

**TOWN OF AMHERST**  
**North Tyndal Wellfield Advisory Committee Meeting**  
**Minutes**

**Date:** November 14, 2023  
**Time:** 4:00 pm  
**Location:** Council Chambers, Town Hall

**Members Present** Lisa Emery, Town of Amherst, Councillor, Chairperson  
Rod Gilroy, Cumberland County, Councillor, Vice Chair  
Dale Fawthrop, Town of Amherst, Deputy Mayor  
Fred Gould, Cumberland County, Councillor  
Keith Thompson, Town of Amherst, Citizen Representative

**Staff Present** Aaron Bourgeois, Town of Amherst, Director of Operations  
Andrew Fisher, Town of Amherst, Director of Planning  
Natalie LeBlanc, Town of Amherst, Municipal Clerk  
Cindy Brown, Town of Amherst, Administrative Assistant

**Staff Absent** Justin Waugh-Cress, Cumberland County, Director of Operations

**1. CALL TO ORDER**

The Municipal Clerk called the meeting to Order.

**1.1 Election of Chair and Vice Chair**

Deputy Mayor Fawthrop nominated Councillor Emory as Chair and Keith Thompson seconded. Councillor Gould nominated Councillor Gilroy as the Vice Chair and Keith Thompson seconded. The Municipal Clerk called for additional nominations and there were no other nominations.

**Moved By Deputy Mayor Fawthrop**

**Seconded By Keith Thompson**

**To nominate Councillor Emory as Chair of the North Tyndal Wellfield Advisory Committee for the 2023-2024 calendar year.**

**Motion Carried**

**Moved By Councillor Gould**

**Seconded By Keith Thompson**

**To nominate Councillor Gilroy as Vice Chair of the North Tyndal Wellfield Advisory Committee for the 2023-2024 calendar year.**

**Motion Carried**

**1.2 Territorial Acknowledgement**

The Chair gave the Territorial Acknowledgement.

**1.3 Approval of Agenda**

**Moved By Councillor Gilroy**

**Seconded By Councillor Gould**

**That the agenda of the November 14, 2023 North Tyndal Wellfield Advisory Committee Meeting be approved as circulated.**

**Motion Carried**

**1.4 Review of Minutes - November 9, 2018**

Information item only; no direction given or action required.

**2. BUSINESS ARISING**

**2.1 North Tyndal Wellfield Advisory Committee Terms of Reference**

Aaron Bourgeois reviewed the Terms of Reference with the Committee.

**2.2 North Tyndal Wellfield Management Plan**

Aaron Bourgeois gave a review of the North Tyndal Wellfield Management Plan.

Councillor Gilroy requested that sand/salting on the Tyndal Road be added to the next meeting agenda.

Councillor Gilroy asked if there are any changes to the Management Plan, does it get forwarded to both councils? Or do the changes come from this Committee and then is forwarded to the two councils? Aaron Bourgeois answered it would go before both council for recommendations.

Councillor Gilroy asked if blow downs in the wellfield area regarding the hurricane will be cleaned up to help prevent forest fire from spreading. Aaron Bourgeois will bring back information regarding this for the next meeting.

Keith Thompson asked if Irving Oil has submitted an annual report for the work they are doing? Aaron Bourgeois said no. Councillor Emery suggested it may be a good idea for the Committee to take a tour of the Wellfield. Aaron Bourgeois said that can be arranged.

Councillor Emery asked if the Wellfield falls under Emergency Management Operations (EMO). Aaron Bourgeois answered yes, it is.

Councillor Gilroy also asked if there is a bilateral plan between the Town of Amherst and the Municipality of Cumberland in case of emergency. Aaron Bourgeois said there is not a MOU but it should be covered in the Management Plan, he will confirm this at the next meeting.

**2.3 Distribution System Update**

Aaron Bourgeois provided an update on the Distribution System.

**2.4 Challenge Fund Properties**

Andrew Fisher discussed the Challenge Fund Properties and the recent purchase of land using the Nature Challenge Fund given by the Federal Government.

**2.4.1 Irving Land Trade**

Andrew Fisher explained the land trade with Irving Oil.

**2.5 2024 Meeting Dates**

The next meeting will be held on January 16, 2024 at 4:00 PM.

The Municipal Clerk will contact Shelley Hoeg-Eaton about having a Citizen Representative from the Municipality of Cumberland appointed to the Committee.

Aaron Bourgeois will report to the Committee at the next meeting regarding Adam Cameron's (Area Manager at Nova Scotia Transportation and Infrastructure Renewal) role in the North Tyndal Wellfield Plan.

3. **ADJOURN**  
**Moved By Councillor Gilroy**  
**Seconded By Deputy Mayor Fawthrop**  
**To adjourn the meeting.**

**Motion Carried**

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Natalie LeBlanc  
Municipal Clerk

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Councillor Lisa Emery  
Chair