

**Minutes of a Regular Meeting of Amherst Town Council
Held in Council Chambers
Monday, March 29, 2010 at 7:00 PM**

PRESENT: Deputy Mayor Terry Rhindress
Councillor Robert Angel
Councillor George Baker
Councillor Robert Bird
Councillor Dale Fawthrop
Councillor David March
Greg Herrett, CAO

REGRETS: Mayor Robert Small

ATTENDING: Jason MacDonald, Director of Planning and Engineering
Bill Crossman, Fire Chief
Ben Pitman, Director of Transportation and Public Works
Kim Jones, Executive Assistant
Rebecca Purdy, Executive Assistant

1. O CANADA

2. HEARINGS / PETITIONS / PRESENTATIONS

2.1 Presentation – Autism Awareness Month

Elaine Mazur made a presentation to Council on behalf of the Piece by Piece Autism Association, describing their mission and their vision. Autism is a life-long neurological disorder that now affects 1 in 91 children born.

2.2 Public Hearing – DA, 19 Dale Street

Deputy Mayor Rhindress called the public hearing to order and requested a report from the Director of Planning & Engineering. Jason MacDonald explained that the Department of Community Services had applied for a development agreement in order to permit the construction of a four-unit residential development at 19 Dale Street. This development will be located directly behind the Fort Cumberland Manor and will operate in conjunction with that facility. Planning staff have indicated that the proposed development agreement satisfies all relevant policies of the MPS and recommend approval; PAC has reviewed the agreement and also recommend Council's approval. Deputy Mayor Rhindress asked if there was anyone present who wished to speak on the issue; no one came forward. He asked the CAO if there had been any written correspondence; there has been none. The public hearing was concluded.

2.3 Public Hearing – Land Use By-Law Amendment

Deputy Mayor Rhindress called the public hearing to order and requested a report from the Director of Planning & Engineering. Jason MacDonald explained that the PAC, on recommendation of Planning staff have recommended that Council amend the Land Use By-Law in order to reduce the street frontage and side yard setback requirements for new residential building lots. The new standards would allow for additional infill development as well as provide developers more flexibility in designing new subdivisions. Deputy Mayor Rhindress asked if there was anyone present who wished to speak on the issue; no one came forward. He asked the CAO if there had been any written correspondence; there has been none. The public hearing was concluded.

3. CALL TO ORDER

3.1 Amendments to the Agenda

3.2 Approval of Agenda

M-1003-01

Moved by Councillor Baker, seconded by Councillor Fawthrop to approve the agenda as presented.

MOTION CARRIED

3.3 Approval of Minutes

M-1003-02

Moved by Councillor Baker, seconded by Councillor March to approve the minutes of the February 22, 2010 regular meeting as circulated.

MOTION CARRIED

4. REQUESTS FOR DECISION

- 4.1 **By-Law at 2nd Reading: Amend LUB re Smaller Lots, RFD#2010019 M-1003-03**
Moved by Councillor Bird, seconded by Councillor Fawthrop that Council approve second reading to Bylaw P-2-11, a bylaw to amend the Land Use Bylaw, P-2, by reducing the required street frontage and side yard setbacks for new residential building lots.

MOTION CARRIED

Bylaw P-2- 11 A Bylaw to Amend the Land Use Bylaw of the Town of Amherst

Bylaw P-2 is hereby amended by removing exiting Sections 7.2.3 and 7.3 and replacing them with the following:

7.2.3 Zone Requirements

In any Residential Zone, all development permits shall be issued in conformity with the following requirements:

(a) Single Detached Dwelling

Minimum lot area	450 m ²
Minimum lot frontage	15 m
Minimum front yard	6 m
Minimum rear yard	6 m
Minimum side yard	One side 1.3 m Other side 3 m
Minimum flanking yard	6m
Maximum height	11 m

7.3 Low Density Residential Zone

In any Residential Zone, all development permits shall be issued in conformity with the following requirements:

(a) Single Detached Dwelling

Minimum lot area	450 m ²
Minimum lot frontage	15 m
Minimum front yard	6 m
Minimum rear yard	6 m
Minimum side yard	One side 1.3 m Other side 3 m
Minimum flanking yard	6m
Maximum height	11 m

- 4.2 **Development Agreement at 2nd Reading: 19 Dale Street, RFD#2010020 M-1003-04**
Moved by Councillor March, seconded by Councillor Angel that Council give approve second reading to a development agreement with the Nova Scotia Department of Community Services to allow for a four-unit townhouse at 19 Dale Street.

MOTION CARRIED

Case No. DA-2010-01

This Agreement made this _____ Day of _____ 2010.

Between: Nova Scotia Housing and Municipal Affairs
 Owners of property located at 19 Dale Street (PID #25017351), hereinafter called the Owner,
 Of the one part
 - and -
 The Town of Amherst, a body corporate hereinafter called the Town,
 Of the other part

WHEREAS the Owner wishes to obtain permission pursuant to Policy CP-15 of the municipal Planning Strategy of the Town of Amherst, to construct four dwelling units on property located at 19 Dale Street (PID 25017351).

AND WHEREAS a condition of the granting of approval of Council is that the Owner enter into an agreement with the Town;

AND WHEREAS the Council of the Town, at its meeting on the ____th Day of March 2010, approved the said development agreement subject to the registered owner of the land described herein entering into this agreement;

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT in consideration of the granting by the Town of the development agreement requested by the Owner, the Owner agrees as follows:

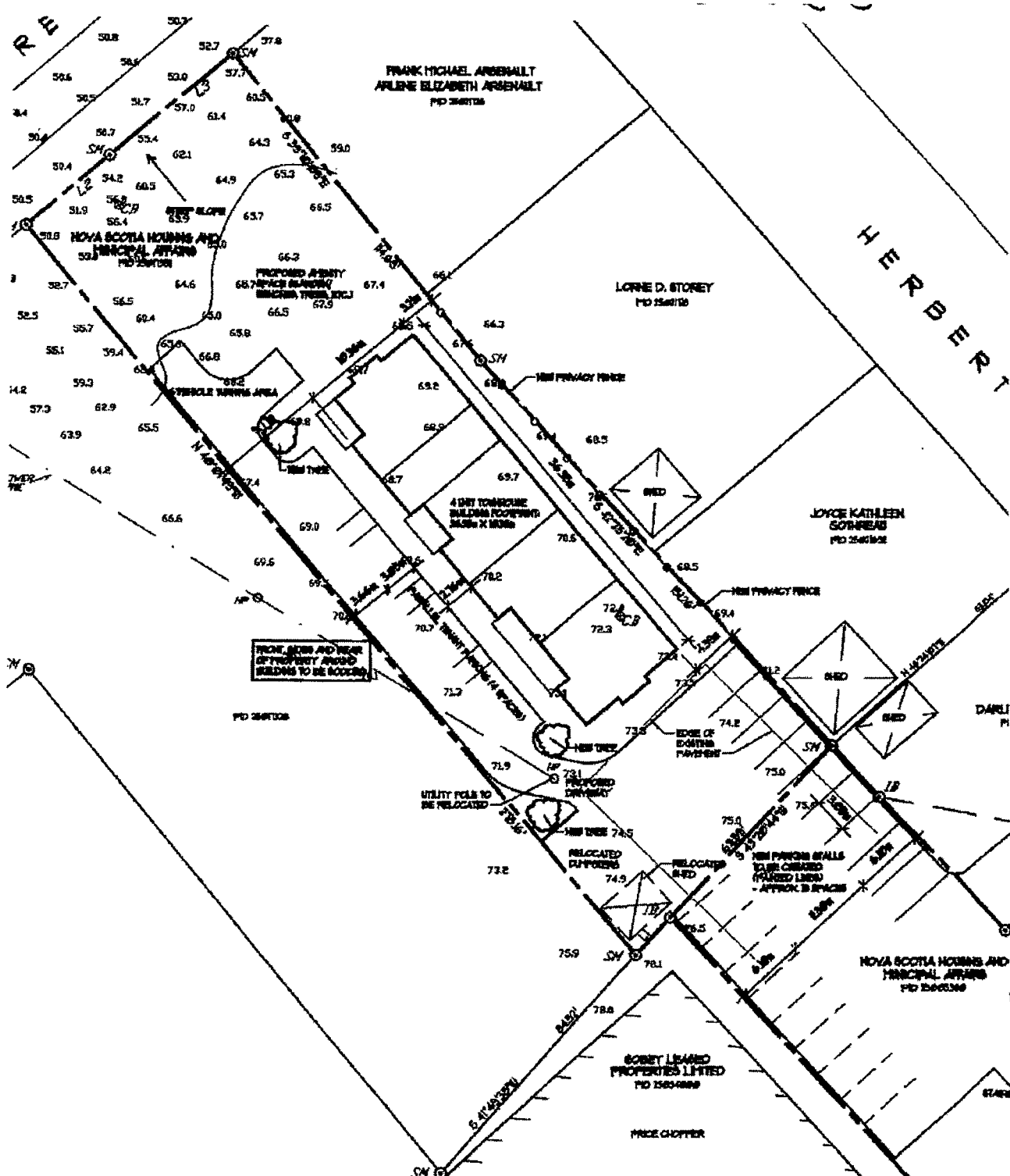
- 1) That the Owner is the registered owner of the aforesaid lands in the Town of Amherst, hereinafter called the lands. The aforesaid lots are the only lands in the Town of Amherst to which this agreement applies, and the lands are illustrated in the plan shown on Schedule B attached hereto and forming part of this agreement.

- 2) That the owner may construct four dwelling units on the said lands, subject to the following Schedules A and B, attached.
- 3) Any failure of the Town to insist upon strict enforcement of any requirements or conditions contained in this agreement shall not be deemed a waiver of any rights or remedies that the Town may have and shall not be deemed a waiver of any subsequent breach or default in the conditions or requirements contained in this agreement.
- 4) Should the owner fail to act in accordance with any aspect of this agreement, the Town shall retain the right to discharge the agreement upon 30 days notification and / or enter the property and conduct the required work. The cost of the said work will become a lien on the property tax bill.
- 5) The Town shall issue the necessary permit for the development upon the expiration of the appeal period specified for development agreements in the Municipal Government Act, Section 249, as the same may be amended from time to time, or upon the withdrawal or dismissal of any appeal which may be taken.

Schedule A 19 Dale Street - Development Agreement

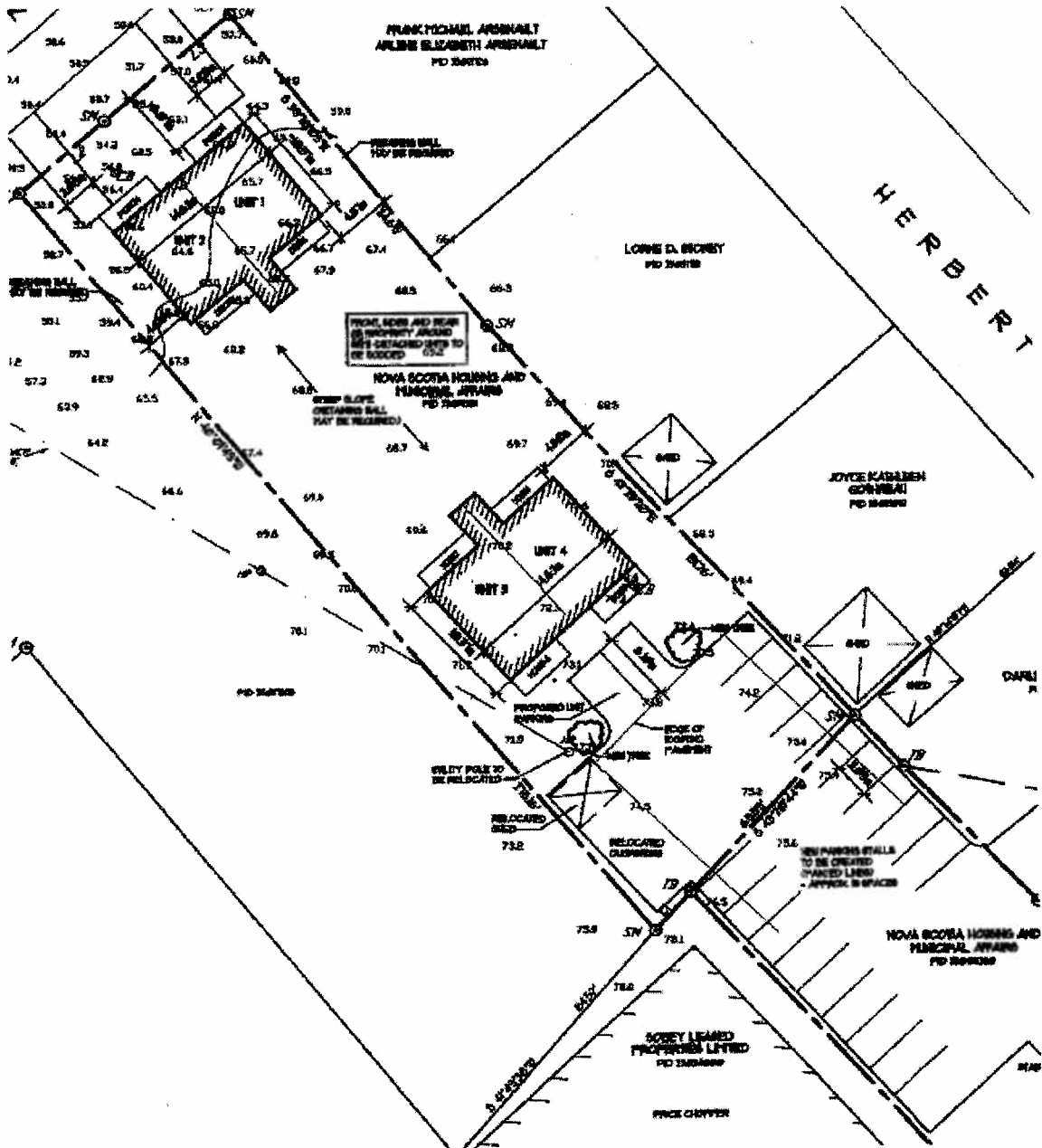
Terms and Conditions:

1. The use of the property shall be limited to a total of four dwelling units, the location of which shall be generally in accordance with Configuration #1 or Configuration #2, as shown on Schedule B.
2. The bulk, height, and character of the building(s) shall be in general conformance with elevations shown on Schedule C.
3. The Developer shall be responsible for ensuring that erosion and sediment control are in place and maintained during construction.
4. Solid waste management shall be in conformance with the town solid waste bylaw, and shall be enclosed and secured from unauthorized access by humans and rodents.
5. Street access and driveway location shall be substantially in accordance with the Configuration #1 or Configuration #2 as shown on Schedule B, and to the satisfaction of the Development Officer.
6. Parking spaces shall be provided on the site, generally in accordance with Configuration #1 or Configuration #2, as shown on Schedule B.
7. All driveway and parking areas be maintained with asphalt and kept clear of snow and otherwise be unobstructed at all times so as to be passable by emergency vehicles.
8. Water, sanitary sewer and storm sewer services shall be provided in accordance with any rules and regulations of the Town of Amherst and the National Building Code.
9. Signage on the property shall not exceed that which is permitted on residential properties in the Land Use Bylaw.
10. All areas not used for buildings, parking or driveways shall be landscaped with grass or other such vegetation. Existing tree and shrub vegetation is permitted.
11. No outdoor storage shall be permitted on the property.
12. Exterior lighting shall be carefully designed to not shine directly onto adjacent properties, including ornamental lighting along the driveway.
13. The Developer shall provide an opaque fence along the property line shared with residential properties along Herbert Street as indicated on Schedule B, to the satisfaction of the Development Officer.
14. The Developer shall provide a right-of-way easement from Herbert Street over the rear parking area of 144 East Victoria Street in favor of 19 Dale Street.
15. A detailed storm water management plan prepared by an engineer licensed to practice in Nova Scotia shall be submitted prior to the issuance of a building permit.
16. The Developer shall install one fire hydrant on Herbert Street, the exact location to the satisfaction of the Fire Inspector and Development Officer.
17. The Developer shall not decrease the existing parking capacity associated with the Fort Cumberland Manor, but may adjust the configuration, to the satisfaction of the Development Officer.
18. The Developer shall locate the existing shed and waste receptacles to the southern-most corner of the Fort Cumberland Manor parking area.



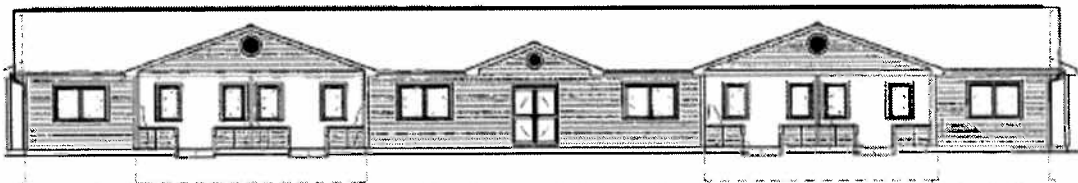
Schedule B (2)

19 Dale Street - Development Agreement

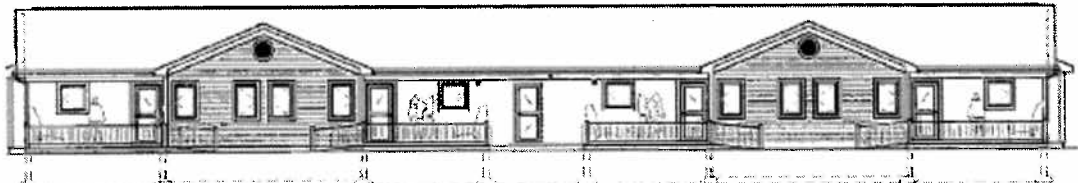


Schedule C (1)

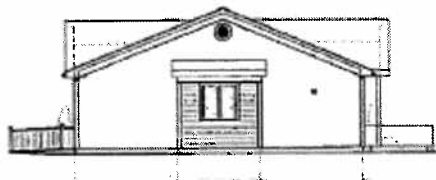
19 Dale Street - Development Agreement



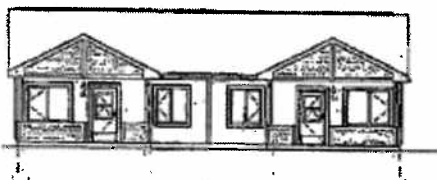
FRONT ELEVATION



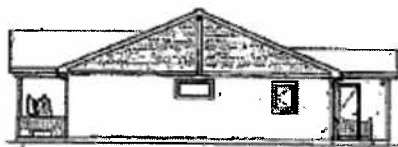
REAR ELEVATION



SIDE ELEVATION



FRONT ELEVATION



SIDE ELEVATION



REAR ELEVATION

4.3 Development Agreement at 1st Reading: 3 Spring Street, RFD#2010028 M-1003-05 Moved by Councillor Angel seconded by Councillor March that Council approve first reading to the proposed development agreement to convert the first floor of the building located at 3 Spring Street into two apartment units, and that a public hearing on the issue be scheduled for 7:00 pm on April 26, 2010.

MOTION CARRIED

Case No. DA-2010-01

This Agreement made this _____ Day of _____ 2010.

Between:

Alfred Clarke, Owners of property located at 3 Spring Street (PID #25031477), hereinafter called the Owner
Of the one part

- and-

The Town of Amherst, a body corporate hereinafter called the Town
Of the other part

WHEREAS the Owner wishes to obtain permission pursuant to Policy CP-15 of the municipal Planning Strategy of the Town of Amherst, to convert existing commercial floor space into two ground floor residential dwelling units within a portion of the building on property located at 3 Spring Street (PID 25031477).

AND WHEREAS a condition of the granting of approval of Council is that the Owner enter into an agreement with the Town;

AND WHEREAS the Council of the Town, at its meeting on the ___th Day of XXXX 2010, approved the said development agreement subject to the registered owner of the land described herein entering into this agreement;

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT in consideration of the granting by the Town of the development agreement requested by the Owner, the Owner agrees as follows:

- 1) That the Owner is the registered owner of the aforesaid lands in the Town of Amherst, hereinafter called the lands. The aforesaid lots are the only lands in the Town of Amherst to which this agreement applies, and the lands are illustrated in the plan shown on Schedule B attached hereto and forming part of this agreement.
- 2) That the owner may construct two ground floor dwelling units on the said lands, subject to the following Schedules A and B, attached.
- 3) Any failure of the Town to insist upon strict enforcement of any requirements or conditions contained in this agreement shall not be deemed a waiver of any rights or remedies that the Town may have and shall not be deemed a waiver of any subsequent breach or default in the conditions or requirements contained in this agreement.
- 4) Should the owner fail to act in accordance with any aspect of this agreement, the Town shall retain the right to discharge the agreement upon 30 days notification and / or enter the property and conduct the required work. The cost of the said work will become a lien on the property tax bill.
- 5) The Town shall issue the necessary permit for the development upon the expiration of the appeal period specified for development agreements in the Municipal Government Act, Section 249, as the same may be amended from time to time, or upon the withdrawal or dismissal of any appeal which may be taken.

SIGNED, SEALED AND DELIVERED

Schedule A**3 Spring Street - Development Agreement**

Terms and Conditions:

1. The use of the property shall be limited to a total of four dwelling units, and approximately 110 m² of commercial floor space.
2. The bulk and height of the building shall be in general conformance with elevations shown on Schedule C.
3. The exterior of the two storey portion of the building shall be a uniform material and colour, to the satisfaction of the Development Officer.
4. Solid waste management shall be in conformance with the town solid waste bylaw, with receptacles located in the rear yard, and shall be enclosed and secured from unauthorized access by humans and rodents.
5. Street access and driveway location shall be substantially as shown on Schedule B, and to the satisfaction of the Development Officer.
6. One parking space shall be provided on the site for each dwelling unit, generally in accordance with Schedule B.
7. Except where walkways are provided, asphalt shall be removed in the area between the Spring Street right of way and the front wall of the residential portion of the building, generally in accordance with Schedule B.
8. Water, sanitary sewer and storm sewer services shall be provided in accordance with any rules and regulations of the Town of Amherst and the National Building Code.
9. Signage on the residential portion of the building shall not exceed that which is permitted on residential properties in the Land Use Bylaw.
10. All areas not used for buildings, parking or driveways shall be landscaped with grass or other such vegetation. Existing tree and shrub vegetation is permitted.
11. No outdoor storage shall be permitted on the property.
12. Exterior lighting shall be carefully designed to not shine directly onto adjacent properties, including ornamental lighting along the driveway.

- 4.4 **Policy: Amend Salary Administration Policy, RFD#2010032** **M-1003-06**
Moved by Councillor Fawthrop seconded by Councillor March that Council approve amendments to the Salary Administration Policy, #4530-01 to include adjustments to Appendix C-4 (Student Wage Grid) effective April 1, 2010, and minor housekeeping revisions within the policy to ensure continuity of language.

MOTION CARRIED**TOWN OF AMHERST SALARY ADMINISTRATION POLICY #04530-01**

PURPOSE: To set out the Policy of the Town of Amherst for Salary Administration for all non-union employees.

POLICY STATEMENT: The Town of Amherst will ensure the fair and equitable compensation of all non-union employees in relation to the duties of their position within the Town.

OBJECTIVES:

1. To eliminate the possibility of salary inequities in the Town's non-union sector.
2. To establish a framework and procedure to determine levels of compensation for new positions.
3. To establish basic principles of a job evaluation system.

DEFINITION OF TERMS

Position Evaluation is the process of analyzing the various components and requirements of a position in order to determine the relative value of the position. Position Evaluation is based on KPMG's "Aiken System". The end result of Job Evaluation is ranking, in which the more complex, responsible and skilled jobs are grouped at the higher end of the hierarchy, while the less complex jobs fall at the lower end of the job position hierarchy. The criterion used in position evaluation is set out in Appendix A. Note: Position Evaluation means the value of the position, rather than the qualification and abilities of an employee. The current job classification list is set out in Appendix B

Salary Grid shows all the salary scales applicable to positions within the Town. The salary grids are contained in Appendices C, C-1, C-2, C-3 and C-4. The salary grid - Appendix C - has five steps.

Step Adjustment - a move from one step, within a given salary range, to another (usually the next step) for individual employees is based on a satisfactory performance evaluation.

Salary Range is defined as a range of pay for a level of duties, with a minimum and a maximum. The level and step will initially be established in accordance with Position Evaluation Procedures, and, thereafter, by Performance Appraisal.

Reclassification is the realignment of a new Level to a group, or position, following a review of the entire class of positions, and a comparison with the prevailing market rate for that type and level of work.

Performance Evaluation: A formal evaluation of the employee's job performance. All employees will receive at least one Performance Evaluation in each year of service. Such evaluation shall be carried out in accordance with the Performance Evaluation & Development System.

Annual Economic Adjustment: The adequacy of the salary grid as a whole is reviewed annually by Town Council and adjusted at April 1st in each year by an amount equal to or greater than the annual average percentage change in the Consumer Price Index, All-items, for the Province of Nova Scotia for the previous calendar year, as determined by Statistics Canada. ~~The exception is the non-union Police salary, appendix C-2. This grid is updated in accordance with the PANS contract.~~ Further adjustments may be necessary from time to time to non-union Police salaries at Appendix C-2. Any such adjustment shall be made, on the approval of Council, with reference to the PANS contract in effect at the time.

Job Evaluation Coordinator - A senior employee designated by the Chief Administrative Officer, tasked with impartially evaluating positions within the organization, in accordance with the Aiken System, using the criteria set out in Appendix A.

POSITION EVALUATION

Position Evaluation is concerned with the job requirements, not the qualifications of the employee in the position, or the wages paid to the individual.

The Treasurer shall maintain current **Position Evaluation Forms** for each established non-union position within the organization.

The **Job Evaluation Coordinator** shall evaluate each job using KPMG's "Aiken System" and shall recommend a determination of the relative worth of each job to the Chief Administrative Officer who shall consider it, make appropriate revisions if necessary and recommend a job evaluation to Council for inclusion in the job classification list. The following sources of information should be considered:

- i Existing job descriptions.
- ii A written submission Job Facts prepared by the employee.
- iii An interview with the Supervisor and/or Department Head, if necessary.
- iv Any existing Job Evaluations completed for the position being analyzed.

All Position Evaluations should be periodically examined (every two years) to ensure the validity of the Position Evaluation.

When Position Evaluations have been completed for the entire Town, the ~~Treasurer~~ Coordinator shall review the Position Evaluation Factors and grades for the various Departments and groups within the Town. All jobs evaluated should be listed on the **Job Classification List**, beginning with the highest point ranking.

The coordinator shall review the job description of all proposed new positions and shall recommend a relative job evaluation to the Chief Administrative Officer for purposes of setting classification levels for new positions.

Employees who wish to have the job evaluation relating to their position reviewed may request such action, in writing through his or her department head, to the ~~Treasurer~~ Coordinator citing the reasons why he or she feels the review is necessary. The job evaluation coordinator and the Chief Administrative Officer shall conduct the review.

SALARY GRID

An appropriate salary grid for all non-union positions shall be determined by the Council in accordance with the following:

New Positions: Recommendations for placement on the salary grid shall be prepared by the Chief Administrative Officer considering, among other things, the relative worth of the job as recommended by the job evaluation coordinator and forwarded to Council for approval.

Re-Evaluation of Positions: Recommendations shall be prepared by the Chief Administrative Officer considering, among other things, the relative worth of the job as recommended by the job

evaluation coordinator and forwarded to Council for approval. Generally, a revised Salary Rating for an existing position will be considered only in cases where the Job Description or Position Evaluation has substantially changed.

Salary Ratings for temporary and casual positions shall be determined by the Chief Administrative Officer, in consultation with the Department Head.

The salary grid shall be reviewed each year after considering any increase in the cost of living and a survey of the salary market for comparable positions may be conducted.

Step Adjustment shall be made only when:

- i The adjustment can be accommodated within the Salary Account of the appropriate Department; and
- ii. A Current Performance Evaluation Form is on file.

Upon completion of a satisfactory annual evaluation the employee shall be moved to the next step on the salary grid within his or her level. If that employee is already at step 5 within his or her level, he or she shall be granted a payment equal to one-half of the difference between step 4 and step 5 of his or her level.

CAR ALLOWANCES

The Treasurer and Directors of Departments shall receive a monthly car allowance of \$150.

Mayor and Council shall receive the same monthly car allowance of \$150 effective November 1, 2008.

The monthly car allowance is for reimbursement for all local travel using one's personal motor vehicle for travel within the boundary of the Town of Amherst. Travel outside the boundary is covered under Policy #03000-01.

The monthly car allowance shall be reviewed each year after considering any increases in the cost of operating a motor vehicle.

PERFORMANCE EVALUATION

Performance Appraisals shall be conducted by the Chief Administrative Officer/Department Head at the completion of the probation period, and at least annually thereafter recorded on Performance Evaluation Forms.

The Chief Administrative Officer/Department Head shall discuss the employee's Performance Evaluation in detail with the employee, in accordance with the employee evaluation system and standardized forms.

SCOPE OF RESPONSIBILITY

The Town Council shall:

- i Authorize changes to the Policies and Procedures comprising the Program of Employee Compensation.
- ii Review and approve salary ratings for all established positions within the Town.
- iii Determine the annual economic adjustment factor to be applied to the salary grid each year.

The Chief Administrative Officer shall:

- i Review and recommend changes to Policy and procedures as they relate to the Employee Compensation Program.
- ii Ensure the implementation and maintenance of position Evaluation and Salary Rating and Performance Appraisal Procedures.
- iii Conduct Position Evaluation, Salary Rating and Performance Evaluation Procedures relative to Department Head positions.
- iv Conduct annual salary surveys and make recommendations to Council concerning the annual economic adjustment factor.
- v Grant Merit Adjustments to individual employees in accordance with approved Policies and Procedures and, subject to budgeting limitations.

- vi Maintain all personnel files and records.

The Department Head shall:

- i Conduct Position Evaluations, Salary Ratings, and Performance Evaluation procedures relative to the positions and employees within their respective departments, and make appropriate recommendations to the Chief Administrative Officer.
- ii Make recommendations to the Chief Administrative Officer regarding step adjustments for employees within their departments.

APPENDIX A

Job Factors Used in Evaluating Positions

Complexity - Judgement

Education

Experience

Initiative

Result of Error

Contacts

Character of Supervision

Scope of Supervision

Physical/Mental Demands

Working Conditions

**APPENDIX B
Job Classifications**

Level 12	Vacant
Level 11	Town Treasurer Director - Community & Economic Development Director of Planning & Engineering Services Director of Transportation & Public works
Level 10	Fire Chief
Level 9	Vacant
Level 8	Public Works Foreman Engineering Services Manager Planner
Level 7	Community Program Director Building Inspector Technology Officer Transportation Foreman Accountant
Level 6	Executive Assistant - Executive Office Administrative Assistant – Policy, Research, Human Resources & Special Projects Firefighters/Inspectors CED marketing/Special Events Geographic Information Systems Technician
Level 5	Revenue Officer Firefighters Engineering Technician Executive Assistant - Corporate Services Executive Assistant – Planning & Engineering Services Executive Assistant - Community & Economic Development Maintenance Supervisor - Recreation Facilities
Level 4	Transportation & Public Works Clerk/Secretary Human Resource Officer Accounts Payable Clerk Water/Sewer Billing Clerk
Level 3	Cashier/Receptionist - Corporate Services Technology Assistant Dispatcher By-law Enforcement Officer
Level 2	Vacant
Level 1	Vacant

Salary Grid

APPENDIX C

April 1, 2010

1.00

Job Level	Step 1	Step 2	Step 3	Step 4	Step 5
12	81,953	84,236	86,520	88,804	91,086
11	72,042	73,888	75,783	77,726	79,720
10	63,645	65,283	66,921	68,560	70,195
9	58,039	59,032	60,025	61,018	62,007
8	53,031	54,034	55,037	56,042	57,046
7	47,016	48,222	49,458	50,727	52,027
6	42,204	43,287	44,396	45,535	46,702
5	38,364	39,004	39,643	40,283	40,924
4	34,090	34,965	35,861	36,781	37,723
3	30,259	31,035	31,830	32,646	33,484
2	26,897	27,586	28,293	29,019	29,763
1	23,534	24,138	24,757	25,391	26,043

Town of Amherst

APPENDIX C - 1

April 1, 2010

Salary Grid

Job Level	Salary Amount	
Mayor	Stipend	\$12,260
	Allowance for expenses incidental to the discharge of duties	6,130
		\$18,390
Deputy Mayor	Stipend	\$10,315
	Allowance for expenses incidental to the discharge of duties	5,517
		\$15,472
Councillor	Stipend	\$9,542
	Allowance for expenses incidental to the discharge of duties	4,771
		\$14,313

Town of Amherst

Appendix C-2

April 1, 2010

Salary Grid Non-Union Police Positions

Salary Amounts

Job Level	Effective April 1, 2010
Chief of Police	\$98,576
Deputy Chief of Police	\$88,883
Executive Assistant/ Dispatch Coordinator Police	\$46,986

Town of Amherst

APPENDIX C - 3

Hourly Rate Grid - Casual

April 1, 2010

Job Title	Hourly Rate				
	Step 1	Step 2	Step 3	Step 4	Step 5
Casual Firefighter	14.96	15.22	15.48	15.74	16.00
Jail Guards	10.75	11.11	11.48	11.84	12.26
Canine Control Officer	10.75	11.11	11.48	11.84	12.26
School Crossing Guards	10.75	11.11	11.48	11.84	12.26
Ice Marshall	10.69	11.05	11.42	11.78	12.20
Other	Provincial Minimum Wage				

Hourly Rate Grid - Students
April 1, 2010

APPENDIX C - 4

Job Title	Hourly Rate				
	Step 1	Step 2	Step 3	Step 4	Step 5
Planning Technician	12.50	13.00	13.50	14.00	14.50
Surveyor/Engineer Assistant	12.50	13.00	13.50	14.00	14.50
Tech Assistant	12.50	13.00	13.50	14.00	14.50
Accounting Clerk	10.75	11.25	11.75	12.25	12.75
Records Management Assistant	10.75	11.25	11.75	12.25	12.75
Maintenance & Park Worker	10.75	11.25	11.75	12.25	12.75
Physical Activity Coordinator	10.75	11.25	11.75	12.25	12.75
Youth Program Coordinator	10.75	11.25	11.75	12.25	12.75
Summer Secretary	10.50	11.00	11.50	12.00	12.50
Tennis Instructor	10.50	11.00	11.50	12.00	12.50
Activity Leader	10.50	11.00	11.50	12.00	12.50
Tourism	10.50	11.00	11.50	12.00	12.50
Other	10.50	11.00	11.50	12.00	12.50

Note: This grid does not apply to the Co-Operative/Internship Student Program.

4.5 Resolution: Installment Tax Billing, RFD#2010026 M-1003-07

The following resolution was moved by Councillor Baker and seconded by Councillor Angel:

WHEREAS the Town's Installment Billing Policy provides authority and guidelines for the interim tax billing;

THEREFORE be it resolved that Council authorizes an interim tax billing for the 2010-2011 fiscal period; and that the interim bills be sent during the month of April 2010 due and payable on May 31, 2010 with interest at 12% per annum to commence on June 1, 2010; and that the interim bills be based on 50% of last year's annual tax bill.

MOTION CARRIED

4.6 Insurance Services, RFD#2010027 M-1003-08

Moved by Councillor March, seconded by Councillor Bird that Council accept the proposal from Barnes Insurance Agency/BFL Canada as recommended by David Foley of Risk Smart Consulting Inc., for insurance coverage from April 1, 2010 to March 31, 2011 at the total annual premium of \$149,652.

MOTION CARRIED

4.7 CJSMA Budget 2010-2011, RFD#2010022 M-1003-09

Moved by Councillor Baker, seconded by Councillor March that Council approve the 2010-2011 Cumberland Joint Services Management Authority (CJSMA) budget as submitted.

MOTION CARRIED

4.8 Northern Region Agreement, RFD#2010021 M-1003-10

Moved by Councillor Baker, seconded by Councillor Fawthrop that Council approve the draft Northern Region Solid Waste Agreement and authorize the Mayor and CAO to sign on the Town's behalf.

MOTION CARRIED

THIS INTER-MUNICIPAL AGREEMENT dated the ____ day of _____, 2010,

BETWEEN:

The Municipality of the County of Cumberland a Municipal Corporation; of the first part, and
 The Municipality of Colchester, a Municipal Corporation; of the second part, and
 The Municipality of East Hants, a Municipal Corporation; of the third part, and
 The Town of Amherst; of the fourth part, and
 The Town of Springhill; of the fifth part, and
 The Town of Oxford; of the sixth part, and
 The Town of Parrsboro; of the seventh part, and
 The Town of Truro; of the eighth part, and
 The Town of Stewiacke; of the ninth part

WHEREAS the Municipal Units in Colchester, Cumberland and East Hants have individually and separately, and in some cases through cooperative agreements, have been managing solid waste within their individual Municipalities;

AND WHEREAS the Province of Nova Scotia has created a Waste Resource Management Strategy for Nova Scotia and has adopted regulations respecting Solid Waste Resource Management;

AND WHEREAS the Province of Nova Scotia has designated areas within the Province as administrative regions for the purpose of preparing plans and obtaining funding to comply with the above Strategy and regulations;

AND WHEREAS the Province of Nova Scotia has not created specific regional organizations that would allow Municipal Units to access funding, but has left the creation of Inter-Municipal arrangements entirely to the Municipal units within each Region;

AND WHEREAS the parties have previously cooperated in the creation of a Northern Region Solid Waste Management Plan;

AND WHEREAS it is in the best interests of the parties to pursue their own individual interests in a coordinated way with their neighbors and to plan for joint cooperative action in future endeavors where possible;

AND WHEREAS there is a need to determine how inter-municipal cooperation can be achieved, how decisions can be made, and how decisions or recommendations made through cooperative discussions can be reviewed and approved by the parties;

AND WHEREAS the parties wish to formalize by Agreement, the arrangement which has been in effect;

WITNESSETH that in consideration of the mutual covenants hereinafter set out, the parties agree as follows:

1. **Effective Date:**
 - 1.1 The parties acknowledge the creation of the Northern Region Solid Waste Resource Committee (NRWRC) effective January 1, 1999, to which each party belongs.
2. **Representation**
 - 2.1 Each party's Council shall appoint one elected representative to attend meetings of the Northern Region Solid Waste Resource Committee to address solid waste resource issues.
 - 2.2 Each party's Council may appoint one elected representative to serve as alternate.
 - 2.3 Staff may attend meetings but they do not have voting privileges.
3. **Meetings**
 - 3.1 The Committee shall select from the elected members a Chairperson and a Vice-Chairperson to preside as Chairperson.
 - 3.2 The Chairperson shall preside for a two (2) year term. Thereafter, and before the expiry of each Chairperson's term, the Committee shall elect a replacement Chairperson.
 - 3.3 No Chairperson shall serve more than two (2) consecutive terms without interruption.
 - 3.4 The Committee shall meet at least on a quarterly basis or as deemed necessary by the Chairperson or Vice-Chairperson or at the request of three (3) participating members.
 - 3.5 Each meeting of the Committee shall be chaired by the Chairperson or Vice-Chairperson, or in their absence, a member selected at the meeting.
 - 3.6 Meeting locations shall be on a rotating basis, as decided by the Committee.
 - 3.7 Scheduled meetings of the Committee, require a quorum of five (5) Municipal Units being present, who represent more than 50% of the population (as per the latest census figures) of Northern Region. Decisions shall be by majority vote of elected officials representing the Region and who are present and voting at the time decisions are made.
 - 3.8 Each Municipal Unit is allowed one vote. Only elected representatives attending the meeting are eligible to vote.
 - 3.9 Elected representatives must attend Northern Region Meetings. If the elected representative does not attend three consecutive meetings without just cause the Municipality will be asked to appoint a new representative.
4. **Administrative Representatives**
 - 4.1 A group of administrative representatives as directed by the Committee may meet separately and apart from and together with the elected representatives to consider the issues before the Committee and present the entire Committee of elected and appointed representatives with a prepared agenda for meetings and specific recommendations in relation to same.

- 4.2 Meetings of the administrative representatives, if held, may be held on a rotating basis, as decided by the Committee.
- 4.3 Each meeting of the administrative representatives shall be chaired by an administrator in the area where the meeting is being held or by any other method determined by the administrative representatives.

5. Funding

- 5.1 Funding currently available from the Province for Regional Coordinators shall be directed to the host of the Regional Coordinator position, during the period of the Committee's existence. The position shall rotate between Cumberland Joint Services Management Authority, Colchester Solid Waste Resource Management, and the Municipality of East Hants. The Regional Coordinator position and funding rotates every two years.
- 5.2 The participating Authorities/Municipalities will each assign an employee as the Waste Reduction Coordinator for the purposes of liaising with the Resource Recovery Fund Board Nova Scotia (RRFB) on behalf of their participating units.

6. Independent Discussions

- 6.1 Each party shall have the right to enter into independent discussions and agreements without being restricted as a result of participating formally in the Northern Region Solid Waste Resource Committee.

SIGNED, SEALED AND DELIVERED

- 4.9 CREDA Funding 2010-2011 RFD#2010023 M-1003-11
Moved by Councillor Fathrop, seconded by Councillor March that Council provide funding for core services to the Cumberland Regional Economic Development Association (CREDA) in the amount of \$49,500 for the 2010-2011 fiscal year.**

MOTION CARRIED

There was discussion on the funding formula, which has been in effect since 1997, with Council giving staff direction to look at the funding formula for future years to determine whether it is still relevant. There was also discussion on the value of CREDA's contribution to economic development in Amherst.

- 4.10 Funding Request – PANS Convention, RFD#2010025 M-1003-12
Moved by Councillor Angel, seconded by Councillor March that Council approve funding in the amount of \$250 to assist with costs in hosting the Police Association of NS Annual Convention from May 27 to May 29, 2010, with funding to come from the festivals and events budget.**

MOTION CARRIED

- 4.11 May Council Meeting, RFD#2010024 M-1003-13
Moved by Councillor, seconded by Councillor Fawthrop that the regular meeting date of Council be changed from Monday, May 24, 2010 to Tuesday, May 25, 2010 in light of the 24th being the Victoria Day holiday.**

MOTION CARRIED

- 4.12 Youth Advisory Council, Terms of Reference, RFD#2010030 M-1003-14
Moved by Councillor Bird, seconded by Councillor March that Council amend the current Youth Advisory Council Terms of Reference to increase the number of positions from seven to 12, and further, to add clause 4.8 to the Terms of Reference to include the details on the voting requirements.**

MOTION CARRIED

- 4.13 Youth Advisory Council, Appointments, RFD#2010031 M-1003-15
Moved by Councillor Bird, seconded by Councillor Angel that Council accept the resignation of Alex Statakis from the Town of Amherst Youth Advisory Council effective February 21st, 2010 and appoint Kevin Hatheway and Brayson White under amended Terms of Reference.**

MOTION CARRIED

5. INFORMATION / DISCUSSION ITEMS

5.1 Four Fathers Festival Update

Councillor Angel presented the following update on the Four Fathers Festival:

The Four Fathers Festival Committee met on March 10th to discuss plans underway for the upcoming Festival. Terry Farrell and Ron MacNutt from the entertainment committee announced that plans are almost finalized for all musical acts taking place during the Festival. Names cannot be released at this

time, but the final lineup pleasing to all age groups and exciting for our community. Much Music has been booked for a YAC sponsored event taking place at the Stadium. Their "Much Music Video Dance Party" will be taking place on Friday, July 2nd at the Stadium and will be open to youth ages 12-17. Further details to come.

Saturday, July 3rd will be a large musical event at the Amherst Stadium intended for the 19+ crowd. The musical act for this event is in negotiations and will be announced soon. The tent location for the 2010 festival has been analyzed by Town staff and the decision has been made to place the tent in the Ratchford Street parking lot directly across from Town Hall. This large area will provide a large space for both the tent and any outdoor activities surrounding the tent.

The Four Fathers Festival will be placing a float in the annual Pugwash Parade taking place on Thursday, July 1st to advertise the events taking place during the Festival. Ideas for the float are being discussed and it is hoped that we will have "4 fathers" in costume to ride on the float and hand out brochures.

Friday activities at the Tent will largely be focused on children's activities and entertainment. Both the Cumberland Regional Library and the Lions/Lioness Clubs are currently planning a number of events that will be family oriented.

The Cumberland County Museum will be hosting an Old Fashion Country Fair on the Museum grounds on Church Street. This event will take place on the grounds of the museum on Saturday, July 3rd. Time for the fair is from 12-6 pm and will include old fashioned games, contests, horse and carriage rides and finish with a pig roast from 4:30-6 pm.

The Cross Border Challenge is adding a Youth event this year to take place on Sunday, July 4th at Dickey Park. The "mini challenge" will host a run for children aged 3-5 and 6-9 on Sunday from 2-4 pm. A BBQ will follow. The Cross Border Challenge is also expanding its Saturday activities by including a 10km road walk. They are projecting that they will attract 400 runners and 100 walkers to this year's event. A slo-pitch tournament is being organized to coincide with the Festival and will take place on the 2nd, 3rd and 4th of July at the Robb Complex.

The Amherst song writing contest being held by the Amherst Chamber of Commerce with final performances and judging taking place on Sunday July 4th at the Festival tent. This event will act as the "closing event" of the Festival.

Cumberland Gay Pride is looking to include an event as the kick off for Pride week which start on Monday July 5th. An event for Sunday afternoon is a possibility.

We are working with Gil Collicut and Diana Maclsaac to produce a bigger and better art show this year, hoping to gain more exposure and offer some art related activities.

The first round of marketing materials is expected to be out mid April. Posters as well as website presence will kick off the initial promotions. Following shortly after will be a brochure, detailed schedule of events, and write up in the Town newsletter.

The next meeting for the Four Fathers Festival is scheduled for Tuesday, April 13th at 3:30 pm.

5.2 **Special Solid Waste Collections**

The CAO provided the following update for Council on special collections for solid waste:

Spring is finally here and that means solid waste special collections. The Town of Amherst is happy to be providing four special collections in the coming weeks. I urge residents to use this opportunity to dispose of their unwanted material. For questions on what items are included in each pickup you can check our collection schedule at www.town.amherst.ns.ca or call the solid waste hotline at 667-7743.

- April 19 – 30 Leaf and Yard Waste**
Branches not exceeding 1.5 m in length and 5 cm in diameter – tied together. For leaves, please remember COMPOSTABLE bags NOT plastic or biodegradable
- April 26 – 30 Christmas Tree Collection**
- May 3 – 7 Special Collection**
Appliances, furniture, etc. not exceeding 50kg each or 150kg total
- May 10 – 14 Construction and Demolition Collection**

Please note that all materials must be at curbside no later than 7:00 am. Together we can keep Amherst beautiful!

6. STRATEGIC PRIORITIES

6.1 **Dickey Park Redevelopment – Status Report**

Councillor Baker presented the following project status report on Dickey Park Redevelopment:

Work on the building housing the washrooms and change rooms is complete with the exception of landscaping around the building.

The work plan for 2010 has been developed and includes a splash pad, picnic tables, barbeque pits, stage and cooking shelter. Staff are developing specifications for the splash pad request for proposals process, pending budget and funding approval.

A funding application has been submitted to Nova Scotia Health Promotion and Protection. The results of this proposal should be known in late April or early May.

The second phase of Dickey Park development is part of the Capital Budget projections being considered under the 2010/11 budget process.

6.2 Arts Culture & Heritage – Project Status Report M-1003-16 & M-1003-17

Councillor Fawthrop presented the following project status report on Arts, Culture and Heritage strategic priority:

The final report for the Authentically Amherst – Culture, Art and Heritage Strategic Priority has been submitted to Council by DmA Consulting Limited. A public presentation was held for the strategy the evening of February 24, 2010 at Tantramar Theatre.

It is now appropriate for Council to formally accept this strategy which will conclude this strategic priority. It should be noted that acceptance of this strategy does not necessarily mean that all recommendations contained therein will be implemented by Council. Council will direct staff to submit an implementation plan for their consideration.

Moved by Councillor Fawthrop, seconded by Councillor March that Council formally accept the report entitled Authentically Amherst – A Strategy for Culture, Art and Heritage and direct staff to submit an implementation plan for Council's consideration.

MOTION CARRIED

Moved by Councillor Fawthrop, seconded by Councillor Baker that, whereas the original strategic priority approved by Council was the development of a strategy to foster and promote the Town's culture, art and heritage; and whereas the Town has received and accepted the document entitled, Authentically Amherst – A Strategy for Culture, Art and Heritage, that Council declare the Culture, Art and History Strategic Priority complete.

MOTION CARRIED

6.3 Downtown Revitalization – Project Status Report M-1003-18

Councillor March presented the following project status report on the Downtown Revitalization strategic priority:

The final report for the Centre First – Downtown Amherst Action Strategy has been submitted to Council by Ekistics Planning and Design Limited.

A public presentation was held for the strategy the evening of March 2, 2010 at Tantramar Theatre.

It is now appropriate for Council to formally accept this strategy which will conclude this strategic priority. It should be noted that acceptance of this strategy does not necessarily mean that all recommendations contained therein will be implemented by Council. Council will direct staff to submit an implementation plan for their consideration.

Moved by Councillor March, seconded by Councillor Fawthrop that Council formally accept the report entitled Centre First – Downtown Amherst Action Strategy and that staff be directed to submit an implementation plan for Council's consideration.

MOTION CARRIED

As the original strategic priority approved by Council was the development of a strategy to foster and promote a unique and vibrant downtown core, and whereas the Town has received and accepted the document entitled, "Centre First – Downtown Amherst Action Strategy"

Moved by Councillor March, seconded by Councillor Bird that, whereas the original strategic priority approved by Council was the development of a strategy to foster and promote a unique and vibrant downtown core, and whereas the Town has received and accepted the document entitled Centre First – Downtown Amherst Action Strategy, that Council declare the Downtown Revitalization strategic priority complete.

MOTION CARRIED

6.4 Town Beautification – Project Status Report

Deputy Mayor Rhindress presented the following report on the Town Beautification strategic priority:

Our new Town entrance signage has been installed on both South Albion Street and West Victoria Street. Lights will be installed shortly and landscaping will be completed once weather permits.

With the final installation of the lights and landscaping for the new signs, this strategic priority will soon be coming to completion. Significant projects initiated include:

1. New welcome signage
2. New plantings in curb island on South Albion Street
3. New adopt a garden program
4. Proposed amendments to Unsightly Premises policy
5. Proposed Vacant Building Bylaw

7. INTERNAL COMMITTEE REPORTS

7.1 Planning Advisory Committee

Councillor Bird presented the following Planning Advisory Committee report:

The Planning Advisory Committee met on March 3, 2010 to discuss an application for a development agreement to allow ground floor residential uses on a commercially zoned property located 3 Spring Street. The Committee unanimously recommended the agreement to Council.

A public participation session was held for the above matter with only the property owner in attendance. The owner did not have a problem with the content of the development agreement.

7.2 Amherst Board of Police Commissioners nil report

7.3 Dangerous or Unsightly Premises Committee

Councillor Bird presented the following Dangerous and Unsightly Premises Committee report:

The Dangerous and Unsightly Premises Committee meeting was held March 10, 2010.

It was reported that the Supreme Court of Nova Scotia has issued an order declaring the former Bank of Montreal building to be dangerous and unsightly. The Court gave the owner 30 days to bring the property into compliance.

Another topic of note is that a fine was issued to a property owner for failure to comply with an order to place new cladding on his property located at 11 – 13 Foundry Street.

7.4 Youth Advisory Committee

Councillor Angel presented the following Youth Advisory Council report on Mayor Small's behalf:

The Youth Advisory Council met with the Cumberland Kids Committee on March 8. This meeting gave them exposure to various individuals that work primarily with youth and their particular agency / organization. Members found this informative and helpful to learn more about their community and how the community is working to assist youth development.

YAC members participated in the Moncton YouthFest on March 11. This was a day long event at Moncton City Hall. The day consisted of three presentations with each presentation being followed by a breakout session where youth divided into groups to have a discussion pertaining to the presentation material. This provided a useful guide for the potential implementation of a youth forum in YAC's annual schedule of events.

YAC met for their monthly meeting on March 23. Numerous topics discussed but YAC members are very excited about youth inclusion in the Four Fathers Festival. In the coming months YAC will work to plan and advertise their events.

YAC chairperson, Zac Black was nominated for the RNS Provincial Youth Volunteer Award. Zac and his parent(s) travelled with to Dartmouth today (March 29) for the awards reception luncheon.

7.5 Tree Advisory Committee– Nil Report

7.6 Heritage Advisory Committee - Nil Report

7.7 Audit Committee - Nil Report

7.8 Committee of the Whole - Nil Report

8. EXTERNAL COMMITTEE REPORTS

8.1 Cumberland Regional Library Board

Councillor Angel presented the following report on behalf of the Library Board:

March Break

The Four Fathers Memorial Library held another round of successful March break events. Programs for children or teens were held every day and included a Saint Patrick's day party, a Wii party, Teen movie night and a Grossology science day (featured on the front page of the Amherst Daily News). Over 140 children and teens attended the various events held during the week. The March break events were sponsored by the Amherst Lioness club.

TV Series on DVD

The Cumberland Regional Library now offers an assortment of TV series on DVD for our patrons to borrow. Titles are concentrated on uniquely Canadian shows and shows based on books. They include: *The No. 1 Ladies Detective Agency*; *True Blood*; *Kids in the Hall*; *Road to Avonlea*; *Flashpoint*, and many others. Please see our website (www.crl.library.ns.ca) for more details and information about titles.

Winterfest

The Four Fathers Library participated in the recent Cumberland Winter Festival. Although the library was unable to provide outdoor activities, two programs featuring our new Wii gaming system were offered. One program was for seniors and one for children.

Statistics

During the month of February, almost 5,000 items were checked out of the Amherst branch and over 52,000 items have circulated so far in our fiscal year (April 1-March 31). This translates to almost 5 ½ items checked out per Amherst citizen so far this year. The public access computers were in use for 865 hours during the month and the wireless service was in use for 104 hours.

8.2 CREDA

Councillor Fawthrop presented the following report on behalf of CREDA:

On April 15 CREDA will present its business plan for 2010-2011 to all five municipalities.

CREDA's assistance for our Authentically Amherst and our Centre First projects was invaluable and we look forward to a continued partnership as those two major initiatives progress into the new fiscal year.

In other CREDA news:

- Cape Chignecto Provincial park will be upgrading its trails;
- Fundy Geological Museum is completing major enhancements;
- The Pugwash park Commission and Mount St. Vincent University are organizing a Women in Peace conference for July (same time as the unveiling of the National Historic Site plaque);
- The draft Regional Energy Strategy has been completed;
- Oxford Town Hall will be moving into the Blueberry and Maple Centre;
- Beaubassin - Parks Canada staff will be hosting public archeological digs this summer. Also, three hotel operators are discussing vacation packages which would include the Beaubassin experience;
- The Joggins Fossil Centre will open on Earth Day, April 22;
- Eatonville will see new architectural enhancements this summer. If you have not yet toured Eatonville, put it on your summer list. **Right after the Four Fathers Festival.**

8.3 DARS – Nil Report**8.4 CJSMA**

Councillor Baker presented the following report on behalf of the Cumberland Joint Services Management Authority:

The regional solid waste study is almost complete. Joint presentation to all five municipal units is scheduled for April 22, 2010 in Springhill.

As of April 1, 2010 Brenda Rioux of CJSMA will be taking over as the coordinator for the Northern Region Solid Waste Reduction Committee. This is a rotating two-year term position.

CJSMA will be submitting an application to the Northern Region Solid Waste Reduction Committee for funding under the Municipal Approved Program (MAP) in the near future.

8.5 Northern Region Waste Resource Committee

Councillor Baker presented the following report on behalf of the Northern Region Waste Resource Committee:

A meeting of the Northern Region Solid Waste Committee was held March 11, 2010 at the Cumberland County Municipal Building. Two major topics were discussed:

1. It was reported that the RRFB has decided to use the new formula to distribute MAP funds (as reported last month) to the different Regions throughout Nova Scotia. This new formula guarantees the Northern Region \$130,000 per year. Town staff are currently evaluating eligible projects for this fund.
2. The Committee passed a motion to inform the RRFB that the Northern Region will distribute the money (\$100,000) for the new enforcement program by population. This will result in CJSMA receiving approximately \$30,000 to offset the cost of a solid waste enforcement officer.

8.6 Cooperation Committee - Nil Report**8.7 Airport Committee - Nil Report**

CAO reported that the airport committee has been active lately.

The recent request by the Tantramar Radio Society to erect a radio tower on the lands held for a potential airport in Fenwick has been successfully resolved.

At a recent meeting of the Airport Committee, Chairman Gerald Read pointed out that it has always been the intention of the Committee that the Town of Amherst, Town of Springhill and the Municipality of the County of Cumberland should jointly share in the ownership of the Airport. Currently, documents show that the Municipality of the County of Cumberland owns the property; however this was never the intention. Chairman Read suggested that all three of the municipalities should search their records for any files or information that could shed some light on this subject. The CAO's are to contact Steve Ferguson with any information they might have and a future meeting will be scheduled to discuss how the ownership will be resolved.

8.8 Amherst and Area Chamber of Commerce

Councillor Bird presented a verbal report on behalf of the Amherst & Area Chamber of Commerce. Highlights of his report included:

- In the past month the raising awareness of proposed HST increase has been the primary focus of the AACC. The Province's decision will be know April 6, but AACC is working hard to make sure government is aware the Chamber does not support any increases in HST.
- The Great Amherst Song contest is going very well – a lot of buzz in the community; CKDH has played a larger role in promoting this project. There is a lot of talent in this area and the Chamber is hoping to put on a really good show. The prize is yet to be determined. Deadline for submissions is early June; a criterion is it must be performed live in Amherst – intention to host songs and songwriters and events at various venues around town – online environment where they can be played and voted on. Finale will be Sunday of the Four Fathers Festival.

8.9 VON – Nil Report**9. MAYOR'S COMMENTS**

Deputy Mayor Rhindress extended congratulations to Chuck Linney and the Cumberland County Female Midget hockey team on winning the provincial title last weekend. He also congratulated Wayne MacKenzie, Darrell Cole and the Cumberland Pee Wee AA team for hosting and playing the final game of the Pee Wee AA Provincial championship at the Stadium, and wished everyone a happy Easter.

10. ADJOURNMENT

On motion by Councillor March the meeting adjourned at 8:15 PM.

APPROVED BY:

Gregory D. Herrett, CA
Town Clerk and Chief Administrative Officer

Robert Small
Mayor

Regular Council Meeting

March 29, 2010 at 7:00 PM

AGENDA

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4.11	May Council Meeting Date	2010024	Angel	96
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6.2	Arts Culture & Heritage – Accept Consultant Report & Project Status Report		Fawthrop	108
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7.	INTERNAL COMMITTEE REPORTS			
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7.2	Amherst Board of Police Commissioners		Nil report	--
7.3	Dangerous or Unightly Premises Committee		Bird	112
7.4	Youth Advisory Council		Angel	113
7.5	Tree Advisory Committee		Nil report	--
7.6	Heritage Advisory Committee		Nil report	--
7.7	Audit Committee		Nil report	--
7.8	Committee of the Whole		Nil report	--
8.	EXTERNAL COMMITTEE REPORTS			
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8.2	CREDA		Fawthrop	115
8.3	DARS		Baker	verbal
8.4	CJSMA			116
8.5	Northern Region Solid Waste		Baker	117
8.6	Cooperation Committee		Nil report	--
8.7	Airport Committee			118
8.8	Amherst and Area Chamber of Commerce		Bird	verbal
8.9	VON		Baker	verbal
9.	MAYOR'S COMMENTS			
10.	ADJOURNMENT			