

**Town of Amherst
Planning Advisory Committee
Minutes**

Date: February 13, 2024
Time: 4:30 pm
Location: Council Chambers, Town Hall

Members Present Ronald Wilson, Citizen Representative, Chair
Councillor Hal Davidson, Vice Chair
Councillor Leon Landry
Councillor Charlie Chambers
Creighton McCarthy, Citizen Representative

Members Regrets Jim Lamplugh, Citizen Representative

Staff Present Jason MacDonald, Chief Administrative Officer
Torben Laux, Planner
Emily Wainwright, Dangerous/Unsightly Premises Administrator
Natalie LeBlanc, Municipal Clerk
Cindy Brown, Administrative Assistant

1. Call to Order

The Chair called the meeting to order.

1.1 Territorial Acknowledgement

The Chair gave the Territorial Acknowledgement.

2. Approval of Agenda and Acceptance of Minutes

2.1 Approval of the Agenda

Moved By: Councillor Davidson

Seconded By: Creighton McCarthy

That the Agenda of the Planning Advisory Committee meeting of February 13, 2024 be approved as circulated.

Motion Carried

2.2 Acceptance of the Minutes - January 8, 2024

The Chair called for any errors or omissions in the minutes. There being none, the minutes of the January 8, 2024 meeting of the Planning Advisory Committee were accepted as included in the agenda package.

3. Staff Reports / Presentations

3.1 Demolition Report - 48 York Street

Emily Wainwright presented the issue of 48 York Street (PID: 25003070) of its lack of maintenance and how the building was in serious disrepair and had partly collapsed. She discussed her inspection reports showing the various structural, safety and health concerns with the building, included in the agenda package.

3.2 Committee Questions to Staff

Moved By: Councillor Landry

Seconded By: Councillor Chambers

That the Planning Advisory Committee order that the building at 48 York Street (PID: 25003070) be demolished, the contents removed and sorted in a safe manner, and back fill the hole within 30 days of this meeting, with all work to be done by the property owner. Failure by the property owner to do the work will result in the Town completing the work and sending all contents of the building to an appropriate solid waste facility, with all costs charged to the property owner's tax account.

Motion Carried

3.3 Owner Comments/Questions from Committee

The owner of 48 York Street (PID: 25003070) was not present for the meeting.

4. Adjournment

The Chair adjourned the meeting.

Natalie LeBlanc
Municipal Clerk

Ronald Wilson
Chair