

**Town of Amherst
Planning Advisory Committee
Minutes**

Date: May 1, 2023
Time: 4:30 pm
Location: Council Chambers, Town Hall

Members Present Ronald Wilson, Citizen Representative, Chair
Councillor Hal Davidson, Vice Chair
Councillor Charlie Chambers
Deputy Mayor Leon Landry
Creighton McCarthy, Citizen Representative
Jim Lamplugh, Citizen Representative

Staff Present Jason MacDonald, Chief Administrative Officer
Andrew Fisher, Director of Planning & Strategic Initiatives
Abiola Falaye, Planner/GIS Coordinator
Marc Buske, Building Official
Emily Wainwright, Dangerous/Unsightly Premises Administrator
Natalie LeBlanc, Municipal Clerk
Cindy Brown, Administrative Assistant

1. Call to Order

The Chair called me the meeting to order at 4:30 PM.

1.1 Territorial Acknowledgement

The Chair gave the Territorial Acknowledgement.

1.2 Approval of Agenda

Moved By: Deputy Mayor Landry

Seconded By: Councillor Davidson

That the agenda of the May 1, 2023 Planning Advisory Committee Meeting be approved as circulated.

Motion Carried

1.3 Approval of Minutes - March 6, 2023

Moved By: Councillor Davidson

Seconded By: Creighton McCarthy

That the minutes of the March 6, 2023 Planning Advisory Committee Meeting be approved as circulated.

Motion Carried

2. Welcome Councillor Chambers and Citizen Appointee Jim Lamplugh

The Chair introduced Councillor Chambers and Jim Lamplugh to the Committee.

3. Election of Chair and Vice-Chair

The Clerk called for nominations for Chair. Ron Wilson was nominated to stay on as Chair by Councillor Hal Davidson. The Clerk asked three times if there were any more nominations, there were none. Ron Wilson agreed to stay on as Chair.

The Clerk called for nominations for the Vice Chair. Councillor Hal Davidson was nominated to stay on as Vice Chair by Deputy Mayor Landry. The Clerk asked three times if there were any more nominations, there were none. Councillor Hal Davidson agreed to stay on as vice chair.

4. Staff Reports / Presentations

4.1 155 East Victoria Street

Andrew Fisher presented the revised application by Leslie Carrie for a development agreement to allow construction of a 48-unit apartment building at 155 East Victoria Street (Lot 2005-1A, PID 25034091).

Moved By: Councillor Davidson

Seconded By: Deputy Mayor Landry

That the Planning Advisory Committee recommend that Council not enter into the Development Agreement for 155 East Victoria Street.

Against (1): Creighton McCarthy

Motion Carried

5. Verbal Update on Demolition Orders

Emily Wainwright gave an update on the demolition of 14-16 Cornwall Street and 2 Pearl Place. The quotes are currently being reviewed and a Purchase Agreement Request will be awarded to the lowest bidder that satisfies all requirements. The next stage will be to award a contractor to remove the contents of the building, in preparation of the demolition phase. The property of 1 McCully Street is still under discussion between the CAO and the owner's legal representatives. It is being monitored to ensure the fencing is secured.

6. Adjournment

Moved By: Councillor Davidson

Seconded By: Deputy Mayor Landry

To adjourn the meeting.

Motion Carried

Andrew Fisher
Director of Planning & Strategic Initiatives

Ron Wilson
Chair