

**Town of Amherst
Planning Advisory Committee
Minutes**

Date: June 6, 2022
Time: 4:00 pm
Location: Council Chambers, Town Hall

Members Present Deputy Mayor Sheila Christie
Councillor Leon Landry
Citizen Representative Ronald Wilson, Chair
Citizen Representative Larry Pardy
Citizen Representative Creighton McCarthy

Members Absent Councillor Hal Davidson

Staff Present Andrew Fisher, Director of Planning & Strategic Initiatives
Marc Buske, Building Official
Natalie LeBlanc, Deputy Clerk
Emily Wainwright, Dangerous/Unsightly Premises Administrator
Cindy Brown, Administrative Assistant

1. Call to Order

The Chair called the meeting to order at 4:00 p.m.

1.1 Approval of Agenda

Moved By: Deputy Mayor Christie

Seconded By: Creighton McCarthy

That the agenda be approved as circulated.

Motion Carried

1.2 Approval of Minutes

Moved By: Deputy Mayor Christie

Seconded By: Creighton McCarthy

That the minutes of the May 2, 2022 Planning Advisory Committee be approved as circulated.

Motion Carried

2. 112 Cordova Street - Demolition

2.1 Staff Report

Ms. Wainwright reviewed the staff report included as part of the agenda package. Of note was that the property recently sold to new owners. Information item only at this time; staff will be looking for a recommendation at a future meeting.

2.2 Committee Questions to Staff

Deputy Mayor Christie asked if the new owners are aware of this matter. Ms. Wainwright replied yes.

2.3 Complainant Comments

Lori Mosley, whose property neighbors the subject property, was in attendance. She stated that people were using drugs and living in the accessory buildings, and that she had to call the police on different occasions. She also noted the accessory buildings were erected in violation of the minimum yard setbacks and are too close to the property line.

2.4 Owner Comments

The owner was not in attendance.

3. 14/16 Cornwall Street Recommendation

Moved By: Deputy Mayor Christie

Seconded By: Creighton McCarthy

That the Planning Advisory Committee order that all contents be removed from the building at 14-16 Cornwall Street (PID: 25016197 & 25016213) and the building, and accessory building, be demolished, and back fill the hole by September 30, 2022 with all work to be done by the property owner. Failure by the property owner to do the work may result in the Town completing the work and sending all contents of the building to an appropriate solid waste facility, with all costs charged to the property owner's tax account.

Motion Carried

4. 2 Pearl Place Recommendation

Mr. McCarthy asked why there is still power connected to the property. Ms. Wainwright replied that the owners are still moving contents out of the building.

Moved By: Creighton McCarthy

Seconded By: Deputy Mayor Christie

That the Planning Advisory Committee order that all contents be removed from the building at 2 Pearl Place (PID: 25025966) and the building be demolished, and back fill the hole within 90 days of this meeting, with all work to be done by the property owner. Failure by the property owner to do the work will result in the Town completing the work and sending all contents of the building to an appropriate solid waste facility, with all costs charged to the property owner's tax account.

Motion Carried

5. Updates

Mr. Fisher gave an update on matters recently dealt with by the Planning Advisory Committee, included as part of the agenda package.

6. Adjournment

Moved By: Councillor Landry

Seconded By: Deputy Mayor Christie

To adjourn the meeting.

Motion Carried

Ron Wilson
Chair

Andrew Fisher
Director of Planning and Strategic Initiatives