

NIC FURLONG, COUNCILLOR - Travel Claim	
Provincial Councillor Orientation - Halifax – November 4-5, 2024	
Travel Claim	\$ 262.52
Accommodations	\$241.67
Registration	

**TOWN OF AMHERST
TRAVEL EXPENSE CLAIM**

2024/25

**** Fill in Shaded Areas Only**

Type of Claim, please circle: Travel Expense or Travel Advance



CLAIMANT: Councillor Nic Furlong
 DEPARTMENT: Executive Office
 DATES: November 4-5, 2024
 PURPOSE OF EXPENSE: Provincial Councillor Orientation

EXPENSES PAID BY CLAIMANT:

	Receipt Required:	Dates				Total
		Nov 4/24	Nov 5/24			
Transportation						
Destination		Halifax	Amherst			Mileage /Km
Mileage (Kms)		197	197			\$0.5838
Total Mileage		\$ 115.01	\$ 115.01	\$ -	\$ -	\$ 230.02
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -
Tolls	No	\$ -	\$ -	\$ -	\$ -	\$ -
Meals - Cost Incl. Taxes & Gratuity						
Breakfast	No	\$ 15.00			\$ -	
Lunch	No	\$ 20.00			\$ -	
Dinner	No	\$ 30.00			\$ -	
Total Meals		\$ 30.00	\$ -	\$ -	\$ -	\$ 30.00
Accommodations	Yes	\$ -	\$ -	\$ -	\$ -	\$ -
Other	Yes	\$ 1.25	\$ 1.25	\$ -	\$ -	\$ 2.50
	Description	Bridge toll	Bridge toll			
TOTAL EXPENSES PAID BY CLAIMANT						\$ 262.52
Less Travel Advance						\$ -
TOTAL EXPENSES DUE TO CLAIMANT						\$ 262.52 (a)

19-18684

SAP CODING:
 G/L: 6030
 Cost Center: LEGCON
 Work Order: 1-4082
 Vendor Number: 105783

EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (incl HST)
Accommodations	Town Credit Card	Cindy Brown	\$ 241.67
Event Registration Fee			
Airfare			
Other			
TOTAL EXPENSES PAID BY TOWN			\$ 241.67 (b)

TOTAL COST OF EVENT: \$ 504.19 (a + b)

Signature of Claimant: [Signature]

Employee Acknowledge Document on File for Current Fiscal Year (circle one): Yes or No

Conforms to Expense Reimbursement Policy # 3000-07: [Signature]

Approved By Signing Authority: [Signature]
 (per Expense Reimbursement Policy)

Date: Nov 8, 2024



Amherst, Nova Scotia to Sutton Place
Hotel Halifax, 1700 Grafton St, Halifax, NS B3J 2C4 Drive 197 km, 2 hr 12 min

Amherst
Nova Scotia

This route has tolls.

Get on Trans-Canada Hwy/NS-104 E in Nappan from
Glooscap Trl

- 7 min (3.9 km)
- ↑ 1. Head east on Havelock St toward Ratchford St
240 m
 - ↪ 2. Turn right onto Prince Arthur St
160 m
 - ↶ 3. Turn left onto Church St/Glooscap Trl/NS-2 S
 Continue to follow Church St/Glooscap Trl
160 m
 - ↪ 4. Turn right onto Albion St/Glooscap Trl/NS-2 S
 Continue to follow Glooscap Trl/NS-2 S
3.0 km
 - ↗ 5. Turn left onto the TC/NS-104 E ramp to
Springhill/Truro/Halifax
300 m

Follow Trans-Canada Hwy/NS-104 E and NS-102 S to
Woodland Ave/NS-118 in Dartmouth

- 1 hr 45 min (186 km)
- ↗ 6. Merge onto Trans-Canada Hwy/NS-104 E
 Toll road
96.8 km
 - ↪ 7. Take exit 15 for NS-102 toward Halifax/Truro
850 m
 - ↗ 8. Continue onto NS-102 S
74.1 km
 - ↶ 9. Keep left to continue on NS-118, follow signs for
NS-107/NS-111/Dartmouth/Halifax
14.6 km

Continue on Woodland Ave/NS-118. Take Angus L.
Macdonald Bridge and Gottingen St to Prince St in Halifax

- 15 min (6.9 km)
- ↶ 10. Keep left to continue on Woodland Ave/NS-118,
follow signs for MacDonald
Brg/Downtown/Dartmouth
2.1 km

- ↩ 11. Turn left onto Victoria Rd/Victoria Rd Ext/NS-322
S
270 m
- ↪ 12. Turn right onto Boland Rd
500 m
- ↩ 13. Turn left onto Wyse Rd
350 m
- ↪ 14. Use the right 2 lanes to turn right onto Angus L.
Macdonald Bridge
⚠ Toll road
1.7 km
- ⬆ 15. Use the left lane to merge onto North St
38 m
- ↩ 16. Use the left 2 lanes to turn slightly left to stay on
North St
59 m
- ↩ 17. Turn left at the 1st cross street onto Gottingen St
1.5 km
- ⬆ 18. Continue onto Duke St
160 m
- ↪ 19. Turn right onto Argyle St
230 m
- ↪ 20. Turn right onto Prince St
51 m

Sutton Place Hotel Halifax

1700 Grafton St, Halifax, NS B3J 2C4



The Sutton Place Hotels

INFORMATION INVOICE

Sutton Place Hotel Halifax

Town of Amherst
Canada

Furlong, Nic

Print Date 11/6/24
Page No. 1 of 2
Room No. 0912
Arrival 11/04/24
Departure 11/05/24
Conf. No. 403293407
Folio No. HAL
GST No. 814976585 RT 0001

Company Name: Government - Provincial*

Date	Description	Charges CAD	Credits CAD
11/04/24	Room Charge	170.00	
11/04/24	Room - Halifax DMF	5.10	
11/04/24	Room - HST	26.27	
11/04/24	ECO Fees	2.00	
11/04/24	HST - ECO Fees	0.30	
11/04/24	Valet Parking	33.04	
11/04/24	Parking Tax - HST	4.96	
11/05/24	Visa		241.67

Total	241.67	241.67
Balance	0.00	CAD

Net Amount	203.04	CAD
Room - HST	26.57	CAD
Room - Halifax DMF	5.10	CAD
Parking Tax - HST	6.96	CAD
Total incl. vat	241.67	CAD

I agree to be personally liable should the indicated company or person fail to pay for any part of the total charges.

Guest Signature

Merchant ID

Credit Card #

XXXXXXXXXXXX3884



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Canada
Furlong, Nic

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Transaction ID	9692188	Credit Card Expiry	XXXX
Approval Code	082351	Capture Method	Manual
Approval Amount	241.67	Transaction Amount	241.67