

Amherst Town Council

Special Meeting

Minutes

Date of Meeting: Tuesday, September 01, 2015
 Location: Council Chambers, Town Hall

Members Present: Mayor Robert Small
 Deputy Mayor George Baker
 Councillor Frank Balcom
 Councillor Lisa Emery
 Councillor David March
 Councillor Terry Rhindress

Members Absent: Councillor Robert Bird

Staff Present: Greg Herrett, CAO
 Roger MacIsaac, Director CED
 Jason MacDonald, Deputy CAO Operations
 Vince Arbing, Treasurer
 Bill Schurman, Director Recreation
 Rebecca Purdy, Executive Assistant

1. CALL TO ORDER

Mayor Small called the meeting to order at 12:15 PM

1.1 Approval of Agenda

Moved By: Councillor David March
Seconded By: Deputy Mayor George Baker
To approve the agenda

Motion Carried

2. REQUEST FOR DECISION

2.1. Rambler Agreement

Moved By: Councillor Frank Balcom
Seconded By: Deputy Mayor George Baker
That Council approves entering into an operating agreement with the Amherst Jr. A Ramblers for the 2015-2016 season, and authorizes the Mayor and CAO to sign the agreement on behalf of the Town.

Motion Carried

2.2. Asset Management Assessment – RFP-15-09

Moved By: Councillor David March
Seconded By: Councillor Lisa Emery
That Council accepts the proposal submitted by SNC Lavalin for our RFP-15-09 to complete an asset management assessment for the Town's infrastructure and facilities at their price of \$26,950 plus HST

Motion Carried

2.3. Entrance Development Committee

Mayor Small proposed a response to the County's invitation to participate in an Entrance Development Committee which expresses the Town's willingness to participate, and recommends a few changes to the draft Terms of Reference, including: that all members be able to vote; and that the County provide the staff to support the committee's activities. Once the mandate was finalized, the Town would decide on participation and who to appoint for the first year of the committee.

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**Moved By: Councillor Lisa Emery
Seconded By: Deputy Mayor George Baker
That the Town communicate its support to participation in the Entrance
Development Committee as indicated above**

Motion Carried

3. ADJOURNMENT

**Moved By: Councillor Terry Rhindress
Seconded By: Councillor David March
To adjourn at 12:30 PM**

Gregory D. Herrett, CPA, CA
Town Clerk and CAO

Robert Small
Mayor