

**Town of Amherst
Amherst Board of Police Commissioners
Minutes**

Date: March 26, 2025
Time: 3:00 pm
Location: Council Chambers, Town Hall

Members Present Commissioner Paul Calder, Chair
Commissioner Hal Davidson, Vice Chair
Commissioner Charlie Chambers
Commissioner Nic Furlong
Commissioner Angela Ryan Bourgeois
Commissioner Caprice Barbour
Commissioner Sandy Fairbanks

Staff Present Dwayne Pike, Chief of Police
Tim Hunter, Deputy Chief
Sharon Bristol, Director, Community Living
Sarah Wilson, Director, Finance
Denise Smith, Financial Services Manager
Natalie LeBlanc, Municipal Clerk / Board Secretary

1. Call To Order

The Chair called the meeting to order at 3:00 p.m.

1.1 Territorial Acknowledgement

The Chair gave the Territorial Acknowledgement.

1.2 Amendments to Agenda

Commissioner Davidson asked Chief Pike to give an update on the Long Service Awards Ceremony they attended in Halifax on Tuesday as part of his Chief's report.

1.3 Approval of Agenda

Moved By Commissioner Fairbanks

Seconded By Commissioner Furlong

That the agenda be approved as circulated.

Motion Carried

1.4 Acceptance of Minutes - February 25, 2025

The Chair called for any errors or omissions in the minutes. There being none, the minutes of the February 25, 2025 meeting of the Amherst Board of Police Commissioners were accepted as included in the agenda package.

2. Delegations / Presentations

2.1 Amherst Police Department Strategic Plan

Moved By Commissioner Davidson

Seconded By Commissioner Fairbanks

That the Amherst Board of Police Commissioners approve the 2025 Amherst Police Department Strategic Plan with the minor revisions made at the meeting, and forward it to Council as an information item.

Motion Carried

Sharon Bristol left the meeting at this time.

3. **APD 2025/26 Operating Budget**
Moved By Commissioner Ryan Bourgeois
Seconded By Commissioner Furlong
That the Amherst Board of Police Commissioners recommend the Amherst Police Department 2025/26 Operating Budget be forwarded to Council for approval as presented.

Motion Carried

Sarah Wilson and Denise Smith left the meeting at this time.

4. **Chief's Report**
Chief Pike reviewed his report, included in the agenda package. He also provided a verbal update on the Provincial Longterm Service Awards he and Commissioner Davidson attended in Halifax on Tuesday, March 25th, indicating that APD Sgt. Aaron Graham was in attendance and received his 15-year service medal. Chief Pike added that APD School Resource Officer Michelle Harrison, Corporal Mark McNair and retired Constable David Hirtle were also recognized with 15-year service medals however they were unable to attend the ceremony.

Chief Pike also indicated that a Drone Policy is currently being drafted.

5. **Next Meeting**
The next meeting was scheduled for Tuesday, May 13, 2025 at 3:00 p.m.

6. **Closed Session**
Moved By Commissioner Chambers
Seconded By Commissioner Ryan Bourgeois
To go into Closed Session.

Motion Carried

7. **Adjournment**
There being no further business, the Chair adjourned the meeting.

Natalie LeBlanc
Municipal Clerk / Board Secretary

Paul Calder
Chair