

**Minutes of a Regular Meeting of Amherst Town Council  
Held in Council Chambers  
Monday, October 25 , 2010 at 7:00 PM**

**PRESENT:** Mayor Robert Small  
Deputy Mayor Terry Rhindress  
Councillor Robert Angel  
Councillor George Baker  
Councillor Robert Bird  
Councillor Dale Fawthrop  
Councillor David March  
Greg Herrett, CAO

**ATTENDING:** Vince Arbing, Treasurer  
Jason MacDonald, Director of Planning and Engineering  
Ben Pitman, Director of Transportation and Public Works  
Kim Jones, Policy, Research and Human Resources  
Rebecca Purdy, Executive Assistant

**1. O CANADA**

Mayor Small requested a moment of silence in honour of former Mayor Lyon Kaufman, who passed away last week.

**2. HEARINGS / PETITIONS / PRESENTATIONS**

**2.1 Certificate of Commendation to Pierre Lemire**

On behalf of the Governor General for Canada, Mayor Small presented a certificate of Commendation to Pierre Lemire, in recognition of his actions following an incident in Bathurst, New Brunswick. On June 26, 2005, Mr. Lemire, a paramedic with the City of Bathurst, rescued an unconscious man from a cottage filled with carbon monoxide. Emergency services had been called to the residence by a witness who stated that a man and a woman were inside the home, but were unresponsive and may be in trouble. Mr. Lemire and his partner arrived before the fire department but, in fear for the victims' lives, Mr. Lemire entered the cottage filled with the toxic fumes. He assessed the situation, and then rushed to open windows to help the ventilation. He called his partner to bring the stretcher, and together, they brought the victim in their ambulance to the hospital. The victim later recovered, but his wife did not survive.

**3. CALL TO ORDER**

In calling the meeting to order, Mayor Small welcomed Peggy Carter and students from the Nova Scotia Community College.

**3.1 Amendments to the Agenda**

**3.2 Approval of Agenda **M-1010-01****

**Moved by Councillor Baker seconded by Councillor March to approve the agenda as presented.**

**MOTION CARRIED**

**3.3 Approval of Minutes, September 27, 2010 Regular Meeting **M-1010-02****

**Moved by Deputy Mayor Rhindress seconded by Councillor Fawthrop to approve the minutes of the September 27, 2010 Regular Meeting as circulated.**

**MOTION CARRIED**

**4. REQUESTS FOR DECISION**

**4.1 Audited Financial Statements, RFD#2010090 **M-1010-03****

CAO advised that the audited financial statements for the Town of Amherst for the fiscal year ended 31 March 2010 were presented to the Audit Committee earlier this evening. The following is his report to Council on the statements:

In general this was a good year, financially speaking, for the Town. We ended the year with a \$27,000 surplus or positive change in fund balance in our general operating fund. The general fund is where by far the most of our financial activity takes place. It accounts for all Town operations except for the Amherst Water Utility.

**How did we do in comparison to budget?**

The general fund total revenue came in at \$15.6 million on a budget of \$15.4 million. Of the \$200,000 budget variance, over \$150,000 is accounted for by the fact that revenue generated by the police department from background checks amounted to \$225,000 while only \$75,000 had been budgeted. While this amount was ultimately transferred to reserves and had no impact on the bottom line, it does distort the revenue and expense totals somewhat.

On the expenditure side, we spent \$13.6 million against a plan of \$13.8 million. With the exception of the Sewer Department, all departments came in under budget with regard to expenditures. In the Sewer Department unplanned, but necessary, plant maintenance to lift stations serving the Hospital, Laplanche River, Derby Street and Race Track Road resulted in an approximate \$50,000 over expenditure. The good news is that the under-expenditures in other areas were more than enough to offset this.

On a by object basis, almost all categories were also under budget. The exceptions being the maintenance issue noted above, as well as wages which were over budget due to a decision to make an accrual for the 27<sup>th</sup> pay of the year, and an accounting transfer to the water department.

**What were the major issues?**

In terms of major issues, financially it was a business as usual sort of year. The major change in the financial statement presentation from prior years is the requirement to account for our tangible capital assets in accordance with the pronouncements of the Public Sector Accounting Board (PSAB). This year a major project was undertaken to ascertain the approximate historical costs of all capital assets with remaining useful life and to calculate amortization (more commonly known as depreciation) on them. This accounted for a charge to expenditures of \$1.3 million. We do not, at this point, fund that depreciation. It is simply a financial recognition of the amount of useful life that has expired during the year with regard to those assets.

It is worth noting that it was dealing with this issue and the presentation or formatting of it that is the major reason we are presenting these financial statements in October and not a few months earlier.

**How much do we owe?**

In terms of long term debt we owe about \$6 million on various capital projects in the general capital fund and only about \$750,000 in the Amherst Water Utility. A financial statistic of interest is always the ratio of debt service to own source revenue. Calculated in the manner in which it has been calculated for the past number of years, that ratio would be a healthy 6.9%. Service Nova Scotia's benchmark is 15%. This year SNSMR dictated a change in the manner of calculating that ratio so that the amount we collect for the mandatory education tax is to be excluded from the calculation. This drives our ratio to a still very respectable 7.6%

**How much do we have set aside for projects/rainy days?**

We have money set aside for specific future capital requirements - \$3 million in the capital reserve earmarked for projects like the sewage treatment plant and capital expenditures for fire protection. We also have almost \$1.5 million in our operating reserves for various purposes as well as an allowance for a "rainy day".

The CAO took a moment to recognize Vince Arbing and Sarah Wilson and other staff in the Corporate Services department for their work in preparing the statements.

Mayor Small said he is proud to be in a town with respect to general operations in understanding where we sit financially and having the foundation of good financial management to enable us to see where are going in the future. He recalled a time many years ago when this was not the case; we are now healthy financially with good budgetary financial controls and a break-even budget. Good job done by all.

Gary Bickerton, CA and Auditor reported to Council that Canadian Generally Accepted Auditing Standards require that he communicate the following information to Council in the audit:

**Audit Report**

The auditor's report is unqualified, meaning there were no material errors in the financial statements that would cause the financial statements to be misleading.

**Auditor's Responsibility**

- a) The auditor must assess the risk that the financial statements may contain material misstatements as a result of fraud and errors. We have assessed the risk and are satisfied that there are no material misstatements resulting from fraud or error. Fraud of any amount would be reported to the audit committee.
- b) We have determined that internal controls are sufficient to address the risk of material fraud or errors. In response to our risk assessment we used a combination of tests and controls, test of details and substantive analytical procedures, the result of same did not identify any material fraud or errors.

**Significant Transactions**

During the current fiscal year the Town adopted Section 3150 – Tangible Capital Assets of the Public Sector Accounting Handbook which came into effect on January 1, 2009. The Town's financial staff spent many hours preparing for and implementing this policy. The Town is probably one of the first municipalities to complete these changes in recording of tangible capital assets.

Disagreements with Management

Management was very helpful during the audit resulting in no report requirements to Council.

General Comments

The corporate finance department staff, from cashiers to accountants, are very competent in the performance of their jobs. Preparation of budgets and financial statements continue to be well prepared. The existing segregation of duties within corporate finance department is very good. Communications between departments and within departments appears to be more than adequate. A complete review of the internal controls is scheduled for action sometime in the 2011 fiscal year.

**4.1.1 Audited Consolidated Financial Statements, Town of Amherst M-1010-03**

**Moved by Councillor March, seconded by Deputy Mayor Rhindress that Council accepts the Audited Consolidated Financial Statements for the Town of Amherst for the fiscal year ending March 31, 2010, which have been audited by Gary Bickerton, CA from the firm Jorgensen Bickerton, as recommended by the Audit Committee.**

**MOTION CARRIED**

**4.1.2 Audited Conventional Financial Statements, Amherst Waer Utility M-1010-04**

**Moved by Councillor March, seconded by Councillor Fawthrop that Council accepts the Audited "conventional" Amherst Water Utility Financial Statements for the fiscal year ending March 31, 2010, which have been audited by Gary Bickerton, CA from the firm Jorgensen Bickerton, as recommended by the Audit Committee.**

**MOTION CARRIED**

**4.1.3 Appointment of Auditors for Fiscal Year Ending March 31, 2011 M-1010-05**

**Moved by Councillor March, seconded by Councillor Baker that Council appoints Jorgensen Bickerton as auditors for the fiscal year ending March 31, 2011, as recommended by the Audit Committee.**

**MOTION CARRIED**

**4.2 Funding Request - Archibald, RFD#2010091 M-1010-06**

**Moved by Deputy Mayor Rhindress, seconded by Councillor Fawthrop that Council approves funding assistance, under Policy 72000-03 – Grants to Organizations, in the amount of \$250, to Michael Archibald to defray the cost of attending the Canadian Assistant Golf Championship which was held in Victoria, BC from September 28-30**

**MOTION CARRIED**

**4.3 Wind Turbine Proposal, RFD#2010093 M-1010-07**

**Moved by Councillor Baker, seconded by Councillor March that Council accepts the proposal from Seaforth Energy in the amount of \$232,566 (HST included) to supply and erect a wind turbine at the wastewater treatment facility.**

**MOTION CARRIED**

On the question, Ben Pitman clarified for Deputy Mayor Rhindress that the Seaforth proposal contains a five year warranty on the wind turbine and a ten year maintenance program.

**4.4 Development Agreement at 1<sup>st</sup> Reading – 1 Landsdowne Avenue M-1010-08**

**Moved by Councillor March, seconded by Councillor Angel that Council approves first reading of a development agreement with Zack's Property Limited in order to permit an indoor commercial recycling facility on property located at 1 Landsdowne Avenue, and further, that a Public Hearing on the matter be scheduled for November 29, 2010 at 7:00 PM**

**MOTION CARRIED**

Case No. DA-2010-04

This Agreement made this \_\_\_\_\_ Day of \_\_\_\_\_ 2010.

Between:

Zack's Property Limited, Owners of property located at 1 Landsdowne Avenue (PID 25022831), hereinafter called the Owner, Of the one part

- and-

The Town of Amherst, a body corporate hereinafter called the Town, Of the other part

WHEREAS the Owner wishes to obtain permission pursuant to Policy GP-11 of the Municipal Planning Strategy of the Town of Amherst, to operate an indoor commercial recycling facility on property located at 1 Landsdowne Avenue.

AND WHEREAS a condition of the granting of approval of Council is that the Owner enter into an agreement with the Town;

AND WHEREAS the Council of the Town, at its meeting on the \_\_\_\_ day of \_\_\_\_\_ 2010, approved the said development agreement subject to the registered owner of the land described herein entering into this agreement;

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT in consideration of the granting by the Town of the development agreement requested by the Owner, the Owner agrees as follows:

- 1) That the Owner is the registered owner of the aforesaid lands in the Town of Amherst, hereinafter called the lands. The aforesaid lots are the only lands in the Town of Amherst to which this agreement applies.
- 2) That the owner may an indoor commercial recycling facility on the said lands, subject to the following Schedule A, attached.
- 3) Any failure of the Town to insist upon strict enforcement of any requirements or conditions contained in this agreement shall not be deemed a waiver of any rights or remedies that the Town may have and shall not be deemed a waiver of any subsequent breach or default in the conditions or requirements contained in this agreement.
- 4) Should the owner fail to act in accordance with any aspect of this agreement, the Town shall retain the right to discharge the agreement upon 30 days notification and / or enter the property and conduct the required work. The cost of the said work will become a lien on the property tax bill.
- 5) The Town shall issue the necessary permit for the development upon the expiration of the appeal period specified for development agreements in the Municipal Government Act, Section 249, as the same may be amended from time to time, or upon the withdrawal or dismissal of any appeal which may be taken, and upon written notification that the Owner has filed the agreement against the property at the Registry of Deeds.

SIGNED, SEALED AND DELIVERED ....

**4.5 Memorandum of Understanding, Amherst Lions Club, RFD#2010094 M-1010-09**

*Mayor Small declared a conflict and excused himself from the council table for discussion on this issue. Deputy Mayor Rhindress chaired the meeting in the interim.*

**Moved by Councillor Bird, seconded by Councillor March that Council approves a Memorandum of Understanding between the Town of Amherst and the Amherst Lions Club which will detail requirements attached to a \$25,000 donation and the naming of the new skatepark facility, and further, that Council authorizes the Mayor and CAO to sign on behalf of the Town.**

**MOTION CARRIED**

**Memorandum of Understanding Between  
The Town of Amherst And The Amherst Lions Club**

Whereas the Town of Amherst is constructing a Skateboard Park located at 185 Church Street at an approximate cost of \$400,000; and

Whereas the Amherst Lions Club has committed to provide a cash donation towards this project in the amount of \$25,000; and

Whereas the Amherst Lions Club will pay this cash donation over 2 years,

Therefore it is agreed that;

1. The donation will be in the amount of \$25,000.00.
2. The donation will be made in two installments over two fiscal years with the final installment in 2011-12.
3. The funds will be used for the sole purposes of the design and construction of a skateboard park.
4. The skate park shall be named the "Amherst Lions Skateboard Park".

5. The Town will not, directly or indirectly, after the donation is made, make any claim against the Amherst Lions Club, its board of directors or its members, with respect to any liability, claim or otherwise, in relation to the skate park;
6. The Town will fully indemnify and save the Lions Club, its board of directors and its members harmless from any and all claims from any party, with respect to any matter relating to the skate park, including, but not limited to, injury or death;
7. The Town's obligations herein will survive any sale of the skate park;

IN WITNESS WHEREOF both parties have executed this Memorandum of Agreement by their duly authorized officers this \_\_\_\_\_ day of October, 2010.

- 4.6 Appointment to Police Commission, RFD#2010095 M-1010-10  
 Moved by Councillor Fawthrop, seconded by Councillor Angel that Council extends the appointment of Lisa Emery to the Amherst Board of Police Commissioners to 31 January 2011, and that a letter of gratitude be sent to Commissioner Ray Gallant thanking him for his contributions to the Board during his term.**

**MOTION CARRIED**

- 4.7 Appointment to Youth Advisory Council, RFD#2010096 M-1010-11  
 Moved by Councillor Bird, seconded by Councillor Fawthrop that Council re-appoints the following eight members to YAC: Zac Black, Chris Baxter, Chelsey Brown, Hannah Melanson, Kevin Hatheway, Brayson White, James Gaudet and Daniel Ripley, and further, that Council appoints the following three new members: Peter Woo, Rachel Pond-Kirk, and Elizabeth Pond-Kirk**

**MOTION CARRIED**

- 4.8 Council Committee Appointments M-1010-12 & M-1010-13  
 Moved by Councillor Angel, seconded by Councillor March that Council approves the following committee appointments for terms ending November 30, 2011:**

**Mayor Small**

- Planning Advisory Committee (as Ex-Officio) (reappointment)
- Heritage Advisory Committee (as Ex-Officio) (reappointment)
- Tyndal Wellfield Advisory Committee (reappointment)

**Councillor Angel**

- Amherst Board of Police Commissioners (new appointment)
- Tyndal Wellfield Advisory Committee (reappointment)
- Cumberland Regional Library Board (reappointment)
- LA Animal Shelter Board of Directors (new appointment)

**Councillor Baker**

- Downtown Amherst Revitalization Society (reappointment)
- Cumberland Joint Services Management Authority (reappointment)
- Planning Advisory Committee (new appointment)
- Unsightly Premises Committee (new appointment)
- Northern Region Solid Waste Committee (reappointment)
- VON Board of Directors (reappointment)

**Councillor Bird**

- Planning Advisory Committee (reappointment)
- Heritage Advisory Committee (reappointment)
- Youth Advisory Council (new appointment)
- Amherst Board of Police Commissioners (new appointment) – will become effective upon Ministerial approval of new Police Commission By-law requiring third member of Council

**Councillor Fawthrop**

- Amherst Board of Police Commissioners (reappointment)
- Cumberland Regional Economic Development Association (reappointment)
- Tyndal Wellfield Advisory Committee (reappointment)
- Unsightly Premises Committee (new appointment)
- Tree Advisory Committee (reappointment)
- YMCA Board of Directors (reappointment)

**Councillor March**

- Downtown Amherst Revitalization Society (new appointment)
- Planning Advisory Committee (reappointment)
- Unsightly Premises Committee (new appointment)
- Tree Advisory Committee (new appointment)
- Heritage Advisory Committee (reappointment)

**Councillor Rhindress**

- Cumberland Joint Services Management Authority (reappointment)
- Tyndal Wellfield Advisory Committee (reappointment)

And further, that all members of Council be appointed to the Committee of the Whole of Amherst Town Council, and to the Town of Amherst Audit Committee for terms ending November 30, 2011.

**MOTION CARRIED**

Moved by Councillor Angel, seconded by Councillor March that the following Council Departmental Liaisons be appointed for one year terms ending November 30, 2011:

- Transportation and Public Works ..... Councillor Baker
- Corporate Services ..... Councillor Angel
- Planning and Development ..... Councillor Rhindress
- Fire Department ..... Councillor March
- Community and Economic Development ... Councillor Bird
- Police Commission ..... Councillor Fawthrop

**MOTION CARRIED**

**4.9 Election of Deputy Mayor **M-1010-14****

Mayor Small called for nominations for the Office of Deputy Mayor. Councillor George Baker was nominated by Deputy Mayor Rhindress. There being no further nominations, Mayor Small declared Councillor George Baker as being elected by acclamation. Mayor Small thanked Deputy Mayor Rhindress for his dedication to his office over the past year, and pointed out that the appointment of Councillor Baker will take effect on November 1.

Moved by Councillor Fawthrop seconded by Councillor March that Councillor George Baker be appointed to the Office of Deputy Mayor for a one-year period ending October 31, 2011.

**MOTION CARRIED**

**4.10 November Meeting Dates, RFD#2010092 **M-1010-15****

Moved by Councillor March, seconded by Deputy Mayor Rhindress that the regular meeting dates for November, 2010 of Committee of the Whole and Amherst Town Council be changed from the third and fourth Mondays to the fourth and fifth Mondays, respectively.

**MOTION CARRIED**

## **5. INFORMATION / DISCUSSION ITEMS**

**5.1 Annual Christmas Parade - Update**

Councillor Angel presented the following update on the Annual Christmas Parade:

The Light Up and Christmas Sing Along will be held on Friday, November 19. The Parade will be on the 20<sup>th</sup>. The theme will be "Canadian Christmas". In case of inclement weather, the parade will be rescheduled for the following Saturday at the same time.

The Parade will start at Amherst Town Square Mall, go down South Albion to Church, left on Church to Victoria, right on Victoria to Acadia. Parade ends at Acadia Street. Winners will be asked to turn onto Acadia Street and report to Town Hall. Prize categories for floats include: Best Overall Theme (1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place); Best Commercial (Large & Small); Best Charity or Non-Profit; Best Youth Involvement.

If you have any questions regarding these guidelines call John McAllister, 661-0235 or 694-4410.

Deputy Mayor Rhindress suggested CTV Atlantic be contacted to see if they can be here for this year's festivities.

## **6. STRATEGIC PRIORITIES**

**6.1 Dickey Park Redevelopment – Status Report**

Councillor Baker presented the following project status report on Dickey Park Redevelopment:

Work on the splash pad is 90% complete with the concrete poured and the fixtures ready for installation. Staff will commence some of the landscaping this fall if weather permits and complete it in the spring of 2011. The park continues to be used on a regular basis by walkers.

## **7. INTERNAL COMMITTEE REPORTS**

**7.1 Planning Advisory Committee**

Councillor March presented the following Planning Advisory Committee report:

A meeting of the Planning Advisory Committee was held on October 20, 2010. An application for a development agreement to permit an indoor commercial recycling facility within the building located at 1 Landsdowne Avenue was considered with the Committee recommending to Council that they enter into the agreement.

Development standards for new streets were discussed. The Committee recommended that Council amend the street development standards contained within the Subdivision Bylaw in order to require that the developer construct the entire street, including curb and complete asphalt, prior to the Town taking over the street. This issue will be forwarded to Council at its regular November meeting.

The Committee was also informed that our new Planner, Sharel Longhurst, will commence work on November 8, 2010.

**7.2 Amherst Board of Police Commissioners - Nil Report**

**7.3 Dangerous or Unightly Premises Committee - Nil Report**

**7.4 Youth Advisory Committee**

Mayor Small presented the following Youth Advisory Council report:

The Youth Advisory Council (YAC) met on September 21 in Council Chambers. An informal review of last year was completed by using the list of objectives from the YAC terms of reference as a guide. Discussion ensued as to whether YAC accomplished its objectives or not. Overall, for the first year, members felt YAC was a success, and now a more regular schedule can be created based on what worked during the first year.

Conclusions from the debriefing of last year suggested that a focus will be for YAC members to become more familiar with local government. Another focus will be to create a greater awareness of YAC with youth. Members feel some youth do not participate because they do not know what YAC is. Therefore, YAC would like to partner with ARHS Student Council for a project this year. Using the popularity of Student Council will facilitate YAC being able to brand their group with local youth.

YAC discussed numerous projects for the year, and members hope to increase the amount of events this coming year. One main priority appears to be maximizing usage at the Amherst Skatepark. Once it is complete, YAC would like to organize a competition or event at this facility.

**7.5 Tree Advisory Committee– Nil Report**

**7.6 Heritage Advisory Committee - Nil Report**

**7.7 Audit Committee**

The CAO reported that the Audit Committee, which usually meets once per year had met earlier this date and was presented with the audited financial statements for the Town of Amherst and conventional statements for Amherst Water Utility. The Audit Committee also received the auditor's report on both sets of statements. The purpose of the Audit Committee is to give Council access directly to the auditor so that questions may be asked, direction may be given, and so the auditor will have direct access to Council as well, without having to go through management. The CAO said he is pleased to announce that everything is in order and Council has officially accepted both sets of statements and appointed Jorgensen Bickerton for the next year.

**7.8 Committee of the Whole - Nil Report**

**8. EXTERNAL COMMITTEE REPORTS**

**8.1 Cumberland Regional Library Board - Nil Report**

**8.2 CREDA**

Councillor Fawthrop presented the following report on behalf of Cumberland Regional Economic Development Association (CREDA):

**Farmer's Market Funding Announcement** - The Province has allocated \$50,000 to improvements at both the Amherst and Springhill Farmers Markets. The funding was approved through a grant application to promote local foods.

**Cape Chignecto and Eatonville** - Two primary local tourism attractions. Numbers were up at both sites this summer.

**The Town of Amherst and CREDA** - are beginning plans for a local tourism project.

**Fundy Geological Museum in Parrsboro** - Total upgrade to the exhibits area. The interpretive facilities have been modernized and are very interactive.

**Joggins** – became UNESCO World Heritage site two years. On Saturday, a meeting was held to review requirements and look at how Joggins is progressing as a World Heritage Site.

**8.3 DARS**

Councillor Baker had a verbal update advising Council that DARS had a brief meeting a couple weeks ago and discussed wi-fi in the downtown area, as well as Christmas trees for downtown businesses and encouraging businesses to decorate these trees. Another DARS meeting is scheduled for later this month.

**8.4 CJSMA**

Deputy Mayor Rhindress presented the following report on behalf of the Cumberland Joint Services Management Authority:

A meeting of the CJSMA Board was held September 29, 2010. Significant issues discussed include:

1. Lisa Ward was elected Vice Chair.
2. A Committee consisting of one staff member from each unit plus CJSMA staff was asked to look into implementing recommendations from the recently completed regional solid waste study.
3. A motion was passed to request that each municipal unit adopt a requirement that residual garbage be placed in clear bags as of April 1, 2011. A six month grace period was also recommended.
4. A committee consisting of one staff member from each unit plus CJSMA staff was asked to develop a common solid waste bylaw to be adopted by each municipal unit.
5. CJSMA staff was asked to investigate the viability of a bylaw to require that all C & D material remain in Cumberland County.

Deputy Mayor Rhindress said he hopes this municipality will allow one black bag per house, as many units allow a privacy bag to be set out with the clear bags. Councillor Baker pointed out the clear bag issue is in the discussion stage, and no decisions have been made on the matter. CJSMA is willing to do a presentation on the clear bag issue if Council so desires. In terms of C&D material remaining in Cumberland, Councillor Baker explained that CJSMA loses diversion credits for materials that are taken to other regions. CAO added that the clear bags are another tool in the tool box for the diversion target.

**8.5 Northern Region Waste Resource Committee – Nil Report****8.6 Cooperation Committee - Nil Report****8.7 Airport Committee - Nil Report****8.8 Amherst and Area Chamber of Commerce**

Councillor Bird reported that participation in a number of events during Small Business Week was good. He felt it was appropriate that Peggy Carter and NSCC students were in attendance this evening, as it afforded him the opportunity to thank NSCC for the work they do for the Chamber and many other agencies throughout the town. Small Business Week was a huge success and he congratulated the award recipients. He mentioned the Third Quarter Project being piloted in the Amherst Chamber. He encouraged people to check out this project on the Chamber's website. This project is directed toward the baby boomer generation and its objective is to meet those with an employment need with those who have a skill. He congratulated IMP as being selected as one of Canada's top 100 employers in 2011, a tremendous honour for all employees and management at IMP.

**8.9 VON**

Councillor Baker reported a few statistics on the VON, including their visiting nursing program, home support program, meals on wheels program, adult day care program, foot care clinic, safety check-in program, and vial of life program. Several fund raising events were held to support these programs. The CAO asked what the funding sources for VON were; Councillor Baker reported that United Way supports them as well as the Province.

**10. ADJOURNMENT**

Prior to the motion to adjourn, Mayor Small offered comments with respect to Council; he assured citizens that Council is working hard to make things happen in our town. Our strategic priorities for the coming years will be announced soon; they are along the same lines as with the past two years. He said we have a very active council and he thanked everyone for their efforts. He said he had met with the Premier to discuss issues he considers as being important to the Town of Amherst. He and CAO have met with SNSMR Minister and continue to forge ahead on issues of concern to Amherst, and that there are positive indications that some of the things we are looking for will happen. He congratulated IODE on their 100<sup>th</sup> anniversary, and the Amherst Farmers Market on their recent funding announcement. He reported that CAPSO has been meeting regularly to discuss opportunities to work together, such as branding Cumberland and other common ideas.

He said he believes Amherst is proactive and leading the way. He reminded people that Halloween will be Sunday, October 31. He thanked Peggy Carter and her NSCC for coming. In closing, he said that today he was presented with two documents, a 115 year old Semi-Weekly Press edition dated June 5, 1895 detailing activities in Amherst, and the Evening News dated Friday, July 5, 1895.

On motion by Deputy Mayor Rhindress the meeting adjourned at 8:30 PM.

**APPROVED BY:**

Gregory D. Herrett, CA  
Town Clerk and Chief Administrative Officer

Robert Small  
Mayor

## October 25, 2010 - Council Agenda

<b>1.</b>	<b>O'CANADA</b>		
<b>2.</b>	<b>HEARINGS/PETITIONS/PRESENTATIONS/PETITIONS</b>		
2.1	Certificate of Commendation to Pierre Lemire		page 2
<b>3.</b>	<b>CALL TO ORDER</b>	<b>Presenter</b>	<b>Page</b>
3.1	Additions to Agenda		
3.2	Approval of Agenda	Baker	
3.3	Approval of Minutes: September 27, 2010 Regular Meeting	Rhindress	6
<b>4.</b>	<b>REQUESTS FOR DECISION</b>	<b>RFD</b>	<b>Presenter</b>
4.1	Audited Financial Statements - 31 March 2010	2010090	17
4.2	Funding Request – Archibald	2010091	Rhindress 21
4.3	Wind Turbine Proposal	2010093	Baker 24
4.4	Development Agreement at 1 <sup>st</sup> Reading – 1 Landsdowne Ave	Memo	March 27
4.5	Memorandum of Understanding, Lions re Skatepark	2010094	Bird 34
4.6	Appointment to Amherst Board of Police Commissioners	2010095	Fawthrop 37
4.7	Appointment to Youth Advisory Council	2010096	Bird 42
4.8	Council Committee Appointments	--	Angel 44
4.9	Election of Deputy Mayor	--	Rhindress 47
4.10	November Meeting Dates	2010092	March 49
<b>5.</b>	<b>INFORMATION / DISCUSSION ITEMS</b>		
5.1	Annual Christmas Parade – Update	Angel	51
<b>6.</b>	<b>STRATEGIC PRIORITIES</b>		
6.1	Dickey Park Redevelopment – Project Status Report	Baker	53
<b>7.</b>	<b>INTERNAL COMMITTEE REPORTS</b>		
7.1	Planning Advisory Committee	March	54
7.2	Amherst Board of Police Commissioners	Nil report	--
7.3	Dangerous or Unightly Premises Committee	Nil report	--
7.4	Youth Advisory Council	Small	55
7.5	Tree Advisory Committee	Nil report	--
7.6	Heritage Advisory Committee	Nil report	--
7.7	Audit Committee (to be distributed)	?	--
7.8	Committee of the Whole	Nil report	--
<b>8.</b>	<b>EXTERNAL COMMITTEE REPORTS</b>		
8.1	Cumberland Regional Library Board	Nil report	--
8.2	CREDA	Fawthrop	56
8.3	DARS (verbal report)	Baker	--
8.4	CJSMA	Rhindress	57
8.5	Northern Region Solid Waste	Nil report	--
8.6	Cooperation Committee	Nil report	--
8.7	Airport Committee	Nil report	--
8.8	Amherst and Area Chamber of Commerce (verbal report)	Bird	--
8.9	VON (verbal report)	Baker	--
<b>9.</b>	<b>ADJOURNMENT</b>		