

## Amherst Town Council Special Meeting Minutes

Date of Meeting: Monday, July 09, 2012  
Location: Council Chambers, Town Hall

**Members Present:** Mayor Robert Small  
Councillor George Baker  
Councillor Robert Bird  
Deputy Mayor Dale Fawthrop  
Councillor David March  
Councillor Terry Rhindress

**Members Absent:** Robert Angel

**Staff Present:** Greg Herrett, CAO  
Roger MacIsaac, Director CED  
Ben Pitman, Director TPW  
Rebecca Purdy, Executive Assistant  
Kim Jones, Policy and HR  
Jason MacDonald, Director of Planning

**1. Call to Order**

**2. Approval of Agenda**

**Moved By: Councillor Terry Rhindress**  
**Seconded By: Councillor David March**  
**To approve the agenda as presented.**

**Motion Carried**

**3. Requests for Decision**

**3.1. Tender - Havelock Street Reconstruction**

Ben Pitman reviewed his RFD; this project is to replace concrete sidewalk and curbs and overlay of a lift of asphalt. When the street was planed two years ago only 2 inches of asphalt was installed; this will finish it. \$200,000 was budgeted for this project and the low bid of \$137,560 from Bowers Construction is being recommended.

**Moved By: Councillor George Baker**  
**Seconded By: Deputy Mayor Dale Fawthrop**  
**That Council award the tender for installation of new curbs and replacement of all concrete sidewalks with brick sidewalks and a final lift af asphalt on Havelock Street between Prince Arthur and Victoria Streets to Bowers Construction at their tendered unit prices totaling \$137,560 plus HST with funding to come from the approved capital budget for 2012-13.**

**Motion Carried**

**3.2. Tender - Electrical - DPB**

Ben Pitman reviewed his RFD on the electrical upgrades for Dominion Public building. Two bids were received: Rayel Sevices at \$103,000 and Seacrest at \$117,425. The lower bid from Rayel Services is being recommended. Work includes the removal of redundant electrical wiring, installation of new electrical wiring, light fixtures, voice and data cabling, and moving and changing existing electrical panels.

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**Moved By: Councillor David March**  
**Seconded By: Councillor George Baker**  
**That Council award the tender for electrical services for the Dominion Public Building to the low bidder, Rayel Services, at their bid of \$103,000 plus HST, as detailed in the July 5, 2012 tender.**

**Motion Carried**

**5. Adjourn**

On motion by Councillor Rhindress, the meeting adjourned at 12:45 PM.

Approved:

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Gregory D. Herrett, CA  
Town Clerk and CAO

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Robert Small  
Mayor