

**Minutes of a Special Meeting of Amherst Town Council
Held in Council Chambers
Friday, March 4, 2011 at 12:00 Noon**

PRESENT: Mayor Robert Small
Deputy Mayor George Baker
Councillor Robert Angel
Councillor Robert Bird
Councillor Dale Fawthrop
Councillor Terry Rhindress
Greg Herrett, CAO
Jason MacDonald, Director of Planning and Development
Vince Arbing, Treasurer
Ben Pitman, Director of Transportation and Public Works
Bill Crossman, Fire Chief
Rebecca Purdy, Executive Assistant
Kim Jones,

REGRETS: Councillor David March

1. CALL TO ORDER

This special meeting of Amherst Town Council was duly called and advertised. The purpose of the meeting was to enable Council to consider motions related to the Architectural Heritage Area, awarding a tender for the demolition of the building located at 5 Havelock Street, and amending the capital budget and awarding the tender for the conversion of the Amherst Fire Hall to natural gas.

- 1.1 Approval of the Agenda **M-1103-01**
Moved by Councillor Rhindress, seconded by Deputy Mayor Baker to approve the agenda as circulated.**

MOTION CARRIED

2. REQUEST FOR DECISION

- 2.1 Architectural Heritage Area, RFD#2010122 **M-1103-02**
Moved by Councillor Bird, seconded by Councillor Angel that first reading of Bylaws P-1-4 and P-2-12 which were bylaws to amend the Municipal Planning Strategy and Land Use Bylaws of the Town of Amherst to require that all new developments within the proposed Architectural Heritage Area be subject to a development agreement be rescinded.**

MOTION CARRIED

Moved by Councillor Bird, seconded by Deputy Mayor Baker that Council approve first reading of Bylaw P-1-5, a Bylaw to amend the Municipal Planning Strategy (MPS) of the Town of Amherst by adding the policy Architectural Heritage Area, RP-20 to Section 3.2 (Residential) of the MPS.

MOTION CARRIED

P-1-5 A By-Law to Amend the Municipal Planning Strategy of the Town of Amherst

The Town of Amherst Municipal Planning Strategy is hereby amended as follows:

Add the following policy to **section 3.2** (Residential) of the MPS:

Architectural Heritage Area, RP-20

It shall be the intention of Council to include in the Land Use By-Law an Architectural Heritage Area. This area shall be applied where Council wants a greater degree of control of the architecture of new residential properties. This area will include regulations regarding design elements such as roof pitch, height of structures, exterior cladding, window to wall ratio, and other like architectural features.

Moved by Councillor Bird, seconded by Councillor Fawthrop that Council approve first reading of Bylaw P-2-13, a Bylaw to amend the Land Use Bylaw (LUB) of the Town of Amherst by adding Section 7.2.5 Special Requirement Architectural Heritage Area, and by adding the Architectural Heritage Area to the existing Land Use Bylaw Zoning Map (Schedule A – Zoning Map).

MOTION CARRIED

P-2-13 A By-Law to Amend the Land Use By-Law of the Town of Amherst

The Town of Amherst Land Use By-Law is hereby amended as follows:

1. Add **Section 7.2.5** Special Requirement Architectural Heritage Area:
 1. In the Architectural Heritage Area, in addition to all other requirements of this by-law, all development permits for new construction on a lot shall ensure that the major architectural features of the proposed development shall be similar to other buildings within the area constructed circa 1900, with respect to:
 - (a) The exterior cladding of the building
 - (b) Roof pitch and shape
 - (c) Window, porch and door style
 - (d) Window area to wall area ratio
 - (e) Building length to width ratio
 - (f) Building height
2. Add Architectural Heritage Area to the existing Land Use By-law Zoning Map (**Schedule A – Zoning Map**):

Architectural Heritage Area identified on Schedule A – Zoning Map



- 2.2 **Tender: Demolition of the Building Located at 5 Havelock S, RFD#2010123 M-1102-03**
 Moved by Councillor Fawthrop, seconded by Councillor Bird that Council award the tender for the demolition of the building located at 5 Havelock Street, otherwise known as the Bird Building, to Baxter Trucking at their low tender of \$49,940 plus HST.

MOTION CARRIED

2.3 Conversion of Amherst Fire Hall to Natural Gas, RFD#2010124 M-1102-04

Moved by Councillor Fawthrop, seconded by Deputy Mayor Baker that Council approve an increase in the 2010-2011 Capital Budget to convert the Amherst Fire Department to Natural Gas from \$57,000 to \$74,500, with the additional funding coming from the capital reserve.

MOTION CARRIED

Moved by Deputy Mayor Baker, seconded by Councillor Rhindress that Council award the contract for the conversion to natural gas at the Amherst Fire Hall to Halifax Heating and Air Conditioning for their proposal of \$71,500 plus HST, with all work to be completed by March 31, 2011.

MOTION CARRIED

3. ADJOURN

On motion by Councillor, Rhindress the meeting adjourned at 12:25 PM.

APPROVED BY:

**Gregory D. Herrett, CA
Town Clerk and Chief Administrative Officer**

**Robert Small
Mayor**