

**Minutes of a Special Meeting of Amherst Town Council
Held in Council Chambers
Wednesday, September 21, 2011 at 12:15 PM**

PRESENT: Mayor Robert Small
Deputy Mayor George Baker
Councillor Robert Angel
Councillor Robert Bird
Councillor Dale Fawthrop
Councillor David March
Councillor Terry Rhindress
Greg Herrett, CAO
Vince Arbing, Treasurer
Roger MacIsaac, Director of CED
Jason MacDonald, Director of Planning
Charles Rushton, Chief of Police
Rebecca Purdy, Executive Assistant

REGRETS:**1. CALL TO ORDER**

This special meeting of Amherst Town Council was duly called and advertised. The purpose of the meeting was to allow Council to consider awarding the tender for Victoria Street Crosswalks Treatment and accepting a proposal for a police facility needs analysis. Mayor Small called the meeting to order at 12:15

- 1.1 Approval of the Agenda M-1109-06
Moved by Councillor March, seconded by Councillor Rhindress to approve the agenda as circulated.

MOTION CARRIED**2. REQUEST FOR DECISION**

- 2.1 Tender: Victoria Street Crosswalks Treatment, RFD#2012055 M-1109-05
Moved by Councillor Angel, seconded by Deputy Mayor Baker that Council awards the tender for the Victoria Street crosswalk treatments to Classic Construction Ltd. at their low tender bid of \$88,123.75 including HST.

MOTION CARRIED

- 2.2 RFP: Needs Analysis, Amherst Police Facility, RFD#2012059 M-1109-06
Moved by Councillor Fawthrop seconded by Deputy Mayor Baker that Council accepts the proposal to conduct a police facility needs analysis to the consulting firm Rebanks Pepper Littlewood Architects in the amount of \$27,000 plus disbursements estimated at \$7,400 plus HST for an approximate total of \$35,000, with funding to come from the approved 2011-2012 capital budget.

MOTION CARRIED**3. ADJOURN**

On motion by Councillor Rhindress the meeting adjourned at 12:30 PM.

APPROVED BY:

Gregory D. Herrett, CA
Town Clerk and Chief Administrative Officer

Robert Small
Mayor