

**Amherst Town Council  
Special Meeting  
Minutes**

Date of Meeting: Wednesday, February 10, 2016  
Location: Council Chambers, Town Hall

Members Present: Mayor Robert Small  
Deputy Mayor Terry Rhindress  
Councillor George Baker  
Councillor Frank Balcom  
Councillor Robert Bird  
Councillor David March

Members Absent: Councillor Lisa Emery

Staff Present: Greg Herrett, CAO  
Roger MacIsaac, Director CED  
Jason MacDonald, Deputy CAO Operations  
Vince Arbing, Treasurer  
Bill Schurman, Director Recreation  
Natalie LeBlanc, Executive Assistant

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**1. CALL TO ORDER**

Mayor Small called the meeting to order at 12:00 noon.

**2. APPROVAL OF THE AGENDA**

**Moved By: Councillor George Baker  
Seconded By: Deputy Mayor Terry Rhindress  
To approve the agenda**

**MOTION CARRIED**

**3. REQUEST FOR DECISION**

**3.1. Business Innovation Center - Naming Agreement (1770)**

**Moved By: Deputy Mayor Terry Rhindress  
Seconded By: Councillor David March  
That Council approve the naming agreement for the Community Credit Union Business Innovation Centre with the Community Credit Union of Cumberland and Colchester and that the Mayor and CAO be authorized to sign the agreement on behalf of the Town**

**MOTION CARRIED**

**3.2. Business Innovation Center – RFP for Renovations (2684)**

**Moved By: Councillor David March  
Seconded By: Councillor Frank Balcom  
That Council award the contract for the redevelopment of the property at 5 Ratchford Street as Community Credit Union Business Innovation Centre to Maritech Construction, Inc. of Amherst in the amount of \$1,543,951.37 plus HST and that the Mayor and CAO be authorized to sign the contract on behalf of the Town**

**Motion Carried**

Mayor Small thanked Roger MacIsaac and Greg Herrett for all of their hard work. This project is a super success story in terms of the number of partners, and it will make a real difference in our community.

**4. ADJOURNMENT**

Moved By: Deputy Mayor Terry Rhindress  
Seconded By: Councillor David March  
To adjourn

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Gregory D. Herrett, CPA, CA  
Town Clerk and CAO

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Robert Small  
Mayor