payments will be accepted July 3rd without penalty). Staff have been sending out notification for overdue water accounts leading to potential shut off for those accounts which have been outstanding for long periods and no payment arrangement has been made or customers have failed to honor the agreement. Sewer accounts will be reviewed to determine any accounts that may require a lien on the property which may result in tax sale.

PROCUREMENT – Procurement stats for the month of May (as of May 31) are as follows:

	In Discussion/Draft	Released	Closed	Awarded Council	Awarded PAR
May 2018	7	9	8	0	6
RFQ	3	4	3	0	4
RFP	3	5	3	0	1
TENDER	0	0	1	0	1
OTHER	1	0	1	0	0

May traditionally starts the new procurement season as the capital and operational budgets are approved. Discussions have begun with all departments regarding their requirements and to establish a priority list once specifications are received.

We anticipate there will be 40-44 procurements as a result of the capital budget. There were seven new scopes of work received, nine procurements released to the public, eight procurements closed, six awarded and three still open during the month of May.

Staff travelled to the Atlantic Public Purchasing Association spring conference during May. This year's conference included sessions on contract management (how better to achieve performance results) and how better to avoid protests/conflict/negative discussions around awards vendors didn't win.

HUMAN RESOURCES:

- A job poster has gone out for a six month Accounts Payable term position. We hope to have this position filled by late June/early July. This is to backfill for a staff member who is off due to illness.
- Two summer students have started working with Corporate Services, Felicia Landry and Justin Ott.
- Stan Hembrough, the new IT Manager, will start on July 16, 2018. A transition plan is being developed.

Monthly Report

Operations

June 2018

The annual painting of crosswalks, stop bars, and parking stalls got underway in May and is now approximately 70% complete. The paint for the decorative crosswalks in the downtown core has been procured and the work should be completed by the end of June. We expect to take delivery of the centreline painting unit in mid-June and the supplier will assist staff with setup, calibration, and training before it is put into service.

The contracted patching of streets and services cuts began in late May and will be ongoing for the next month.

Other activities carried out by Streets Department in May were:

- Installation of pole banners for National Aboriginal Day
- Completed installation and landscaping around the EV charging station
- Completed some repairs to the brick paver sidewalks on Church and Victoria Streets
- Installed a section of curb on York Street to divert storm water and prevent washouts during heavy rain events
- Landscaping and restoration work for Highfield and Alma Streets where reconstruction was completed

The sewer crew performed routine maintenance and sampling at the WWTP and lift stations, and were kept very busy repairing “sinkholes”. The majority of the sinkholes were the result of localized failure of the corrugated steel storm lines. Repairs were made on the following streets:

- 10 Herbert Street
- Herbert at Victoria
- 2 Dickey Street
- 5 McCully Street
- 5 Tupper Boulevard
- AFD Parking Lot
- 1 Lamy Street

The water crew have been preparing for the annual uni-directional flushing program and flushing of the 16” transmission main from the wellfield to the reservoir. The water crew also repaired service lateral leaks on Elmwood Drive and South Adelaide Street, and a broken 6” cast iron watermain on Donald Avenue. In May we performed a full test on the four new pressure reducing valve chambers with the Amherst Fire Department to ensure that fire protection would be available with the new equipment that was installed.

A meter was installed on the electric car charging station. May usage was 10 KWh.

During the month of May 6 building permits were issued with a total value of 668,986.

Monthly Departmental Report

Amherst Police Department

June 2018

PROFESSIONAL DEVELOPMENT

Use of Force Annual Recert. All officers completed the provincially mandated annual use of force recertifications. This years training included lateral vascular neck restraint, handcuffing techniques and use of force reporting procedures. A report must be submitted to the Department of Justice whenever police apply force. Each officer is required to submit their own report. Each use of force incident is reviewed by APD to ensure it meets accepted standards. The training was 8 hours and was provided by APD UOF instructors

PROS. Dispatchers David Andrews and Josh Fletcher attended the 5 days PROS training in Halifax. PROS is the records management system for all complaints received by the department.

Media/Public Relations. Cst. Wood attended a 2 day Media/Public relations course put on by the Halifax Regional Poilce. The course had a heavy focus on media relations and social media, as well covered general strategic communications principles in the context of policing. Training included a section featuring mock interviews with actual local Halifax journalists, writing key messaging and news releases.

PERSONNEL

Staff Sergeant Competition. Sgt. Tim Hunter was the successful candidate in the S/Sgt competition held during the month of May. Sgt. Hunter has 25 years of service with the department. During his career he has worked in general patrol, Major Crime, and the Cumberland Integrated Street Crime Unit. He is a certified use of force and firearms instructors. He has completed police leadership courses through Dalhousie University and has attended courses at the Candadian Police College in Ottawa. He has been recognized several times by the department for exceptional performance and has been the lead investigator on many serious and complex investigations. He will be working with S/Sgt White during the last 3 weeks of June who will be his mentor/coach. Sgt. Hunter will officially assume the position on July 1st.

Retirement of S/Sgt. White. S/Sgt Scott White will retire on June 30th after 41 ½ years service with APD. He began his career with the department on January 12th, 1977. Throughout his career he had the respect of his co-workers, his community and was seen as the ultimate professional. Policing was never just a "job", to him, it was his career, his passion and has remained so even in his final days before retirement. The Department and the Town have enjoyed the benefit of his passion to serve over the past 40+ years. We thank him for his service and wish him health and happiness in his retirement.

CRIME PREVENTION OFFICER/YOUTH & SCHOOL RESOURCE OFFICER

Police Week Event. The annual Police Week event was held at the Amherst Center Mall. It was well attended. Many of our community partners had displays again this year, including the Amherst Fire Department, RCMP, Dept Natural Resources, Truro Police Service, Restorative Justice, and many more. The event was well attended. Several classes from local schools were bussed into the event. Demonstration of by the Truro Police Service Dog, and Taser were popular. Csts. Tom Wood and Michelle Harrison dedicated many hours to organize this years event. They did an excellent job.

McHappy Days. Csts. Harrison and Wood participated in the McHappy Days again this year. They worked at the drive through window and in the main area of the restaurant. The funds raised go towards supporting the Ronald McDonald House in Halifax. Approximately \$7,000 was raised at the Amherst location this year.

YMCA Youth Drop In. Csts Wood and Harrison continue to assist with the Youth Drop In at the YMCA. They attend on alternating weeks. The number of youth is now up over 50 and continues to grow.

COPS4KIDS 2018. The department has received approval for the use of the Amherst Armouries for this years Cops4Kids camp. The Stadium is not available this year due to several maintenance projects. Initially we were advised there would be a fee of \$850 per day. MP Bill Casey was contacted to see if he could help reduce or eliminate the fee. Mr. Casey met with the Minsiter of Defense and explained what the program was about. The Defense Minister supported the request and followed up with officials responsible for approving use of the facility. In the end of fee was waived and we Cops4Kids will now be able to proceed. We would like to thank Bill Casey for his efforts in supporting Cops4Kids. Registration is expected to open in early June. Cops4Kids will run from July 23rd to 27th.

OPERATIONAL STATS – May 2018

Occurrences: 468	Criminal Code Charges: 48
Impaired by Alcohol: 0	CDSA: 5
Impaired by Drug: 1	Traffic Written Warnings: 22
Traffic Tickets: 29	LCA: 4
Vehicle Checks: 143	Bike Patrol Hours: 0
Foot Patrol Hours: 90h 29m	

Focused Enforcement. The focussed enforcement initiative for May was intersection safety. A total of 9 summary offence tickets and 8 warnings were issued. The focused enforcement for June is Helmet use.

SCEU

CC Search Warrants Executed: 8	CDSA Warrants Executed: 2
CC charges laid: 6	CDSA charges laid: 16
Street Value of Seized Drugs: \$ 79,154	Total Cash seized: \$ 3,689
Value of other property: \$ 3,538	Firearms seized: 1
Other weapons Seized: 9	

List Drugs Seized This Month (Insert Additional Rows as Required)	Estimated Street Value (Enter Total for Month on Page One)
166 grams cannabis marihuana	\$1660.00
6.1 grams cannabis resin (hash oil)	\$233.00
78.8 grams cannabis resin (hash)	\$824.50
271.7 grams cocaine	\$27,170.00
97 capsules hydromorphone	\$1840.00
5071 methamphetamine tablets	\$46,965.00
0.5 grams methamphetamine	\$50.00
1 methamphetamine tablet	\$10.00
22 MDMA (ecstasy) tablets	\$220.00
30 oxycodone tablets	\$150.00
16 clonazepam	\$32.00
Month Total	\$79,154.50

Monthly Report

Fire Department

June 2018

Responses

Town of Amherst – 25 events

- 3 Smoke alarm activations
- 7 Monitored alarm activations
- 2 Carbon monoxide alarm activation
- 3 Motor vehicle accident
- 3 Vehicle fire
- 5 Open burn / Wildland fire / Mulch
- 1 Hazardous material
- 1 Medical assist

Contract area (District 2) – 1 events

- 1 Open burn / Wildland fire

Fire Inspections

7 fire inspections were completed during this period.

Fire Prevention

The Amherst Fire Department, in partnership with Community Safety Net and local businesses, is once again presenting the “Fire Safety – Smart choices for LIFE” family resource to educate and protect our youth, in relation to fire safety. The department is finding that this initiative provides young people in our service area with effective tools for preventing and reacting to fires. It also offers parents practical ideas on keeping their home and children fire-safe as well.

Personnel

During the month of May four new volunteer firefighters joined the Amherst Fire Department as probationary members.

Rodney Howse
Darin Pettis
Victor Wickholm
Kody Little

Community Events

Police Week – The department took part in the police week display on May 17th at the Amherst Centre Mall. This event provided an opportunity to provide tours of our hazardous materials response unit and the new fire apparatus that was put into service last fall.

Presentations - On May 24th Chief Jones had the opportunity to be one of the guest speakers at a conference being held at the Highland AME Church. The focus of the Chief’s address was related to the values of relationships as they relate to partnerships with other emergency service providers and the partnerships with the community.

Annual Ladder Sit - The Amherst Fire Department and the Amherst Fire Fighters Association held their 18th annual John Michels Sr. Ladder sit from June 14th–16th. This year firefighter Trevor Gaillard had the opportunity to spend a total of 50 hours, regardless of the elements, a top the ladder. This marks the 24th year for the annual ladder sit.

Monthly Report

Planning and Strategic Initiatives

June 2018

Planning is experiencing the usual uptick in requests for information around development related issues. On top of an estimated \$650,000 expansion of Weston Bakeries in May, GFS Foods were issued a Development Permit for a \$10 million expansion to their facility this month. Planning staff will continue to work with Business Development to ensure the Commercial Development Support Bylaw is promoted and utilized.

Planning also continues to provide planning and development services for the Town of Oxford.

In addition, the June Check-in of Council's 2018 Strategic Priorities are complete, with a request to adopt a Strategic Priority Chart for the July – September period. With adoption of the Active Transportation Plan in May, staff met with stakeholders June 13th to present the plan and seek input and support on the plan's implementation and communication. A public open house is scheduled for June 26th at 6:00pm at the CCUBIC. A request for direction on an arrangement with the Cumberland Energy Authority to partner on grants and programs that address community energy planning is on tonight's agenda. The VIA Station transfer is now boiled down to one yet significant outstanding item.

The Planning Advisory Committee held a Public Participation Session on June 4th in consideration of a request to change the zoning of the former General Homes Manufacturing Plant on Upper Church Street from Industrial to Commercial. The PAC subsequently recommended that Council amend the MPS and LUB maps to allow the rezoning to the Highway Commercial Zone. The issue will be on the agenda at Council's regular meeting in June to consider first reading.

Monthly Report

Recreation / Culture / Programming / Communications

June 2018

Active Living/Healthy Community

The Active Living Coordinator presented to the Newcomers Group at Maggie's Place on what Amherst has to offer. Partnering with local schools, Tennis NS instructor Marijke Nel came to teach some in-school sessions at Spring Street Academy and West Highlands Elementary. Two sessions each were taught to Grades 4-6 classes. The students that showed interest were invited to a Roger's Rally Rookie Tour in Amherst hosted by Tennis NS in June. The Annual Family Fishing Derby was held at the Pumping Station Pond on May 26. Over 120 people showed up, despite the rainy, cool weather. Prizes donated by Maltby's Sports were given out for longest fish in each age division and longest fish overall. The Amherst Cumberland Multisport program came to an end with the last sport being Baseball with the Amherst Little League. Medals were given out at the end of the last session. Participants were very excited and parents were very complimentary of the program as a whole. A meeting was held with all the sport organizations and Sport Nova Scotia to discuss plans for the 2018/19 season. All sport partners are returning for another season of the program. Partners felt their organizations benefited from being involved with the Amherst Cumberland Multisport program. Summer Student hiring process was finalized with 3 programming Leaders and 1 Tennis Leader starting at the end of the month. Plans for summer family first program initiatives are underway.

Culture/Events & Marketing Coordinator

The Culture/Events & Marketing Coordinator attended and provided Marketing Materials for Police Week. Ongoing discussions continue to be held with the Senior Safety Program Coordinator to collaborate on Senior Initiatives. Worked with the African Methodist Church group, set up volunteer placement with Maggie's Place. As well working with CANSA on an upcoming cultural special event.

Preparations are underway for our Celebrate Canada Events. Meetings and plans are being coordinated for Indigenous Peoples Day, The Amherst Kite Display, our Annual Summer Kick-off, Canada Day Celebration, Pride Week, and The Atlantic Canadian Military History Association WW2 Encampment Display.

Meetings, collaborations, bookings, marketing materials are all being worked on throughout the month for upcoming community and Town events.

Administrative support is being provided for Facilities and Recreations presentations on healthy active Amherst and the no fee youth ice time initiative.

Madeline Carter has been the student selected for summer assistance and has begun the initial stages with working on summer cultural initiatives.

Horticulture/Green Spaces

May was a very busy month within the parks and public lands throughout the town. Removal and repair of winter damage continued to take place with overturned sods being righted and bare spots being seeded. Tree pruning took place throughout our parks removing any broken, damaged, and diseased branches. Flower beds were amended to eliminate soil compaction from the winter months and to help rebuild the soil profile to ensure a healthy growing environment for this year's plantings.

Perennial flowerbeds were also mulched to help for retain moisture, reduce the presence of weeds and to help keep the soil temperature cool. Mowing and trimming of town properties took place on a weekly rotation. Communities in Bloom met and established and will meet again in June with the intention of helping to improve upon beautification efforts within the Amherst community.

Facilities

Parks and Green Spaces

All parks and trails are accessible and open. Dickey Park, Beacon Park and Rotary Park washrooms are open daily from 10:00am to 8:00pm. Lions Park Tennis Court is open daily from 10:00am to 8:00pm. The Splash Pad at Dickey Park opened on Thursday, May 31 and the hours of operation are 10:00am to 8:00pm daily. Once school is out for the summer the hours of operation will change. Trail and park maintenance is ongoing. A mowing schedule has been establish for all greenspaces and will be followed as best we can without interruptions caused by inclement weather or other factors. Over 100 acres of green space is maintained. Since May 22 the Recreation staff has been emptying the garbage bins in all parks. We empty a total of 17 bins. From initial observation most of the garbage is household garbage and dog feces.

Amherst Stadium

The Annual Ducks Unlimited Dinner was the only event held at the Stadium during May. This event was sold out and deemed a success by the organizers. Ongoing maintenance and cleaning in the Stadium is a priority. The walking track at the Amherst Stadium is open from Monday to Friday 8:30am to 6:00pm and closed on Saturdays and Sundays.

Robb Complex

Robb Complex opened on May 11 for the season with users having access to the Dwight Jones Field for the first three days. Following that weekend all fields were open on Monday, May 14. Prior to opening, water to the facility was turned on, staff cleaned the complex by picking up garbage and leaves mostly along the fence, picked rocks from the fields and other debris from the winter weather. Fencing repairs from the 2017/2018 capital budget is 90% complete with the completion date set for mid-June. Infield playing surface on all fields were worked on and leveled. The usage for Robb Complex is as follows: Dwight Jones was used for 46.5 in May 2018 compared to 45.75 in May 2017. Cecil Small was used 20.5 hours in May 2018 compared to 2.5 in May 2017. Baseball Field was used 14 hours in May 2018 compared to 21.25 hours in May 2017. The lights in May were not used. Ongoing maintenance and mowing is a priority at this facility. We currently have 3 summer staff as well as full time staff designated for Robb Complex. The Complex is open daily from 9:00am to 10:00pm.

Monthly Report

Economic Development

June 2018

DEMOGRAPHIC & BUSINESS SUPPORT – The Business Development Officer has conducted 17 Business Retention & Expansion surveys with Amherst businesses to identify individual and shared issues. A common issue is the difficulty in recruiting and retaining employees, which may be addressed through the Atlantic Immigration Pilot program. The BDO is connecting interested businesses to this resource in collaboration with Immigrant Services Association of Nova Scotia (ISANS).

RESPOND TO BUSINESS INVESTMENT OPPORTUNITIES – Population growth through immigration looks promising in the number of businesses that have recently inquired about relocating to Amherst. Over the past month, five inquiries from business owners or site selectors were received, and each was provided market information and potential locations to suit their needs.

SUPPORT INITIATIVES AT THE COMMUNITY CREDIT UNION BUSINESS INNOVATION CENTRE – Upcoming workshops include two retail management workshops and a graphic design workshop to help business owners produce professional looking promotional materials and videos.

TOURISM – One of our goals is to convince more of the 1.4 million visitors who enter Nova Scotia at the NB border to choose Amherst as their destination. To support this goal, the BDO is producing a series of 15-second ads to promote Amherst as a home base for visitors. These will be distributed on social media channels and as Google ads aimed at people in Ontario and Quebec who are planning a road trip to Nova Scotia. The first video was viewed 1,700 times in the first 24 hours after it was posted on Facebook. <https://bit.ly/2l4u0eZ>

Two “night markets” have been planned at Victoria Square. The first coincides with the “Herbie’s 50th Birthday Party” event on July 12 from 2:00 – 10:00 pm. The second will be an artisan market on August 16 from 7:00 pm – 10:00 pm.

The Tourism Strategic Planning Committee is developing a marketing strategy for the Cumberland region. To this end, the committee has identified target market segments, which align with Tourism Nova Scotia and Destination Canada’s strategy. The three “traveler types” are Authentic Experiencer, Cultural Explorer, and Free Spirit. The committee has also identified which tourism assets are “demand generators” and which are “demand supporters.”