

**Town of Amherst
Amherst Board of Police Commissioners
Minutes**

Date: February 27, 2024
Time: 3:00 pm
Location: Council Chambers, Town Hall

Members Present Commissioner Paul Calder, Chair
Commissioner Hal Davidson, Vice Chair
Commissioner, Charlie Chambers
Commissioner George Baker
Commissioner Sandy Fairbanks

Members Absent Commissioner Holly MacDonald
Commissioner Angela Ryan Bourgeois

Staff Present Dwayne Pike, Chief of Police
Tim Hunter, Deputy Chief
Natalie LeBlanc, Municipal Clerk / Board Secretary

1. Call To Order

The Chair called the meeting to order at 3:00 p.m.

- 1.1 **Territorial Acknowledgement**
The Chair gave the Territorial Acknowledgement.
- 1.2 **Amendments to Agenda**
There were no amendments to the agenda.
- 1.3 **Approval of Agenda**
Moved By Commissioner Baker
Seconded By Commissioner Fairbanks
That the agenda be approved as circulated.

Motion Carried

- 1.4 **Acceptance of Minutes - January 23, 2024**
The Chair called for any errors or omissions in the minutes. There being none, the minutes of the January 23, 2024 meeting of the Amherst Board of Police Commissioners were accepted as included in the agenda package.

2. Delegations / Presentations

- 2.1 **DOJ Board Training**
Charcy Marchand, Director of Public Safety and Policing, and Tim Mills, Safety Investigator, presented to the Board on their roles and responsibilities as Board members.

3. Discussion / Information Items

3.1 Strategic Planning

A verbal update on the Strategic Planning process was provided, with the goal to have APD staff and public input consolidated for the Board's review by the end of May 2024. This will be a standing agenda item going forward until this is complete.

4. Reports

4.1 Chief's Report

Chief Pike and Deputy Chief Hunter reviewed the Chief's report as included in the agenda package. Information item only; no direction given or action required.

5. Next Meeting

The next meeting was scheduled for Thursday, March 21, 2024 at 3:00 p.m.

6. Closed Session

**Moved By Commissioner Davidson
Seconded By Commissioner Fairbanks
To go into Closed Session.**

Motion Carried

7. Adjournment

There being nothing further, the Chair adjourned the meeting.

Natalie LeBlanc
Municipal Clerk / Board Secretary

Paul Calder
Chair