

**Amherst Town Council
Committee of the Whole
Minutes**

Date: May 15, 2023
Time: 4:00 pm
Location: Council Chambers, Town Hall

Members Present Mayor David Kogon
Deputy Mayor Leon Landry
Councillor George Baker
Councillor Charlie Chambers
Councillor Hal Davidson
Councillor Lisa Emery
Councillor Dale Fawthrop

Staff Present Jason MacDonald, Chief Administrative Officer
Dwayne Pike, Chief, Police Services
Greg Jones, Director, Fire Services
Andrew Fisher, Director, Planning & Strategic Initiatives
Sarah Wilson, Director, Finance
Sharon Bristol, Director, Community Living
Kim Jones, Director, Corporate Communications & IT
Natalie LeBlanc, Municipal Clerk

Staff Absent Aaron Bourgeois, Director, Operations
Krista Crossman, Director, HR and Customer Services
Cindy Brown, Administrative Assistant

1. Call to Order

Mayor Kogon called the meeting to order at 4:00 p.m.

1.1 Territorial Acknowledgement
Mayor Kogon gave the Territorial Acknowledgement.

1.2 Approval of Agenda
Moved By Councillor Emery
Seconded By Councillor Fawthrop
To approve the agenda as circulated.

MOTION CARRIED

1.3 Approval of the Consent Agenda
Moved By Councillor Davidson
Seconded By Deputy Mayor Landry
To approve the consent agenda with the removal of item 2.9 Request to Present -
Impact Canada Pilot Project.

MOTION CARRIED

1.4 Approval of Minutes

1.4.1 Approval of Minutes – April 17, 2023 Committee of the Whole

The following motion was approved as part of the consent agenda:

Moved By Councillor Davidson

Seconded By Deputy Mayor Landry

To approve the minutes of the April 17, 2023 Committee of the Whole meeting as included in the agenda package.

MOTION CARRIED

1.4.2 Approval of Minutes – April 24, 2023 Community Support Grants

The following motion was approved as part of the consent agenda:

Moved By Councillor Davidson

Seconded By Deputy Mayor Landry

To approve the minutes of the April 24, 2023 Community Support Grants meeting as included in the agenda package.

MOTION CARRIED

2. Council Direction Requests

2.1 Fires and Burning of Materials Bylaw

Moved By Deputy Mayor Landry

Seconded By Councillor Chambers

That Council forward to the May 23, 2023 regular meeting, first reading of the proposed amendments to the Fires and Burning of Materials Bylaw C-07.

MOTION CARRIED

2.2 Taxi Bylaw

As owner of a shuttle service, Councillor Baker declared a conflict of interest and excused himself from the discussion and the vote on this item.

Moved By Councillor Davidson

Seconded By Councillor Chambers

That Council forward to the May 23, 2023 regular meeting, first reading of the proposed amendments to the Bylaw Respecting the Regulation of the Transporting of Passengers for Hire C-09, along with the changes agreed to at the meeting to take out “where” from Section 20 (i) and move the remainder of (i) to the beginning of Section 20 to read “The Taxi Authority may suspend or revoke the owner’s or driver’s license or both, of any license holder or refuse any applicant who, in the opinion of the Taxi Authority, the license holder may be a danger to passengers or others if they possess a license”, remove (a) through (h) from Section 20 to become part of Section 21 and make (a)(b)(c) of Section 21 (i)(j)(k), change the beginning of Section 21 to read “In making a determination under Section 20, and further remove (b) and (c) in Section 32.

MOTION CARRIED

2.3 Territorial Acknowledgement Policy

Moved By Councillor Chambers

Seconded By Councillor Baker

That Council forward to the May 23, 2023 regular meeting approval of the new Territorial Acknowledgement Policy 10350-33.

MOTION CARRIED

2.4 Expense Reimbursement Policy Amendments

Moved By Councillor Fawthrop

Seconded By Councillor Emery

That Council forward to the May 23, 2023 regular meeting the proposed amendments to the Expense Reimbursement Policy 3000-07 for approval.

MOTION CARRIED

2.5 Council Conference Attendance and Professional Development Policy Amendments

Moved By Councillor Emery

Seconded By Councillor Fawthrop

That Council forward to the May 23, 2023 regular meeting, approval of the proposed amendments to the Council Conference Attendance and Professional Development Policy 10530-33, along with the changes agreed to at the meeting to consolidate Section 9 and Section 11, and add Atlantic Mayors Congress to Section 1 and Section 3.

MOTION CARRIED

2.6 Ballfield User Policy Repeal

Moved By Councillor Chambers

Seconded By Deputy Mayor Landry

That Council forward to the May 23, 2023 regular meeting, approval of the repeal of the Ballfield User Policy 72300-01.

MOTION CARRIED

2.7 Afghanistan Memorial Park Land

Moved By Councillor Davidson

Seconded By Councillor Chambers

That Council forward to the May 23, 2023 approval of the Memorandum of Understanding between the Royal Canadian Legion Branch 10, Amherst, and the Town of Amherst and authorize the CAO to sign on the Town's behalf.

MOTION CARRIED

2.8 Webcams

Moved By Councillor Davidson

Seconded By Deputy Mayor Landry

That staff communicate to the interested party that Council is not interested in installing a live webcam through Nova Scotia Webcams at this time.

MOTION CARRIED

2.9 Request to Present - Impact Canada Pilot Program

Moved By Councillor Fawthrop

Seconded By Councillor Baker

That staff contact Kassia Regnier, Municipal Program Coordinator with Food Cycle Science to advise that Council is not interested in their program at this time.

MOTION CARRIED

2.10 Request to Present - Kathy Morash

Moved By Councillor Davidson

Seconded By Councillor Chambers

That staff contact Kathy Morash to schedule a presentation before Council.

MOTION CARRIED

3. Information Items

The following information items were included as part of the consent agenda:

- 3.1 Community Support Grants Memo
- 3.2 Cumberland Business Connector Report
- 3.3 Strategic Priorities Update
- 3.4 Policy / Bylaw Review Update
- 3.5 CAO Task Report

4. Monthly Reports

The following monthly reports were approved as part of the consent agenda:

- 4.1 Financial Services Report
- 4.2 Communications and IT Report
- 4.3 HR and Customer Services Report
- 4.4 Operations Report
- 4.5 Police Services Report
- 4.6 Fire Services Report
- 4.7 Planning and Strategic Initiatives Report
- 4.8 Business Development Report
- 4.9 Community Living Report
- 4.10 Community Navigator Report
- 4.11 Solid Waste Education and Enforcement Report

5 In Camera

Moved By Councillor Emery

Seconded By Deputy Mayor Landry

That the Committee move to an in camera session.

MOTION CARRIED

6. Adjournment

Moved By Councillor Emery

Seconded By Deputy Mayor Landry

To adjourn the meeting.

MOTION CARRIED

Natalie LeBlanc
Municipal Clerk

David Kogon, MD
Mayor