



Town of Amherst

REGIONAL EMERGENCY MANAGEMENT BYLAW

Bylaw No: C-08

Effective: 12 June 2015

I, Gregory D. Herrett, Town Clerk and Chief Administrative Officer of the Town of Amherst do hereby certify that the following is a true copy of the **Regional Emergency Management Bylaw** adopted by council at a meeting held on the 28th day of October, 2013 and approved by the Minister of Municipal Affairs on the 22nd day of May, 2015.

Given under the hand and seal of the Town of Amherst this 12th day of June, 2015.

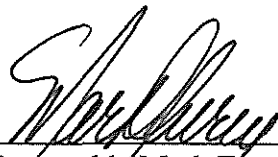
Gregory D. Herrett, CA
Town Clerk and Chief Administrative Officer

Certificate of Approval

**“Regional Emergency Management By-law”,
Town of Amherst**

This is to certify that, pursuant to clause 10(1)(a) of the *Emergency Management Act*, the “Regional Emergency Management By-law” passed at a duly convened meeting of the Council of the Town of Amherst on the 28th day of October, 2013, and as amended by the Minister of Municipal Affairs on the 22nd day of May, 2015 pursuant to clause 450(1)(c) of the *Municipal Government Act*, is hereby approved, and the said by-law has the force of law upon publication pursuant to subsection 169(1) of the *Municipal Government Act*.

DATED this 22nd day of May, 2015.



Honourable Mark Furey
Minister of Municipal Affairs

REGIONAL EMERGENCY MANAGEMENT BY-LAW

A By-law to Provide for a Prompt and Coordinated Response to a Local Emergency

The Council of the Town of Amherst under the authority vested in it by the *Municipal Government Act*, R.S.N.s. 1999, and the *Emergency Management Act*, S.N.S. 1990, C.8, s. 10, enacts as follows:

SHORT TITLE

1. This By-law may be cited as the “Regional Emergency By-law.”
2. In this By-law,
 - a. “Act” means the *Emergency Management Act*, S.N.S. 1990, c.8;
 - b. “Agreement” means the inter-municipal emergency services agreement among the Municipality of the County of Cumberland, the Town of Amherst, the Town of Springhill, the Town of Parrsboro and the Town of Oxford, pursuant to Section 10(2) of the Act, dated July 31, 1990 and as amended from time to time.
 - c. “Council” means the Council of the Town of Amherst.
 - d. “Councils” means the councils of the Municipality of the County of Cumberland, the Town of Amherst, the Town of Springhill, the Town of Parrsboro and the Town of Oxford.
 - e. “Councillor” means a member of the Council.
 - f. “Director” means the Executive Director of the Nova Scotia Emergency Organization.
 - g. “Emergency” means a present or imminent event which requires the prompt co-ordination of action or regulation of persons or property to be undertaken to protect property or the health, safety or welfare of people.
 - h. “Minister” means the member of the Executive Council to whom is assigned the administration of the Act and Regulations;
 - i. “Emergency Plans” means plans, programs or procedures prepared by the Regional Emergency Organization (REO) that are intended to mitigate the effects of an emergency or disaster and to provide for the safety, health or welfare of the civil population and the protection of property in the event of such an occurrence.

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- j. “Regional Unified Command Group (RUCG) means the group established by the Agreement to plan for and be responsible for the executive direction and management of emergency activities.
- k. “Regional Emergency Co-ordinator” (REC) means the person appointed to serve as the staff person in accordance with the Agreement.
- l. “Regional Emergency Organization” (REO) means the Organization established as per the Agreement.
- m. “Regional Emergency Planning Committee” (REPC) means the Committee responsible to recommend policy to the Regional Unified Command Group.
- n. “State of Emergency Regulations” means regulations approved by the Governor in Council by Order in Council 92-61, Regulation 17/92, as amended from time to time.
- o. “State of Local Emergency” means a state of local emergency declared by the Council of a participating municipality pursuant to the Act or by a Mayor or Warden in the event Council cannot be assembled in a timely manner or renewed pursuant to the Act and Regulations made pursuant thereto and this By-law.

REGIONAL EMERGENCY ORGANIZATION

- 3. The Council hereby agrees to the establishment of a Regional Emergency Organization in accordance with the Agreement.
- 4. The Regional Emergency Organization shall consist of the following persons and Committees:
 - a. A Regional Unified Command Group
 - b. A Regional Emergency Coordinator; and
 - c. A Regional Emergency Planning Committee

REGIONAL UNIFIED COMMAND GROUP

- 5. Council shall appoint the senior elected municipal official, and a suitable alternate, to the Regional Unified Command Group in accordance with the Agreement for such term as the Agreement provides.
- 6. The Regional Unified Command Group shall
 - a. be responsible for directing and overseeing the development of the regional emergency measures plan;

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- b. brief Council(s) on the development of these plans;
- c. recommend the declaration of a State of Local Emergency to the Council(s) of participating municipalities as required or in the event such Council(s) cannot be assembled in a timely manner the senior elected official of the affected municipality(s) or any senior elected member of the Unified Command Group may declare such a state in accordance with the Act;
- d. be responsible for the Executive direction and management of emergency activities during a State of Local Emergency;
- e. with the approval fo the Minister, recommend the renewal of a State of Local Emergency;
- f. brief Council(s) on developments during a State of Local Emergency;
- g. recommend the termination of a State of Local Emergency;
- h. ensure a copy of any signed declaration of a state of local emergency is delivered to the Minister and the Director.

REGIONAL EMERGENCY COORDINATOR

- 7. The Regional Emergency Coordinator shall be appointed in accordance with the Agreement.
- 8. The Regional Emergency Coordinator shall be paid for work incurred under this By-law in accordance with the Agreement.
- 9. The Regional Emergency Coordinator shall:
 - a. chair the Regional Emergency Planning Committee;
 - b. coordinate and prepare regional emergency measures plans;
 - c. following the declaration of a State of Local Emergency, prescribe necessary duties to be fulfilled by employees, servants and agents of the Municipalities;
 - d. perform such duties as may be required by the Unified Command Group or as provided for in the Agreement.

REGIONAL EMERGENCY PLANNING COMMITTEE

- 10. Each party shall appoint an appropriate local municipal emergency management coordinating representative to the Regional Emergency Planning Committee as the Agreement provides.

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11. The provision of appropriate representatives and their alternates to the REMPC will be coordinated by the REMC. The Regional Emergency Planning committee shall include, but not be limited to, persons responsible during an emergency to provide:

- i. community services;
- ii. law enforcement
- iii. fire-control;
- iv. engineering services;
- v. health services;
- vi. public information;
- vii. transportation;
- viii. communications;
- ix. hospital
- x. utilities;
- xi. financial services;
- xii. legal services

12. The Regional Emergency Planning Committee shall:

- a. assist the Regional Emergency Coordinator in the preparation and co-ordination of regional emergency measures plans;
- b. advise the Unified Command Group as required on the development of regional emergency measures plans;
- c. upon request, assist the Regional Unified Command Group in the briefing of Councils on the development of regional emergency plans;
- d. assume Incident Command System (ICS) duties within any Regional Emergency Operations Centre (EOC) that might be established in response to an emergency requirement in the region.

AGREEMENTS

13. The Council hereby agrees that the Regional Unified Command Group may enter into agreements with the Government of Canada, the Province of Nova Scotia, a municipality, city or town, or any other agency or any person. In the event any such agreement may involve financial costs the agreement will require ratification by all participating REO Municipalities.

14. The Council may appropriate and expend monies:

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- a. to pay reasonable expenses of members of the Regional Unified Command Group, the Regional Emergency Coordinator and the Regional Emergency Planning Committee; and
- b. to fulfill the terms and conditions of any agreements as per Section 13.

DUTIES DURING A STATE OF LOCAL EMERGENCY

15. Following the issuance of a declaration under Section 6, and for the duration of the State of Local Emergency:

- a. every Councillor shall keep the Mayor posted respecting their whereabouts;
- b. every employee, servant and agent of the Municipality who has a key role to play in such emergencies as identified in the regional emergency measures plans shall:
 - .i advise the Regional Emergency Coordinator of their whereabouts; and
 - .ii fulfil such duties as may be prescribed by the Regional Emergency Coordinator.

REPEAL

16. Amherst Emergency Management By-Law, C-8, adopted by Council on February 16, 2004 and approved by the Minister, Emergency Management Office (NS), and amended by Council on September 29, 2008 and approved by the Minister, Emergency Management Office (NS) on October 29, 2008, is hereby repealed.

Regional Emergency Management Bylaw

Annotation for Official Bylaw Book	
Date of First Reading	23 September 2013
Date of advertisement of Notice of Intent to Consider	27 September 2013
Date of Second Reading	28 October 2013
Date of advertisement of passage of Bylaw	12 June 2015
Date of receiving a certified copy of Bylaw from Minister of Municipal Affairs	29 May 2015
Effective Date of Bylaw	12 June 2015
I certify that this Regional Emergency Management Bylaw was adopted by Council and published as indicated above	
<p>Gregory D. Herrett, CA Town Clerk and CAO</p>	<p>12 June 2015 Date</p>

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