

**TOWN OF AMHERST**  
**North Tyndal Wellfield Advisory Committee Meeting**  
**Minutes**

**Date:** April 21, 2026  
**Time:** 4:00 pm  
**Location:** Council Chambers, Town Hall

**Members Present** Rob Small, Town of Amherst, Mayor, Chair  
Terry McManaman, Town of Amherst, Councillor, Vice Chair  
Anthony Fromm, Cumberland County, Councillor  
Keith Thompson, Town of Amherst, Citizen Representative  
Daniela MacKay, Cumberland County, Citizen Representative

**Members Absent** Fred Gould, Cumberland County, Deputy Mayor

**Staff Present** Jason MacDonald, Town of Amherst, CAO  
Andrew Fisher, Town of Amherst, Director of Planning & Economic Development  
Sean Payne, Town of Amherst, Marketing & Communications Officer  
Jeff Bacon, Town of Amherst, Economic Development Officer  
Natalie LeBlanc, Town of Amherst, Municipal Clerk  
Cindy Brown, Town of Amherst, Administrative Assistant

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**1. CALL TO ORDER**

The Chair called the meeting to order.

**1.1 Territorial Acknowledgement**

The Chair gave the Territorial Acknowledgement.

**1.2 Approval of Agenda**

**Moved By Councillor Fromm**

**Seconded By Keith Thompson**

**That the agenda of the April 21, 2026, North Tyndal Wellfield Advisory Committee meeting be approved as circulated.**

**Motion Carried**

**1.3 Acceptance of Minutes - October 7, 2025**

The Chair called for any errors or omissions in the minutes. There being none, the minutes of the October 7, 2025, meeting of the North Tyndall Wellfield Advisory Committee were accepted as included in the agenda package.

**2. ELECTION OF CHAIR AND VICE-CHAIR**

The Chair asked for nominations for the position of Chair. Councillor McManaman nominated Mayor Small. The Chair called for any further nominations, there being none, Mayor Small accepted the position of Chair. The Chair then asked for nominations for the position of Vice Chair. Mayor Small nominated Councillor McManaman. The Chair called for any further nominations, there being none, Councillor McManaman accepted the position of Vice Chair.

**3. CODE OF CONDUCT FOR MUNICIPAL VOLUNTEERS**

The Chair reviewed the new Code of Conduct for Municipal Volunteers Policy and asked that the citizen representatives sign it as required.

**4. WELLFIELD RISK ASSESSMENT UPDATE**

Jason MacDonald presented the update for the Wellfield Risk Assessment. Nova Scotia Department of Natural Resources (DNR) will be undertaking this assessment with collaboration of Town Staff. Due to staff changes with DNR, this assessment has not yet been completed, staff hope to have an update for the next meeting.

Keith Thompson said that the Town should have its own Forest Management Plan for Zone 1 as they are the property owners. Mayor Small agreed.

**Moved By Keith Thompson**

**Seconded By Councillor Fromm**

**That the North Tyndal Wellfield Advisory Committee recommends that staff explore the options to obtain a Forest Management Plan for the Wellfield area and report back to the Committee.**

**Motion Carried**

**5. NOVA SCOTIA ENVIRONMENT AND CLIMATE CHANGE - CHANGE TO ANNUAL REPORTING REQUIREMENTS**

Jason MacDonald presented the changes to the annual reporting requirements by the Nova Scotia Environment and Climate Change (NSECC). The changes state that the Town is no longer required to submit an annual report to the NSECC. NSECC may still request reports at any time, perform audits and/or inspections. All monitoring, sampling, data collection and record keeping will remain the same and any non-compliance events must be reported.

Jason MacDonald said that the Town will continue to prepare the annual reports as before to ensure that the data is readily available should the NSECC request it.

**6. 2025 ANNUAL SUMMARY - GROUNDWATER AND SURFACE WATER MONITORING PROGRAM**

Jason MacDonald presented the annual summary of the groundwater and surface water monitoring program that was undertaken by GHD Limited. The monitoring results show that the North Tyndal Wellfield is performing as it should and is protected. There were no changes or concerns with the quality of the drinking water.

**7. NOVA SCOTIA POWER RIGHT-OF-WAY CLEARING - ZONE 3**

Jason MacDonald presented the Nova Scotia Power right-of-way clearing in Zone 3 of the North Tyndal Protected Water Supply Area. The Town reviewed their submission, and it was approved subject to strict conditions.

Mayor Small asked if the work was done this winter or will it be next winter. Daniela MacKay said that she noticed recently that the work had already been completed.

Keith Thompson asked if NS Power had an easement or owned the property. Jason MacDonald said he is not sure if they own the land or just have an easement, could be a combination of both.

**8. LAND ACQUISITIONS**

Andrew Fisher discussed the Nature Challenge Fund that enables the Town to secure lands withing the North Tyndall Wellfield. Jeff Bacon discussed the lands that the Town was able to acquire through the Nature Challenge Fund and with land exchange.

Mayor Small asked if the private properties that are in Zone 2 can be acquired in the future. Jeff Bacon answered that the Town hired a Land Agent that commenced a full landowner engagement and that he has a master file that has the status of ownership of the priority landowners. If there is more funding available in the future, he will have the list to work from.

**9. ADJOURN**

There being no further business, the Chair adjourned the meeting.

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Natalie LeBlanc  
Municipal Clerk

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Mayor Rob Small  
Chair