

**Town of Amherst
Planning Advisory Committee
Minutes**

Date: January 8, 2024
Time: 4:30 pm
Location: Council Chambers, Town Hall

Members Present Ronald Wilson, Citizen Representative, Chair
Councillor Hal Davidson, Vice Chair
Councillor Leon Landry
Councillor Charlie Chambers
Creighton McCarthy, Citizen Representative
Jim Lamplugh, Citizen Representative

Staff Present Andrew Fisher, Director of Planning & Strategic Initiatives
Torben Laux, Planner
Marc Buske, Building Official
Emily Wainwright, Dangerous/Unsightly Premises Administrator
Sean Payne, Corporate Communications Officer
Natalie LeBlanc, Municipal Clerk
Cindy Brown, Administrative Assistant

1. Call to Order

The Chair called the meeting to order.

1.1 Territorial Acknowledgement

The Chair gave the Territorial Acknowledgement and introduced the new Town Planner, Torben Laux.

2. Approval of Agenda/Acceptance of Minutes

2.1 Approval of the Agenda

Moved By: Jim Lamplugh

Seconded By: Creighton McCarthy

That the Agenda of the Planning Advisory Committee Meeting of January 8, 2024 be approved as circulated.

Motion Carried

2.2 Acceptance of the Minutes - October 10, 2023

The Chair called for any errors or omissions in the minutes. There being none, the minutes of the October 10, 2023 meeting of the Planning Advisory Committee were accepted as included in the agenda package.

3. Staff Reports / Presentations

3.1 15 & 31 Victoria Street East

Andrew Fisher presented the Development application to permit construction of a 6-storey, 62-unit mixed use commercial and residential building at 15 & 31 Victoria Street East (PIDs: 25033747, 25005430, 25506698).

Moved By: Councillor Landry

Seconded By: Jim Lamplugh

That the Planning Advisory Committee recommends that Council enter into the Development Agreement for East Victoria Street as drafted, and repeal the existing Development agreement associated with these properties.

Motion Carried

3.2 Public Participation Opportunity Summary - January 3, 2024

Information item only; no direction given or action required.

4. Closed Session

Moved By: Councillor Davidson

Seconded By: Councillor Landry

To go into Closed Session.

Motion Carried

5. Adjournment

The Chair adjourned the meeting.

Natalie LeBlanc
Municipal Clerk

Ronald Wilson
Chair