

Mayor David Kogon - Travel Claim	
Atlantic Mayor's Congress – April 24-26, 2019 – Halifax	
Travel Claim	\$209.73
Accommodations	\$404.76
Registration	

**TOWN OF AMHERST
TRAVEL EXPENSE CLAIM**

** Fill in Shaded Areas Only
Type of Claim, please circle:

Travel Expense or Travel Advance



CLAIMANT: Mayor Kogon
 DEPARTMENT: Executive Office
 DATES: April 24-26, 2019
 PURPOSE OF EXPENSE: Atlantic Mayor's Congress

EXPENSES PAID BY CLAIMANT:

	Receipt Required:	Dates					Total
		Apr 24/19	Apr 25/19	Apr 26/19			
Transportation							
Destination		Halifax 196		Amherst 196		Mileage /Km \$0.4585	
Mileage (Kms)							
Total Mileage		\$ 89.87	\$ -	\$ 89.87	\$ -	\$ -	\$ 179.73
Parking	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tolls	No	\$ 2.00		\$ 2.00	\$ -	\$ -	\$ 4.00
Meals - Cost Incl. Taxes & Gratuity							
Breakfast	No	\$ 12.00	\$ -	\$ -	\$ -	\$ -	
Lunch	No	\$ 17.00	\$ -	\$ -	\$ -	\$ -	
Dinner	No	\$ 26.00	\$ 26.00	\$ -	\$ -	\$ -	
Total Meals		\$ 26.00	\$ -	\$ -	\$ -	\$ -	\$ 26.00
Accommodations	Yes	\$ 202.38	\$ 202.38	\$ -	\$ -	\$ -	\$ 404.76
Other	Yes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Description:							
TOTAL EXPENSES PAID BY CLAIMANT							\$ 614.49
Less Travel Advance							\$ -
TOTAL EXPENSES DUE TO CLAIMANT							\$ 614.49 (a)

SAP CODING:
 G/L 6030
 Cost Center EXEC
 Work Order 1-0387
 Vendor Number 104515

EVENT EXPENSES PAID BY TOWN (COPIES OF INVOICES MUST BE ATTACHED):

Description of Event Expenses	Payment Method (Town Credit Card, Town Cheque)	Reference # (Purchase Order #, EE Named on Town Credit Card)	Total Cost (Incl HST)
Accommodations			
Event Registration Fee			
Airfare			
Other			
TOTAL EXPENSES PAID BY TOWN			\$ - (b)

TOTAL COST OF EVENT: \$ 614.49 (a + b)

Signature of Claimant:

Employee Acknowledge Document on File for
 Current Fiscal Year (circle one):

Yes No

Conforms to Expense
 Reimbursement Policy
 # 3000-07:

Approved By:

Date: 20190501

Residence INN.

BY MARRIOTT

Residence Inn® Halifax Downtown
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D. Kogon

Room: 310
 Room Type: STQT
 Number of Guests: 1
 Rate: \$149.00

Clerk:

Arrive: 24Apr19

Time: 04:07PM

Depart: 26Apr19

Time:

Folio Number: 77554

DATE	DESCRIPTION	CHARGES	CREDITS
24Apr19	Room Charge	149.00	
24Apr19	Hst 134829316rt0001	22.80	
24Apr19	Hrm Marketing Levy	2.98	
24Apr19	Daily Parking	24.00	
24Apr19	Hst 134829316rt0001	3.60	
25Apr19	Room Charge	149.00	
25Apr19	Hst 134829316rt0001	22.80	
25Apr19	Hrm Marketing Levy	2.98	
25Apr19	Daily Parking	24.00	
25Apr19	Hst 134829316rt0001	3.60	
26Apr19	Visa		404.76

Card #: VXXXXXXXXXXXX4963XXXX
 Amount: 404.76 Auth: 074167 Signature on File
 This card was electronically swiped on 24Apr19

BALANCE: 0.00

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Summary of Taxes

Description	Tax
Hst 861179950rt001	45.60
Hrm Marketing Levy	5.96
Hst 861179950rt001	7.20

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Amherst, Nova Scotia to Residence Inn by
Marriott Halifax Downtown

Drive 196 km, 2 h 2 min

Amherst

Nova Scotia

Get on Trans-Canada Hwy/NS-104 E in Nappan from Industrial Park Dr and Nova Scotia Trunk 2 S

- 4 min (2.7 km)
- ↑ 1. Head south on Anson Ave toward Chandler Rd
600 m
 - ↑ 2. Continue onto Industrial Park Dr
950 m
 - ↗ 3. Turn right onto Nova Scotia Trunk 2 S
850 m
 - ⤴ 4. Turn left to merge onto Trans-Canada Hwy/NS-104
E
300 m

Follow Trans-Canada Hwy/NS-104 E and NS-102 S to Woodland Ave/NS-118 in Dartmouth

- 1 h 45 min (186 km)
- ⤴ 5. Merge onto Trans-Canada Hwy/NS-104 E
⚠ Partial toll road
96.8 km
 - ↘ 6. Take exit 15 for NS-102 toward Halifax/Truro
850 m
 - ↑ 7. Continue onto NS-102 S
74.1 km
 - ⤴ 8. Keep left at the fork to continue on NS-118, follow
signs for Nova Scotia 107/Nova Scotia
111/Dartmouth/Halifax via Bridges/Nova Scotia
118
14.6 km

Continue on Woodland Ave/NS-118. Take Angus L. Macdonald Bridge and Gottingen St to Grafton St in Halifax

- 13 min (7.0 km)
- ↙ 9. Keep left to continue on Woodland Ave/NS-118
2.1 km
 - ↙ 10. Turn left onto Victoria Rd/NS-322 S
280 m

- 11. Turn right onto Boland Rd
500 m
- ⬅ 12. Turn left onto Wyse Rd
350 m
- 13. Use the right 2 lanes to turn right onto Angus L.
Macdonald Bridge
⚠ Toll road
1.7 km
- ⬆ 14. Use the left lane to merge onto North St
97 m
- ⬅ 15. Turn left onto Gottingen St
1.4 km
- 16. Turn right onto Brunswick St
350 m
- ⬅ 17. Turn left onto Sackville St
110 m
- 18. Turn right at the 2nd cross street onto Grafton St
ⓘ Destination will be on the left
13 m

Residence Inn by Marriott Halifax Downtown

1599 Grafton St, Halifax, NS B3J 2C3

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.