

**Town of Amherst
Audit Committee
Minutes**

Date: November 21, 2023
Time: 4:00 pm
Location: Council Chambers, Town Hall

Members Present David Kogon, Council representative, Chair
Dale Fawthrop, Council representative
George Baker, Council representative
Charlie Chambers, Council representative
Hal Davidson, Council Representative
Lisa Emery, Council representative
Leon Landry, Council representative
Rob Small, Citizen representative
Jeff Brennan, Citizen representative

Staff Present Jason MacDonald Chief Administrative Officer
Sarah Wilson, Director, Finance
Natalie LeBlanc, Municipal Clerk

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1. **CALL TO ORDER**
Mayor Kogon called the meeting to order.
 2. **TERRITORIAL ACKNOWLEDGMENT**
Mayor Kogon gave the Territorial Acknowledgment.
 3. **APPROVAL OF AGENDA**
Moved By Councillor Emery
Seconded By Councillor Chambers
That the agenda be approved as circulated.

Motion Carried

4. **APPROVAL OF MINUTES - SEPTEMBER 20, 2023**
Moved By Deputy Mayor Fawthrop
Seconded By Councillor Chambers
That the minutes of the September 20, 2023 Audit Committee meeting be approved as circulated.

Motion Carried

5. **SECOND QUARTER FINANCIAL REPORT**
Councillor Baker arrived at 4:10 p.m.

The Director of Financial Services Sarah Wilson reviewed the second quarter financial report, included in the agenda package. Information item only; no direction given or action required.

6. **CAPITAL BUDGET YEAR-TO-DATE**
The Director of Financial Services Sarah Wilson reviewed the capital budget year-to-date report, included in the agenda package. Information item only; no direction given or action required.

7. APPOINTMENT OF AUDITOR

Moved By Councillor Davidson

Seconded By Councillor Emery

That the Audit Committee recommends to Council the appointment of Mclsaac Darragh Inc. as the Municipal Auditor for the 2023-24 fiscal year.

Motion Carried

8. ADJOURN

Moved By Councillor Baker

Seconded By Councillor Emery

To adjourn the meeting.

Motion Carried

Natalie LeBlanc
Municipal Clerk

David Kogon, MD
Mayor