

Employment Opportunity: Amherst Cumberland Multisport Program Leaders



#seewhyweloveit

The Amherst Cumberland Multisport Program is seeking two (2) Program Coordinators to help facilitate this exciting initiative for children in grades primary and one. Program Coordinators must be organized, energetic, and positive individuals who are interested in helping children in Amherst & area grow through sport.

Program Coordinators will report to the Town of Amherst Active Living Coordinator. Program locations will vary between Spring Street Academy and the sport specific facilities. Amherst Cumberland Multisport Leaders will facilitate program delivery as outlined in the position summary below.

Employment duration: September 2022—June 2023. Approximately 4 hours / week.

Wage: \$15.00/hour

Position Summary:

- Attend all training sessions provided
- Enforce health and safety procedures of the Amherst Cumberland Multisport Program
- Monitor day-to-day operations of the Amherst Cumberland Multisport Program and ensure program quality
- Assist Community Sport Organization personnel with session preparation and delivery as required
- Greet participants and assist with participant engagement as required
- Perform administrative tasks as required (record-keeping, final report, parent/guardian communication etc.)
- Various other duties as assigned by supervisor

Position Requirements:

- Minimum age is 16 years; fits well with student schedules!
- Must hold current CPR and First Aid Certificates
- Must supply a recent Criminal Record and Vulnerable Sector Check
- Must have transportation to worksite
- Must possess strong interpersonal, organizational, and communication skills, and an understanding of diversity and inclusion
- Must be high-energy, flexible, eager to take initiative, and passionate about working with children
- Must hold a valid class 5 driver's licence.



Please email your application, including cover letter and resume, by **4:30 pm on November 1, 2022** to:

Krista Crossman, Director of HR & Customer Services
Town of Amherst
98 Victoria Street East
Amherst, NS
B4H 1X6

Email: careers@amherst.ca

The Town of Amherst is committed to inclusive, barrier-free recruitment and selection processes and creating a diverse and inclusive workforce. We are dedicated to treating people fairly, with respect and dignity and all qualified applicants will receive equal consideration for employment without regard to age, race, color, religion, gender and/or gender identity or disability or national origin in accordance with the Nova Scotia Human Rights Code.

Should you require an accommodation to assist in the application process, please contact Human Resources at kcrossman@amherst.ca or (902) 667-3352.

We thank all candidates for their interest, however only those under consideration will be contacted.

