

**Town of Amherst  
Amherst Board of Police Commissioners  
Minutes**

**Date:** April 25, 2023  
**Time:** 3:00 pm  
**Location:** Council Chambers, Town Hall

**Members Present** Commissioner Paul Calder, Chair  
Commissioner Hal Davidson, Vice-Chair  
Commissioner George Baker  
Commissioner Charlie Chambers  
Commissioner Sandy Fairbanks  
Commissioner Holly MacDonald  
Commissioner Angela Ryan-Bourgeois

**Staff Present** Dwayne Pike, Chief of Police  
Tim Hunter, Deputy Chief  
Natalie LeBlanc, Municipal Clerk/Board Secretary  
Cindy Brown, Administrative Assistant

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**1. Call To Order**

The Chair called the meeting to order at 3:00 p.m.

**1.1 Territorial Acknowledgement**

The Chair gave the Territorial Acknowledgement.

**1.2 Amendments to Agenda**

**Moved By Commissioner Davidson**

**Seconded By Commissioner MacDonald**

**To add item 1.2.2, swearing in of Angela Ryan-Bourgeois, to the agenda.**

**Motion Carried**

**1.3 Approval of Agenda**

**Moved By Commissioner Davidson**

**Seconded By Commissioner MacDonald**

**That the agenda be approved as amended.**

**Motion Carried**

**1.4 Approval of Minutes**

**Moved By Commissioner Baker**

**Seconded By Commissioner Fairbanks**

**That the minutes of the March 28, 2023 meeting be approved as circulated.**

**Motion Carried**

**2. Discussion / Information Items**

**2.1 Verbal Update on Strategic Planning**

Chief Pike gave a verbal update on the strategic planning process, indicating that the Town's Director of Community Living Sharon Bristol has agreed to assist with facilitating the process. The Chief and Sharon will discuss before the next meeting.

**3. Reports**

**3.1 Chief's Report**

Deputy Chief Hunter and Chief Pike reviewed the Chief's report included in the agenda package. Information item only; no direction given or action required.

**4. Next Meeting**

The next meeting was scheduled for Tuesday, May 30, 2023 at 3:00 p.m.

**5. In Camera**

**Moved By Commissioner Chambers**

**Seconded By Commissioner Ryan-Bourgeois**

**To go in camera.**

**Motion Carried**

**6. Adjournment**

**Moved By Commissioner Chambers**

**Seconded By Commissioner Fairbanks**

**To adjourn the meeting.**

**Motion Carried**

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Natalie LeBlanc, Municipal Clerk  
Board Secretary

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Paul Calder  
Chair