

**Town of Amherst  
Amherst Board of Police Commissioners  
Minutes**

**Date:** April 13, 2022  
**Time:** 3:00 pm  
**Location:** Council Chambers, Town Hall

**Members Present** Commissioner Sandy Fairbanks, Chair  
Commissioner Hal Davidson, Vice Chair  
Commissioner Sheila Christie  
Commissioner George Baker  
Commissioner Lloyd Bruce  
Commissioner Holly MacDonald

**Staff Present** Dwayne Pike, Chief of Police  
Tim Hunter, Deputy Chief  
Kim Jones, Municipal Clerk  
Natalie LeBlanc, Deputy Clerk

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**1. Call To Order**

The Chair called the meeting to order at 3:00 p.m.

**1.1 Amendments to Agenda**

**Moved By Commissioner Christie**

**Seconded By Commissioner Baker**

**To amend the agenda to move the In Camera portion to the end of the meeting.**

**Motion Carried**

**1.2 Swearing In of New Commissioners**

Chief Pike swore in new Commissioners Holly MacDonald and Lloyd Bruce.

**1.3 Approval of Agenda**

**Moved By Commissioner Christie**

**Seconded By Commissioner MacDonald**

**That the agenda be approved as amended.**

**Motion Carried**

**1.4 Approval of Minutes - January 26, 2022**

**Moved By Commissioner Baker**

**Seconded by Commissioner MacDonald**

**That the minutes of the January 26, 2022 meeting be approved as circulated.**

**Motion Carried**

**3. Discussion / Information Items**

**3.1 Intersection Study - Church/Victoria and Victoria/Havelock/LaPlanche**

Chief Pike reviewed his report included as part of the agenda package.  
Information item only; no direction given or action required.

**3.2 Mandatory Staff Training Status of Compliance**

**Moved By Commissioner Davidson**

**Seconded By Commissioner Christie**

**That staff be directed to provide a report to the Commission on the status of training, that is mandatory or essential by law, policy, or collective agreement as well as an update on when current certifications expire.**

**Motion Carried**

**3.3 ABPC Bylaw Amendment Request**

**Moved By Commissioner Davidson**

**Seconded By Commissioner Bruce**

**That staff be directed to bring a recommendation to Council to amend the Bylaw Respecting the Amherst Board of Police Commissioners to include the following statement:**

**“The Town of Amherst is an inclusive and equitable organization. We value inclusivity & diversity in all areas of the workplace, including the Amherst Board of Police Commissioners. We encourage membership from members of groups who are typically underrepresented and with historical and/or current barriers to equity.”**

**Motion Carried**

**4. Reports**

**4.1 Chief's Report**

Chief Pike reviewed his report included as part of the agenda package.  
Information item only; no direction given or action required.

**4.2 Procurement of APD Capital Equipment Status Update**

**Moved By Commissioner Davidson**

**Seconded By Commissioner Christie**

**That staff be directed to write to the Chief Administrative Officer on behalf of the Board expressing their concern with the one year delay in issuing the RFP for Hard Body Armour, and request that Council be updated on this issue.**

**Motion Carried**

- 5. In Camera**  
**Moved By Commissioner Baker**  
**Seconded By Commissioner Davidson**  
**To go in camera.**

**Motion Carried**

- 6. Adjournment**  
**Moved by Commissioner MacDonald to adjourn the meeting.**

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Sandy Fairbanks  
Chair

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Kimberlee Jones  
Municipal Clerk