

**Minutes of a Special Meeting of Amherst Town Council
Held in Council Chambers
Tuesday, August 2, 2011 at 12:45 PM**

PRESENT:

Deputy Mayor George Baker
Councillor Robert Angel
Councillor Robert Bird
Councillor Dale Fawthrop
Councillor David March
Greg Herrett, CAO
Vince Arbing, Treasurer
Ben Pitman, Engineer
Bill Crossman, fire Chief
Jason MacDonald, Director of Planning and Development
Roger MacIsaac, Director, Community and Economic Development
Kim Jones, Executive Assistant

REGRETS: Mayor Robert Small
Councillor Terry Rhindress

1. CALL TO ORDER

This special meeting of Amherst Town Council was duly called and advertised. The purpose of the meeting was to allow Council to consider the following four issues:

- *Agreement with Amherst Jr. A Ramblers Hockey Club*
- *Stadium Canteen Concession Contract*
- *Tender for Fire Truck Chassis*
- *Amendment to the Salary Administration Policy*

In the absence of Mayor Small, Deputy Mayor Baker chaired the meeting.

**1.1 Approval of the Agenda M-1108-01
Moved by Councillor Fawthrop, seconded by Councillor March to approve the agenda as circulated.**

MOTION CARRIED

2. REQUEST FOR DECISION

2.1 Agreement with Amherst Jr. A. Ramblers Hockey Club, RFD#2012041 M-1108-02

Councillor Bird declared a conflict and excused himself from the Council table during discussion and decision.

Moved by Councillor Fawthrop seconded by Councillor March that Council declines the offer from the Amherst Junior Ramblers to take over all advertising rights at the Amherst Stadium, and that council approves the operating agreement with the Amherst Junior Ramblers for the 2011-12 season, and authorizes the Mayor and CAO to sign the agreement on behalf of the Town.

MOTION CARRIED

2.2 Stadium Canteen Concession Contract, RFD#2012039 M-1108-03

Deputy Mayor Baker declared a conflict and excused himself from the Council table during discussion and decision. Councillor March chaired the meeting during his absence.

Moved by Councillor Fawthrop, seconded by Councillor Angel that Council approves the proposal received from George Baker for concession and catering services at the Amherst Stadium for three years, expiring on July 31, 2014, and further, that Council includes the operation of the Robb complex canteen for tournaments and events within this agreement.

MOTION CARRIED

**2.3 Tender: Fire Truck Chassis, RFD#2012040 M-1108-04
Moved by Councillor March, seconded by Councillor Angel that Council awards the tender for a 2012 conventional cab chassis to the low bidder, Nova Enterprises Limited from Truro, NS, for their low bid of \$77,000 plus HST, as approved in the capital budget for 2011-2012.**

MOTION CARRIED

- 2.4 Amend Salary Administration Policy, RFD#2012042 M-1108-05
Moved by Councillor Angel, seconded by Councillor Fawthrop that Council approve an amendment to the Salary Administration Policy #4530-01 to add the position of Arts, Culture and Heritage Coordinator to Appendix B Classification Grid at level 4.

MOTION CARRIED

3. ADJOURN

On motion the meeting adjourned at 1:00 PM.

APPROVED BY:

Gregory D. Herrett, CA
Town Clerk and Chief Administrative Officer

Robert Small
Mayor