

**Town of Amherst  
Planning Advisory Committee  
Minutes**

**Date:** July 4, 2023  
**Time:** 4:30 pm  
**Location:** Council Chambers, Town Hall

**Members Present** Councillor Hal Davidson, Vice Chair  
Deputy Mayor Leon Landry  
Councillor Charlie Chambers  
Creighton McCarthy, Citizen Representative  
Jim Lamplugh, Citizen Representative

**Members Absent** Ronald Wilson, Citizen Representative, Chair

**Staff Present** Jason MacDonald, Chief Administrative Officer  
Abiola Falaye, Planner/GIS Coordinator  
Emily Wainwright, Dangerous/Unsightly Premises Administrator  
Natalie LeBlanc, Municipal Clerk  
Cindy Brown, Administrative Assistant

**Staff Absent** Andrew Fisher, Director of Planning & Strategic Initiatives  
Marc Buske, Building Official

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**1. Call to Order**

The Vice Chair called the meeting to order.

**1.1 Territorial Acknowledgement**

The Vice Chair gave the Territorial Acknowledgement.

**1.2 Approval of Agenda**

**Moved By:** Deputy Mayor Landry

**Seconded By:** Councillor Chambers

**That the agenda of the July 4, 2023 Planning Advisory Committee Meeting to be approved as circulated.**

**Motion Carried**

**1.3 Approval of Minutes - June 5, 2023**

**Moved By:** Jim Lamplugh

**Seconded By:** Creighton McCarthy

**That the minutes of the June 5, 2023 Planning Advisory Committee Meeting to be approved as circulated.**

**Motion Carried**

**2. Staff Reports / Presentations**

**2.1 105 South Albion Street**

Abiola Falaye presented the application for a Development Agreement to permit the construction of 20, 3-bedroom townhouses and 2, 4-storey, 64-unit apartment buildings at 105 South Albion Street.

**Moved By: Deputy Mayor Landry**

**Seconded By: Jim Lamplugh**

**That the Planning Advisory Committee recommend that Council enter into the Development Agreement for 105 South Albion Street as drafted, subject to any changes that may arise.**

**Motion Carried**

**2.2 Public Participation Opportunity Summary**

Information item only; no direction given or action required.

**3. Adjournment**

**Moved By: Deputy Mayor Landry**

**Seconded By: Councillor Chambers**

**To adjourn the meeting.**

**Motion Carried**

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Natalie LeBlanc  
Municipal Clerk

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Councillor Hal Davidson  
Vice Chair