

<b>COUNCILLOR KATHY WELLS - Expense Claim</b>	
<b>NSFM Fall Conference – Halifax, NS – November 4-7, 2025</b>	
Travel Claim	\$294.91
Accommodations	\$681.84
Registration	\$755.00

**TOWN OF AMHERST  
TRAVEL EXPENSE CLAIM**

2025/26

\*\* Fill in Shaded Areas Only

Type of Claim, please circle: Travel Expense or Travel Advance

CLAIMANT: Councilor Kathy Wells

DEPARTMENT: Executive Office

DATES: November 4-7, 2025

PURPOSE OF EXPENSE: NSFM Fall Conference



**EXPENSES PAID BY CLAIMANT:**

	Receipt Required:	Dates				Total
		04-Nov-25	05-Nov-25	06-Nov-25	07-Nov-25	
<b>Transportation</b>						
Destination		Halifax		Amherst		Mileage /Km
Mileage (Kms)		198		198		\$0.5932
Total Mileage		\$ 117.45	\$ -	\$ -	\$ 117.45	\$ 234.91
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -
Tolls	No	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Meals - Cost incl. Taxes &amp; Gratuity</b>						
Breakfast	No	\$ 15.00		\$ -	\$ -	\$ -
Lunch	No	\$ 20.00		\$ -	\$ -	\$ -
Dinner	No	\$ 30.00	\$ 30.00	\$ -	\$ -	\$ -
Total Meals		\$ 30.00	\$ 30.00	\$ -	\$ -	\$ 60.00
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -
Other	Yes	\$ -	\$ -	\$ -	\$ -	\$ -
		Description				
<b>TOTAL EXPENSES PAID BY CLAIMANT</b>						\$ 294.91
Less Travel Advance						\$ -
<b>TOTAL EXPENSES DUE TO CLAIMANT</b>						\$ 294.91 (a)

SAP CODING:  
 G/L: 6030  
 Cost Center: LEGCON  
 Work Order: 1-4090  
 Vendor Number: 103393

**EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):**

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
Accommodations	Town Credit Card	Cindy Brown	\$681.84
Event Registration Fee	Town Cheque	4500081162	\$755.00
Airfare			
Other			
<b>TOTAL EXPENSES PAID BY TOWN</b>			\$ 681.84 (b) \$1,436.84

**TOTAL COST OF EVENT:** \$ 976.75 (a + b)  
 \$1,731.75

Signature of Claimant: *Kathy Wells*

Fiscal Year (circle one): Yes or No Expense

Approved By Signing Authority: *Miriam Legere* Date: Nov 18, 2025

(per Expense Reimbursement Policy)



Amherst, Nova Scotia to The Westin Nova Scotian, 1181 Hollis St, Halifax, NS B3H 2P6 Drive 198 km, 2 hr 10 min

Amherst  
Nova Scotia

This route has tolls.

Get on Trans - Canada Hwy/NS-104 E in Nappan from  
Glooscap Trl

7 min (3.9 km)

- ↑ 1. Head west on Havelock St toward Victoria St E/NS-6 E  
4 m
- ↶ 2. Turn left onto Glooscap Trl/Victoria St E/NS-2 S/NS-6 W  
130 m
- ↶ 3. Turn left onto Church St/Glooscap Trl/NS-2 S (signs for Nova Scotia Trunk 2)  
**i Continue to follow Church St/Glooscap Trl**  
350 m
- ↷ 4. Turn right onto Albion St/Glooscap Trl/NS-2 S  
**i Continue to follow Glooscap Trl/NS-2 S**  
3.0 km
- ↗ 5. Turn left onto the TC/NS-104 E ramp to Springhill/Truro/Halifax  
300 m

Follow Trans - Canada Hwy/NS-104 E and NS-102 S to  
Woodland Ave/NS-118 in Dartmouth

1 hr 42 min (186 km)

- ↗ 6. Merge onto Trans - Canada Hwy/NS-104 E  
 Toll road  
96.8 km
- ↷ 7. Take exit 15 for NS-102 toward Halifax/Truro  
850 m
- ↑ 8. Continue onto NS-102 S  
74.1 km
- ↶ 9. Keep left to continue on NS-118, follow signs for NS-107/NS-111/Dartmouth/Halifax  
14.6 km

Continue on Woodland Ave/NS-118 to your destination in  
Halifax

17 min (7.8 km)

- ↶ 10. Keep left to continue on Woodland Ave/NS-118,  
follow signs for MacDonald  
Brg/Downtown/Dartmouth  
2.1 km
- ↶ 11. Turn left onto Victoria Rd/Victoria Rd Ext/NS-322  
S  
600 m
- ↷ 12. Turn right onto Nantucket Ave  
500 m
- ↑ 13. Continue onto Angus L. Macdonald Bridge  
1.6 km
- ↗ 14. Turn right onto the ramp to Barrington Street  
21 m
- ↷ 15. Sharp right onto North St  
110 m
- ↗ 16. Slight right toward Barrington St  
67 m
- ↗ 17. Merge onto Barrington St  
700 m
- ⦿ 18. At the roundabout, take the 2nd exit and stay  
on Barrington St  
400 m
- ↶ 19. Turn left onto Upper Water St  
290 m
- ↗ 20. Upper Water St turns slightly right and  
becomes Hollis St  
1.3 km
- ↶ 21. Turn left  
37 m

The Westin Nova Scotian

Westin Nova Scotian  
 1181 Hollis Street  
 Halifax, NS B3H 2P6  
 Canada  
 Tel: 902 421-1000 Fax: 902 422-9465

# WESTIN<sup>®</sup>

## HOTELS & RESORTS

**KATHY WELLS**  
 NO8619 - Nova Scotia Federation of Muni

Page Number : 1 Invoice Nbr : 1000230481  
 Guest Number : 1352048  
 Folio ID : A  
 Arrive Date : 04-NOV-25 16:08  
 Depart Date : 07-NOV-25  
 No. Of Guest : 1  
 Room Number : 510  
 Marriott Bonvoy Number : 6402

Information Invoice

Tax ID : 899994933RT0001  
 Westin Nova Sc YHZWI 07-NOV-25 05:20 9999

Date	Reference	Description	Charges (CAD)	Credits (CAD)
04-NOV-25	RT510	Room Chrg - Grp - Government	179.00	
04-NOV-25	RT510	HRM Mktg Levy	5.37	
04-NOV-25	RT510	HST Room Tax	25.81	
04-NOV-25	RT510	Guest Self Parking	15.00	
04-NOV-25	RT510	HST Tax 14% Parking	2.10	
05-NOV-25	RT510	Room Chrg - Grp - Government	179.00	
05-NOV-25	RT510	HRM Mktg Levy	5.37	
05-NOV-25	RT510	HST Room Tax	25.81	
05-NOV-25	RT510	Guest Self Parking	15.00	
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06-NOV-25	RT510	Room Chrg - Grp - Government	179.00	
06-NOV-25	RT510	HRM Mktg Levy	5.37	
06-NOV-25	RT510	HST Room Tax	25.81	
06-NOV-25	RT510	Guest Self Parking	15.00	
06-NOV-25	RT510	HST Tax 14% Parking	2.10	
07-NOV-25	VI	Visa		-681.84
** Total			681.84	-681.84
*** Balance			0.00	

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For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room/Levy	Fd & Bev	Gratuity	Taxes	Other	Total	Payment
11-04-2025	0.00	0.00	0.00	0.00	227.28	227.28	0.00
11-05-2025	0.00	0.00	0.00	0.00	227.28	227.28	0.00
11-06-2025	0.00	0.00	0.00	0.00	227.28	227.28	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>681.84</b>	<b>681.84</b>	<b>0.00</b>

Signature \_\_\_\_\_

Bring the Westin experience home. Shop WestinStore.com.



# Nova Scotia Federation of Municipalities INVOICE

Suite 1500, 1809 Barrington St  
Halifax, Nova Scotia B3J 3K8  
Canada

Invoice No.: 8094  
Date: 12/04/2025  
Ship Date:  
Page: 1  
Re: Order No.

**RECEIVED**  
By Cindy Brown at 12:01 pm, Dec 08, 2025

Sold to:  
Town of Amherst  
P.O. Box 516  
Amherst, Nova Scotia B4H 4A1

Ship to:  
Town of Amherst  
P.O. Box 516  
Amherst, Nova Scotia B4H 4A1

Business No.: 108150616

Item No.	Unit	Quantity	Description	Tax	Unit Price	Amount
	1	5	Member Delegate Early Bird Registration (Before October 7th, 2025)	T	750.00	3,750.00
	1		Member Delegate Registration (October 7th, 2025 and after)	T	800.00	
	1		Non-Member Delegate Early Bird Registration (Before October 7th, 2025)	T	825.00	
	1		Non-Member Delegate Registration (October 7th, 2025 and after)	T	875.00	
	1		Pre-Conference Session - Meetings that Matter - November 4th, 2025 - 2pm-4pm	T	125.00	
	1		Banquet Ticket Only	T	85.00	
	1	5	Carbon Offset Fee	E	5.00	25.00
			Kathy Wells Charlie Chambers Rob Small Nic Furlong Jason MacDonald			
			E - HST exempt T - HST 14% HST			525.00

## A/P COSTING

VENDOR # 100859

WELLS LEGCON 100004090  
CHAMBERS LEGCON 100003895  
LEGMAY 100000001  
FURLONG LEGON 100004081  
EXEC 100003927

AM # \_\_\_\_\_ Cheque # \_\_\_\_\_

CC \_\_\_\_\_ PO# 4800081162

GL 6032 \_\_\_\_\_ Cheque Date \_\_\_\_\_

W/O # \_\_\_\_\_

510 5605698

Nova Scotia Federation of Municipalities HST: #108150616

Shipped By:	Tracking Number:	Total Amount	4,300.00
Comment:	SEE ATTACHED EMAIL FROM JASON	Amount Paid	0.00
Sold By:	MACDONALD FOR SIGNATURE	Amount Owing	4,300.00