

**Amherst Town Council
Special Meeting
Minutes**

Date of Meeting: Wednesday, August 12, 2015
Location: Board Room, Town Hall
Members Present: Mayor Robert Small
Deputy Mayor George Baker
Councillor Frank Balcom
Councillor Lisa Emery
Councillor David March
Councillor Terry Rhindress
Members Absent: Councillor Robert Bird
Staff Present: Greg Herrett, CAO
Roger Maclsaac, Director CED
Bill Schurman, Director Recreation
Natalie LeBlanc, Recording Secretary

1. CALL TO ORDER

Mayor Small called the meeting to order at 12:40pm.

2. APPROVAL OF THE AGENDA

**Moved By: Councillor Frank Balcom
Seconded By: Councillor David March
To approve the agenda**

Motion Carried

3. REQUEST FOR DECISION

3.1. West Highlands Elementary School Demolition - RFP-15-07

**Moved By: Councillor Lisa Emery
Seconded By: Councillor Frank Balcom
That Council approve an amendment to the capital budget in the amount of \$200,000 to finance the demolition of the former West Highlands Elementary School, and that Council approve a withdrawal from the operating reserve of up to \$200,000 to fund the project.**

Motion Carried

**Moved By: Councillor David March
Seconded By: Deputy Mayor George Baker
That Council award the contract for the demolition of the former West Highlands Elementary School to Verhangen Demolition Limited in the amount of \$181,000 plus HST.**

Motion Carried

4. ADJOURNMENT

**Moved By: Councillor Terry Rhindress
Seconded By: Councillor David March
To adjourn at 12:50 PM**

Gregory D. Herrett, CPA, CA
Town Clerk and CAO

Robert Small
Mayor