

<b>Mayor David Kogon - Travel Claim</b>	
UNSM Conference, Antigonish, May 10-11, 2017	
Travel Claim	237.21
Accommodations (paid to St. Francis Xavier University)	121.90
Registration (paid to UNSM)	321.23

## TOWN OF AMHERST TRAVEL EXPENSE CLAIM



**\*\* Fill in Shaded Areas Only**

<b>Type of Claim, please select:</b>	Travel Expense or Travel Advance
<b>CLAIMANT:</b>	DAVID KOGON
<b>DEPARTMENT:</b>	MAYOR
<b>DATES:</b>	May 10 and 11, 2017
<b>PURPOSE OF EXPENSE:</b>	UNSM Spring Workshop, Antigonish

	Date:	10-May-17	11-May-17					Mileage	Totals
Destination		Antigonish	Amherst					/Km	
Mileage (Kms)		229.9	229.9					\$0.4289	\$ 197.21
<b>Total Mileage</b>		<b>\$ 98.60</b>	<b>\$ 98.60</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 197.21</b>
<b>Meals - Cost Incl. Taxes &amp; Gratuity</b>									
Breakfast	\$ 12.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Guest Name									
Lunch	\$ 17.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Guest Name									
Dinner	\$ 26.00	\$ 26.00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 26.00
Guest Name									
<b>Total Meals</b>		<b>\$ 26.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 26.00</b>
Parking		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Accommodations		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
<b>Total</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>
Miscellaneous	Amount	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
	Description								\$ -
<b>Other</b>									
Tolls		\$ 2.00	\$ 2.00	\$ -	\$ -	\$ -	\$ -		\$ 4.00
Incidentals		\$ 10.00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 10.00
									<b>\$ 14.00</b>

G/L	6030
Cost Center	LEGMAY
Work Order	100003086
Vendor Number	104515

19-14865

<b>TOTAL EXPENSES</b>	<b>\$ 237.21</b>
<b>Less Travel Advance</b>	<b>\$ -</b>
<b>TOTAL EXPENSES DUE TO CLAIMANT</b>	<b>\$ 237.21</b>

Signature of Claimant:

Approved By: \_\_\_\_\_

Conforms to Travel Policy # 3000-01:

Date: 15-May-17



# Union of NS Municipalities

Suite 1304, 1809 Barrington St  
Halifax, Nova Scotia B3J 3K8

# INVOICE

Invoice No.: 5432

Date: 05/18/2017

Page: 1

Sold to:

Town of Amherst  
P.O. Box 516  
Amherst, Nova Scotia  
B4H 4A1

Ship to:

Town of Amherst  
P.O. Box 516  
Amherst, Nova Scotia  
B4H 4A1

Business No.: 108150616

Item No.	Unit	Quantity	Description	Tax	Unit Price	Amount
			UNSM 2017 Spring Workshop Registration			
		EXEC 1	Greg Herrett 100001069	H	255.00	255.00
		LEGCOM1	Darrell Jones 100003098	H	255.00	255.00
		LEGMMH	David Kogen 100003086	H	255.00	255.00
		LEGLOM1	Terry Rhindress 100000017	H	255.00	255.00
		8	Breakfasts	H	9.99	79.92
		4	Carbon Offset Fee	E	5.00	20.00
			E - HST exempt			
			H - HST 15%			
			HST			164.99
<p><b>A/P COSTING</b></p> <p>VENDOR # <u>100859</u></p> <p>AM# <u>01</u> Cheque # _____</p> <p>CC <u>*</u> PO# <u>45-59407</u></p> <p>GL <u>6032</u> Cheque Date _____</p> <p>W/O # <u>**</u></p> <p>PR0010061833</p> <p>MD 500 006 4351</p> <p>RP</p>						
<p><b>RECEIVED</b></p> <p>MAY 31 2017</p> <p>Corporate Services</p> <p>Amherst, N.S.</p> <p>5105673001</p> <p><del>279.98</del></p> <p><del>41.99</del></p> <p>1284.91 ÷ 4 = 321.23</p>						
Union of NS Municipalities HST: #108150616					<b>Total Amount</b>	1,284.91
Comment:						

1100 Convocation Blvd., Antigonish, NS B2G 2W5  
Tel: 902 867 5125  
Fax: 902 867 3303  
www.keatingcentre.com

**INVOICE TO**

Attn: Ms Rebecca Purdy  
Town of Amherst  
98 East Victoria St.  
Amherst  
NS  
B4H 1X6  
Canada

EVENT REFERENCE	38480
INVOICE DATE	05/28/2017
INVOICE NUMBER	E 8530
CREDIT OF INVOICE NUMBER	N/A
INDENT/PO NUMBER	
EVENT START DATE	9 May 2017
EVENT END DATE	12 May 2017
CO-ORDINATOR	

**Town of Amherst - UNSM 2017 Accommodations**

Date	Item	QTY	UNIT PRICE	SUBTOTAL	TAX
05/09/17	Governors Hall: Single Suite <i>Kagon</i>	1	\$106.00	\$106.00	\$15.90
05/10/17	Governors Hall: Single Suite <i>Rhindress 400000017</i>	4	\$106.00	\$424.00	\$63.60
05/11/17	Governors Hall: Single Suite <i>Blair Jones</i>	2	\$106.00	\$212.00	\$31.80

**TERMS Strictly 14 days**

Please make cheques payable to Governors of St. Francis Xavier University  
HST 108083270RT

Please direct billing inquiries to the attention of  
the Financial Analyst at (902) 867-2090. Thank you.

SUB TOTAL	\$742.00
Harmonized Sales Tax (15%)	\$111.30
<b>TOTAL</b>	<b>\$853.30</b>
Redeemed Deposit	\$0.00
Settlements	\$853.30
<b>TOTAL DUE</b>	<b>\$0.00</b>

**Remittance Advice**

Name: Ms Rebecca Purdy	Event Title: Town of Amherst - UNSM 2017 Accommodations	Amount: \$0.00
Invoice No: 8530	Co-ordinator:	Date: 05/28/2017

May 09 - Rhindress (1)  
 May 10 - Rhindress, Jones, Herest, Kagon (4)  
 May 11 - Rhindress, Jones (1)

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3 + 2 + 1 + 1 = 7