

**Town of Amherst
Amherst Board of Police Commissioners
Minutes**

Date: December 10, 2024
Time: 3:00 pm
Location: Council Chambers, Town Hall

Members Present Commissioner Paul Calder, Chair
Commissioner, Charlie Chambers
Commissioner Hal Davidson, Vice Chair
Commissioner Nic Furlong
Commissioner Angela Ryan Bourgeois
Commissioner Sandy Fairbanks

Members Absent Commissioner Caprice Barbour

Staff Present Dwayne Pike, Chief of Police
Tim Hunter, Deputy Chief
Sean Payne, Corporate Communications Officer
Sharon Bristol, Director, Community Living
Natalie LeBlanc, Municipal Clerk

Others Present APD Chaplain Rev Evan Oxner

1. Call To Order

The Chair called the meeting to order at 3:00 p.m.

1.1 Territorial Acknowledgement

The Chair gave the Territorial Acknowledgement.

1.2 Oath - Councillor Furlong

Chief Pike gave Councillor Furlong his Oath. Introductions of members of the Board were made.

1.3 Amendments to Agenda

Commissioner Davidson asked that a discussion around the Board's provincial appointment be added to the agenda.

1.4 Approval of Agenda

**Moved By Commissioner Fairbanks
Seconded By Commissioner Furlong
That the agenda be approved as amended.**

Motion Carried

1.5 Acceptance of Minutes - October 15, 2024

The Chair called for any errors or omissions in the minutes. There being none, the minutes of the October 15, 2024 meeting of the Amherst Board of Police Commissioners were accepted as included in the agenda package.

2. Delegations / Presentations

2.1 Introduction of New APD Chaplain Rev Evan Oxner

Chief Pike introduced the new APD Chaplain Rev Evan Oxner, who gave a few words to the Board.

3. Business Arising

3.1 APD Strategic Plan Verbal Update

Sharon Bristol gave a verbal update on the APD Strategic Plan. She indicated two public engagement sessions have been scheduled, one on January 16th from 6 to 8 p.m., and one on January 18th from 11 a.m. to 1 p.m. both at the Community Credit Union Business Innovation Center. Community Living staff will be advertising for and facilitating these. Ms. Bristol left the meeting following her update.

**3.2 Provincial Appointment to the Amherst Board of Police Commissioners
Moved By Commissioner Davidson**

Seconded By Commissioner Ryan Bourgeois

That the Board request staff write to the province reminding them our provincial appointment's term will expire in May 2025 and that we will be looking for a new provincial appointment in a timely manner.

4. Board Member Orientation Part 1

Chief Pike reviewed the Bylaw Respecting the Amherst Board of Police Commissioners, and gave a presentation about the Amherst Police Department as part 1 of the Board's orientation. Both of these documents were included in the agenda package. Chief Pike further indicated representatives from Department of Justice Public Safety and Security Division will be invited to a future meeting to do further training for Board members around their role as Commissioners.

5. Chief's Report

Chief Pike and Deputy Chief Hunter reviewed the Chief's report, included in the agenda package. Chief Pike pointed out that the Atlantic Police Academy will be hosting a recruitment session January 18th at 6:00 p.m. in the Francis Smith Room of the Amherst Police station.

6. Next Meeting

The next meeting was scheduled for Tuesday, January 28, 2025 at 3:00 p.m.

7. Closed Session

Moved By Commissioner Ryan Bourgeois

Seconded By Commissioner Chambers

To go into Closed Session.

Motion Carried

8. Adjournment

There being no further business, the Chair adjourned the meeting.

Natalie LeBlanc
Municipal Clerk/Board Secretary

Paul Calder
Chair