

**Town of Amherst
Audit Committee
Minutes**

Date: July 3, 2024
Time: 3:00 pm
Location: Council Chambers, Town Hall

Members Present David Kogon, Council representative, Chair
Charlie Chambers, Council representative
George Baker, Council representative
Hal Davidson, Council Representative
Lisa Emery, Council representative
Leon Landry, Council representative
Rob Small, Citizen representative
Jeff Brennan, Citizen representative

Members Absent Dale Fawthrop, Council representative

Staff Present Jason MacDonald Chief Administrative Officer
Sarah Wilson, Director, Finance
Denise Smith, Financial Services Manager
Natalie LeBlanc, Municipal Clerk

Others Present Cindy Costin-Fury, Mclsaac Darragh Inc. Chartered Professional Accountants

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1. **CALL TO ORDER**
Mayor Kogon called the meeting to order.
 2. **TERRITORIAL ACKNOWLEDGMENT**
Mayor Kogon gave the Territorial Acknowledgment.
 3. **APPROVAL OF AGENDA**
Moved By Councillor Emery
Seconded By Councillor Chambers
That the agenda of the July 3, 2024 Audit Committee meeting be approved as circulated.

Motion Carried

4. **ACCEPTANCE OF MINUTES - March 5, 2024**
Mayor Kogon called for any errors or omissions in the minutes. One amendment was noted to correct the election of Rob Small as Chair to Vice Chair. Mayor Kogon accepted the minutes with this amendment.
5. **AUDIT PLAN COMMUNICATION LETTER**
Cindy Costin-Fury of Mclsaac Darragh Inc. Chartered Professional Accountants presented the Audit Plan Communication Letter, included as part of the agenda package. Information item only.

6. FOURTH QUARTER REPORT

Sarah Wilson presented the fourth quarter report, included as part of the agenda package. Information item only.

7. MUNICIPAL PROFILE FCI RESULTS 2021-22

Sarah Wilson presented the Municipal Profile FCI results for 2021-2022, included in the agenda package. Information item only.

8. ADJOURN

There being no further business, Mayor Kogon adjourned the meeting.

Natalie LeBlanc
Municipal Clerk

David Kogon, MD
Mayor