COUNCILLOR KATHY WELLS - Travel Claim	
NSFM Conference - Halifax – November 26-29, 2024	
Travel Claim	$359.69
Accommodations	$1042.14
Registration	$867.50

2024/25

TOWN OF AMHERST
TRAVEL EXPENSE CLAIM

** Fill in Shaded Areas Only

Type of Claim, please circle: Travel Expense or Travel Advance

CLAIMANT: Councillor Kathy Wells

DEPARTMENT: Executive Office

DATES: November 26-29, 2024

PURPOSE OF EXPENSE: NSFM Conference

EXPENSES PAID BY CLAIMANT:

	Receipt Required:		Dates: Nov 26/24	Nov 27/24	Nov 28/24	Nov 29/24		Total
Transportation							Mileage /Km	
Destination			Halifax			Amherst		
Mileage (Kms)			201			201	$0.5838	
Total Mileage			$ 117.34	$ -	$ -	$ 117.34	$ -	$ 234.69
Parking	Yes		$ -	$ -	$ -	$ -	$ -	$ -
Tolls	No		$ -	$ -	$ -	$ -	$ -	$ -
Meals - Cost Incl. Taxes & Gratuity								
Breakfast	No	$ 15.00		$ 15.00	$ 15.00	$ 15.00	$ -	
Lunch	No	$ 20.00				$ 20.00	$ -	
Dinner	No	$ 30.00	$ 30.00	$ 30.00			$ -	
Total Meals			$ 30.00	$ 45.00	$ 15.00	$ 35.00	$ -	$ 125.00
Accommodations	Yes		$ -	$ -	$ -	$ -	$ -	$ -
Other	Yes					$ -	$ -	$ -
		Description						
TOTAL EXPENSES PAID BY CLAIMANT								$ 359.69
Less Travel Advance								$ -
TOTAL EXPENSES DUE TO CLAIMANT								$ 359.69 (a)

SAP CODING:

G/L	6030
Cost Center	~~EXEC~~ Legcon
Work Order	1-4090
Vendor Number	103393

19-18712.

EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchse Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
Accomodations	Town Credit Card	Jason MacDonald	$ ~~956.88~~ $967.50
Event Registration Fee	Town Credit Card	Cindy Brown	$ ~~862.50~~
Airfare			
Other Parking	Town Credit Card	Jason MacDonald	$ 86.25
TOTAL EXPENSES PAID BY TOWN			~~$ 1,904.64~~ (b) $1909.64

TOTAL COST OF EVENT: ~~$ 2,264.33~~ (a + b) $2269.33

Signature of Claimant: Kathy Wells

Employee Acknowledge Document on File for Current Fiscal Year (circle one): Yes or No

Conforms to Expense Reimbursement Policy # 3000-07: Maggie Leggett

Approved By Signing Authority: (per Expense Reimbursement Policy)

Date: Dec 4, 2024

Google Maps

Amherst, Nova Scotia to The Westin Nova Scotian, 1181 Hollis St, Halifax, NS B3H 2P6

Drive 201 km, 2 hr 9 min

Amherst
Nova Scotia

⚠ **This route has tolls.**

Get on Trans-Canada Hwy/NS-104 E

5 min (3.6 km)

1. Head west on Havelock St toward Victoria St E/NS-6 E

4 m

2. Turn left onto Glooscap Trl/Victoria St E/NS-2 S/NS-6 W
   ⓘ **Continue to follow NS-6 W**

2.9 km

3. Turn left to merge onto Trans-Canada Hwy/NS-104 E toward Springhill/Truro/Halifax

650 m

Follow Trans-Canada Hwy/NS-104 E and NS-102 S to Woodland Ave/NS-118 in Dartmouth

1 hr 45 min (190 km)

4. Merge onto Trans-Canada Hwy/NS-104 E
   ⚠ Toll road

100 km

5. Take exit 15 for NS-102 toward Halifax/Truro

850 m

6. Continue onto NS-102 S

74.1 km

7. Keep left to continue on NS-118, follow signs for NS-107/NS-111/Dartmouth/Halifax

14.6 km

Continue on Woodland Ave/NS-118. Take Angus L. Macdonald Bridge and Barrington St to Hollis St in Halifax

18 min (7.9 km)

8. Keep left to continue on Woodland Ave/NS-118, follow signs for MacDonald Brg/Downtown/Dartmouth

2.1 km

9. Turn left onto Victoria Rd/Victoria Rd Ext/NS-322 S

600 m

10. Turn right onto Nantucket Ave

500 m

11. Continue onto Angus L. Macdonald Bridge
⚠ Toll road

1.6 km

12. Turn right onto the ramp to Barrington Street
⚠ Toll road

21 m

13. Sharp right onto North St

110 m

14. Slight right toward Barrington St

67 m

15. Merge onto Barrington St

700 m

16. At the roundabout, take the 2nd exit and stay on Barrington St

2.0 km

17. Turn left onto Hollis St

160 m

The Westin Nova Scotian
1181 Hollis St, Halifax, NS B3H 2P6

Westin Nova Scotian
1181 Hollis Street
Halifax, NS B3H 2P6
Canada
Tel: 902 421-1000 Fax: 902 422-9465

WESTIN
HOTELS & RESORTS

KATHY WELLS
PLEASE COMPLETE
AMHERST, NS, B4H3M1
Canada

Page Number	:	1	Invoice Nbr	: 1000187041
Guest Number	:	1322081		
Folio ID	:	A		
Arrive Date	:	26-NOV-24	17:06	
Depart Date	:	29-NOV-24	13:13	
No. Of Guest	:	1		
Room Number	:	914		
Marriott Bonvoy Number	:	6402		

Copy Invoice

Tax ID : 899994933RT0001
Westin Nova Sc YHZWI DEC-03-2024 09:11 MEGANL

Date	Reference	Description	Charges (CAD)	Credits (CAD)
26-NOV-24	RT914	Room Chrg - Standard Retail	269.00	
26-NOV-24	RT914	HRM Mktg Levy	8.07	
26-NOV-24	RT914	HST Room Tax	41.56	
26-NOV-24	RT914	Guest Self Parking	25.00	
26-NOV-24	RT914	HST Tax 15% Parking	3.75	
27-NOV-24	RT914	Room Chrg - Standard Retail	269.00	
27-NOV-24	RT914	HRM Mktg Levy	8.07	
27-NOV-24	RT914	HST Room Tax	41.56	
27-NOV-24	RT914	Guest Self Parking	25.00	
27-NOV-24	RT914	HST Tax 15% Parking	3.75	
28-NOV-24	RT914	Room Chrg - Standard Retail	269.00	
28-NOV-24	RT914	HRM Mktg Levy	8.07	
28-NOV-24	RT914	HST Room Tax	41.56	
28-NOV-24	RT914	Guest Self Parking	25.00	
28-NOV-24	RT914	HST Tax 15% Parking	3.75	
29-NOV-24	VI	Visa-1121		-1042.14
	For Authorization Purpose Only			
	xxxxxx1121			
	Date	Time	Code	Authorized
	26-NOV-24	17:06	091374	1089.45

Continued on the next page

Westin Nova Scotian
1181 Hollis Street
Halifax, NS B3H 2P6
Canada
Tel: 902 421-1000 Fax: 902 422-9465

WESTIN
HOTELS & RESORTS

PLEASE COMPLETE
AMHERST, NS, B4H3M1
Canada

Page Number	:	2	Invoice Nbr	: 1000187041
Guest Number	:	1322081		
Folio ID	:	A		
Arrive Date	:	26-NOV-24	17:06	
Depart Date	:	29-NOV-24	13:13	
No. Of Guest	:	1		
Room Number	:	914		
Marriott Bonvoy Number	:	6402		

** Total	1042.14	-1042.14
*** Balance	0.00	

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room/Levy	Fd & Bev	Gratuity	Taxes	Other	Total	Payment
11-26-2024	0.00	0.00	0.00	0.00	347.38	347.38	0.00
11-27-2024	0.00	0.00	0.00	0.00	347.38	347.38	0.00
11-28-2024	0.00	0.00	0.00	0.00	347.38	347.38	0.00
11-29-2024	0.00	0.00	0.00	0.00	0.00	0.00	-1042.14
Total	0.00	0.00	0.00	0.00	1042.14	1042.14	-1042.14

Signature_____

Bring the Westin experience home. Shop WestinStore.com

NOVA SCOTIA FEDERATION OF MUNICIPALITIES

Nova Scotia Federation of Municipalities INVOICE

Suite 1304, 1809 Barrington St
Halifax, Nova Scotia B3J 3K8
Canada

Invoice No.: 7690
Date: 12/11/2024
Ship Date:
Page: 1
Re: Order No.

Sold to:

Town of Amherst
P.O. Box 516
Amherst, Nova Scotia B4H 4A1

Ship to:

Town of Amherst
P.O. Box 516
Amherst, Nova Scotia B4H 4A1

45000 78734

Business No.: 108150616

Item No.	Unit	Quantity	Description	Tax	Unit Price	Amount
	1	5	Member Delegate Early Bird Registration (Before November 1st, 2024)	H	750.00	3,750.00
	1	1	Member Delegate Registration - (November 1st, 2024 and after)	H	800.00	800.00
	1		Banquet Ticket Only, Member Delegate Early Bird Registration (Before November 1st, 2024)	H	835.00	
	1		Banquet Ticket Only, Member Delegate Registration - (November 1st, 2024 and after)	H	885.00	
	1		Banquet Ticket Only	H	85.00	
	1	6	Carbon Offset Fee	E	5.00	30.00
			Rob Small Charlie Chambers Nic Furlong Dwayne Ripley Kathy Wells Terry McManaman			
			E - HST exempt H - HST 15%			
			HST			682.50

Nova Scotia Federation of Municipalities HST: #108150616

Shipped By:	Tracking Number:	**Total Amount**	5,262.50
Comment:		**Amount Paid**	0.00
Sold By:		**Amount Owing**	**5,262.50**

MAYOR SMALL	750.00	**COUNCILLOR CHAMBERS**	750.00	**COUNCILLOR MCMANAMAN**	800.00	**COUNCILLOR RIPLEY**	750.00	**COUNCILLOR FURLONG**	750.00	**COUNCILLOR WELLS**	750.00	1
HST	112.50	HST	112.50	HST	120.00	HST	112.50	HST	112.50	HST	112.50	
ECO FEE - NO TAX	5.00	ECO FEE - NO TAX	5.00	ECO FEE - NO TAX	5.00	ECO FEE - NO TAX	5.00	ECO FEE - NO TAX	5.00	ECO FEE - NO TAX	5.00	
	867.50		867.50		925.00		867.50		867.50		867.50	5,262.50