

**Minutes of a Special Meeting of Amherst Town Council
Held in Council Chambers
Tuesday, July 12, 2011 at 12:45 PM**

PRESENT: Mayor Robert Small
Deputy Mayor George Baker
Councillor Dale Fawthrop
Councillor David March
Councillor Terry Rhindress
Greg Herrett, CAO
Vince Arbing, Treasurer
Ben Pitman, Engineer
Jason MacDonald, Director of Planning and Development
Roger MacIsaac, Director, Community and Economic Development
Kim Jones, Executive Assistant
Rebecca Purdy, Executive Assistant

REGRETS: Councillor Robert Angel
Councillor Robert Bird

1. CALL TO ORDER

This special meeting of Amherst Town Council was duly called and advertised. The purpose of the meeting was to allow Council to consider tenders related to capital budget items.

- 1.1 Approval of the Agenda M-1107-01
Moved by Councillor Rhindress, seconded by Councillor March to approve the agenda as circulated.

MOTION CARRIED

2. REQUEST FOR DECISION

- 2.1 RFP: Design Proposals for downtown Intersections, RFD#2012034 M-1107-02
Moved by Councillor Fawthrop seconded by Councillor March that Council award the contract for the Church / Albion Streets and LaPlanche / Lawrence Streets intersection designs to Crandall Engineering at their low bid of \$35,950 plus HST, with funding as identified in the approved capital budget for 2011-2012.

MOTION CARRIED

- 2.2 Tender: Sidewalk Reconstruction, RFD#2012037 M-1107-03
Moved by Deputy Mayor Baker, seconded by Councillor Rhindress that Council award the tender for sidewalk construction on Spring Street from Rupert to Willow, on Wellington Street from Church to Academy, and Willow Street from Walter Purdy to Oceanview to Bowser's Construction Ltd. at their low tender of \$111,060 plus HST, with funding to come from the approved capital budget for 2011-2012.

MOTION CARRIED

- 2.4 Tender: Victoria Square Redevelopment, RFD#2012036 M-1107-04
Moved by Councillor March, seconded by Deputy Mayor Baker that Council award the tender for the reconstruction of Victoria Square to Maritech Construction Inc. at their low bid of \$1,050,000 plus HST, with funding as identified in the approved capital budget for 2011-2012

MOTION CARRIED

- 2.5. Funding Request: Dick's Jamboree, RFD#2012035 M-1107-05
Moved by Councillor Rhindress, seconded by Deputy Mayor Baker that Council provide funding in the amount of \$500 under the Town's Festivals and Events policy in support of both the grand opening of Dick's Jamboree and the costs related to its relocation.

MOTION CARRIED

3. ADJOURN

On motion by Councillor Rhindress the meeting adjourned at 1:05 PM.

APPROVED BY:

Gregory D. Herrett, CA
Town Clerk and Chief Administrative Officer

Robert Small
Mayor