

Town of Amherst
Amherst Board of Police Commissioners
Minutes

Date: January 26, 2022
Time: 3:00 pm
Location: Zoom Virtual Meeting

Members Present Commissioner Sandy Fairbanks, Chair
Commissioner Hal Davidson, Vice Chair
Commissioner Sheila Christie
Commissioner George Baker
Commissioner Roy Pettigrew

Staff Present Dwayne Pike, Chief of Police
Tim Hunter, Deputy Chief of Police
Jason MacDonald, Chief Administrative Officer
Kim Jones, Municipal Clerk
Natalie LeBlanc, Deputy Clerk

Due to the COVID-19 pandemic this was a virtual meeting held via Zoom.

1. Call To Order

The chair called the meeting to order at 3:00 p.m.

1.1 Amendments to Agenda

There were no amendments to the agenda.

1.2 Approval of Agenda

Moved By Commissioner Pettigrew

Seconded By Commissioner Christie

That the agenda be approved as circulated.

Motion Carried

1.3 Approval of Minutes - December 8, 2021

Moved By Commissioner Christie

Seconded By Commissioner Pettigrew

That the minutes of the December 8, 2021 meeting be approved as circulated.

Motion Carried

1.4 Election of Chair and Vice-Chair

Moved By Commissioner Christie

Seconded By Commissioner Pettigrew

That the Commission have an election for Chair and Vice Chair.

Motion Carried

Moved By Commissioner Baker

Seconded By Commissioner Christie

That Commissioner Fairbanks be re-elected as Chair for a one-year term.

There being no further nominations Commissioner Fairbanks accepted the nomination.

Motion Carried

Moved By Commissioner Christie

Seconded By Commissioner Fairbanks

That Commissioner Davidson be re-elected as Vice-Chair for a one-year term. As there were no further nominations, Commissioner Davidson accepted the nomination.

Motion Carried

2. Business Arising

2.1 Traffic Lights

Concern was expressed about traffic/walk lights, specifically at the corner of Church and Victoria Street. Chief Pike to look into the issue and report back at the next meeting.

3. Discussion / Information Items

3.1 Alarm Bylaw Review

Moved By Commissioner Davidson

Seconded By Commissioner Baker

That the Amherst Board of Police Commissioners recommend that Council amend the Bylaw Respecting Intrusion, Robbery and Fire Alarm Systems to omit the requirement for an alarm permit to be issued.

Motion Carried

4. Reports

4.1 Chief's Report

Information item only; no direction given or action required.

5. Next Meeting

The next meeting was scheduled for Wednesday, February 23, 2022 at 3:00 p.m.

6. **In Camera**
Moved By Commissioner Christie
Seconded By Commissioner Pettigrew
To go in camera.

Motion Carried

7. **Adjournment**
Commissioner Baker motioned to adjourn.

Kimberlee Jones
Municipal Clerk

Sandy Fairbanks
Chair