

**Amherst Town Council
Committee of the Whole
Minutes**

Date: December 16, 2024
Time: 3:00 pm
Location: Council Chambers, Town Hall

Members Present Mayor Rob Small
Deputy Mayor Hal Davidson
Councillor Charlie Chambers
Councillor Nic Furlong
Councillor Terry McManaman
Councillor Dwayne Ripley
Councillor Kathy Wells

Staff Present Jason MacDonald, Chief Administrative Officer
Aaron Bourgeois, Director, Operations
Andrew Fisher, Director, Planning & Strategic Initiatives
Dwayne Pike, Chief, Police Services
Greg Jones, Director, Fire Services
Krista Crossman, Director, Human Resources
Sarah Wilson, Director, Finance
Sharon Bristol, Director, Community Living
Sean Payne, Corporate Communications Officer
Jeff Bacon, Business Development Officer
Natalie LeBlanc, Municipal Clerk
Cindy Brown, Administrative Assistant

1. Call to Order

Mayor Small called the meeting to order at 3:00 p.m.

1.1 Territorial Acknowledgement

Mayor Small gave the Territorial Acknowledgement.

1.2 Approval of Agenda

Moved By Councillor Furlong

Seconded By Councillor Wells

That the agenda be approved as circulated.

MOTION CARRIED

1.3 Approval of the Consent Agenda

Moved By Deputy Mayor Davidson

Seconded By Councillor McManaman

To approve the consent agenda with the removal of 4.8 Operations Monthly Report.

MOTION CARRIED

1.4 Acceptance of Minutes - November 18, 2024

Mayor Small called for any errors or omissions in the minutes. There being none, the minutes of the November 18, 2024 meeting of the Committee of the Whole were accepted as included in the agenda package.

2. Council Direction Requests

2.1 Community Support Grants

Councillor Ripley declared a conflict of interest due to his involvement with the Amherst Community Christmas Dinner and sat in the galley for the discussion and vote on this item.

Moved By Councillor Chambers

Seconded By Councillor Wells

That Council forward to the regular meeting, approval of funding in the amount of \$8,100.00 under the Community Support Grants Policy, Social Equity fund as follows:

Amherst Community Christmas Dinner - \$5,000.00 Social Equity

Dolly Parton Imagination Library - \$3,100.00 Social Equity

MOTION CARRIED

2.2 Anson Aircraft Monument

Moved By Deputy Mayor Davidson

Seconded By Councillor Chambers

That staff consult with Terry Gould and the Air Force Association of Canada regarding a project to honor the significance of the Anson aircrafts and provide cost estimates for the 2025/26 budget.

MOTION CARRIED

2.3 Request to Present

Moved By Councillor Ripley

Seconded By Councillor Chambers

That we formally invite David Mitchell to our town to give a presentation on social media and communication.

Against (2): Deputy Mayor Davidson, and Councillor McManaman

MOTION CARRIED

3. Information Items

3.1 Snow and Ice Management Policy

The Director of Operations Aaron Bourgeois presented an overview of the Town of Amherst Snow Removal Standards, included in the agenda package. Information item only.

3.2 Fire Underwriters Survey Municipal Scorecard

Fire Chief Greg Jones presented his memo regarding the Fire Underwriters Survey Municipal Scorecard, included in the agenda package. Information item only.

3.3 Food Summit Report

Moved By Deputy Mayor Davidson

Seconded By Councillor McManaman

That the Food Summit Report be approved as part of the consent agenda.

MOTION CARRIED

3.4 CAO Task Report

Moved By Deputy Mayor Davidson

Seconded By Councillor McManaman

That the CAO Task Report be approved as part of the consent agenda.

Information item only included as part of the agenda package.

MOTION CARRIED

4. Monthly Reports

Deputy Mayor Davidson indicated that he pulled item 4.8 from the consent agenda to formally recognize the exceptional job done by staff while hosting the U18 Major Games. Councillors McManaman and Chambers echoed his sentiments.

Moved By Deputy Mayor Davidson

Seconded By Councillor McManaman

To approve the following monthly reports as part of the consent agenda

4.1 Business Development

4.2 Cumberland Business Connector

4.3 Community Living

4.4 Corporate Communications

4.5 Financial Services

4.6 Fire Services

4.7 Human Resources

4.9 Planning & Strategic Initiatives

4.10 Police Services

4.11 Solid Waste Education and Enforcement

MOTION CARRIED

5. Closed Session

Moved By Councillor Furlong

Seconded By Councillor Wells

That the Committee move to a Closed Session.

MOTION CARRIED

6. Adjournment

There being no further business, Mayor Small adjourned the meeting.

Natalie LeBlanc
Municipal Clerk

Robert Small
Mayor