

**Amherst Town Council  
Regular Council Meeting  
Minutes**

**Date of Meeting:** Monday, October 24, 2011  
**Location:** Council Chambers, Town Hall

**Members Present:** Mayor Robert Small  
Deputy Mayor George Baker  
Councillor Robert Angel  
Councillor Robert Bird  
Councillor Dale Fawthrop  
Councillor David March  
Councillor Terry Rhindress

**Staff Present:** Greg Herrett, CAO  
Vince Arbing, Treasurer  
Roger MacIsaac, Director CED  
Jason MacDonald, Director Planning  
Rebecca Purdy, Executive Assistant  
Kim Jones, Policy and HR

**3. CALL TO ORDER**

In calling the meeting to order, Mayor Small welcomed Peggy Carter and her students from the Office Administration program at NSCC.

**3.1. Amendments to the Agenda**

Deputy Mayor Baker requested that Dickey Brook Rehabilitation Master Plan be added to the agenda as item 4.1

**3.2. Approval of the Agenda**

Moved by Deputy Mayor George Baker  
Seconded by Councillor David March  
THAT the agenda be approved with the addition of Dickey Brook Rehabilitation Master Plan as item 4.1.

**Motion Carried**

**3.3. Approval of Minutes**

Moved by Councillor Terry Rhindress  
Seconded by Councillor David March  
That the minutes of the September 25, 2011 regular meeting be approved as circulated.

**Motion Carried**

**4. REQUESTS FOR DECISION**

**4.1. Dickey Brook Rehabilitation Master Plan**

Jason MacDonald presented a summary of the Dickey Brook Rehabilitation Master Plan as completed by Ekistics Planning and Development.

Moved by Councillor Terry Rhindress  
 Seconded by Councillor Dale Fawthrop  
 THAT Council accept the Dickey Brook Rehabilitation Master Plan as completed  
 by Ekistics Planning and Design.

**Motion Carried**

#### **4.2. Planning Advisory Committee Policy, RFD#2012063**

Moved by Deputy Mayor George Baker  
 Seconded by Councillor David March  
 THAT Council approve an amended Planning Advisory Committee Policy  
 #66000-01 in order to change the time of the regularly scheduled monthly  
 meetings from 12 noon to 6 PM on the first Monday of the month, and to reflect  
 posting public notice of such meetings on the Town website as opposed to the  
 local newspaper.

**Motion Carried**

### **TOWN OF AMHERST POLICY NUMBER 66000-01 TITLE: PLANNING ADVISORY COMMITTEE POLICY**

Minutes reference date: 27 March 2006 Revised: 29 November 2010

#### **PURPOSE:**

The purpose of this policy is to establish a Planning Advisory Committee in accordance with Section 200 of the Municipal Government Act.

#### **ROLE OF COMMITTEE**

1. The role of a Planning Advisory Committee is to advise Council respecting the preparation or amendment of the Town's Municipal Planning Strategy, Land Use Bylaw and Subdivision Bylaw as well as general land use planning matters.
2. The duties assigned to the Committee, pursuant to this policy, shall only be carried out by the Committee.

#### **MEMBERSHIP**

3. The Council shall appoint members of the Planning Advisory Committee by resolution.
4. Membership shall include three members of Town Council and three members of the public who are residents of the Town of Amherst.
5. The term for members shall be three years, and members may be re-appointed to the Committee. Public members' terms shall be by fiscal year, with one member appointed each year.
6. In January of each year, an advertisement for the public member(s) whose term is set to expire that fiscal year shall be placed in the local newspaper. It is the intention to have members with a varied background; however, members with a planning, architecture, engineering or other similar background will have some preference.
7. At the beginning of the first meeting of each fiscal year the Committee will elect a chairperson as well as a vice-chairperson. Terms for such shall be one year. The chairperson and vice chairperson may be re-elected.

#### **STAFF RESOURCES**

8. The Director of Planning and Development is responsible for all functions of the Committee including:
  - a. Calling meeting;
  - b. Taking minutes
  - c. Distribution of reports and other information as required;
  - d. Public notification as required;
  - e. Providing Committee motions to the Chief Administrative Officer for inclusion on the Council agenda.

9. Where additional information or work is required of staff by the Committee the Director of Planning and Development will be responsible for prioritizing staff resources, in conjunction with the Chief Administrative Officer when required.
10. Meetings are to be attended by the Director of Planning and Development or designate as well as an Administrative Assistant. At the discretion of the Director, other staff may be invited / asked to attend as well. Standing invitations to Committee meetings will be given to the Chief Administrative Officer and all Department Heads.

#### MEETINGS

11. Meetings will be automatically scheduled for the first Monday of every month. Meetings will commence at **6:00 PM** unless otherwise informed.
12. Meeting times may be changed when appropriate by the Chairperson in consultation with the Director of Planning and Development.
13. Meetings may be cancelled by the Chairperson in consultation with the Director of Planning and Development when there are no agenda items.
14. All meetings are open to the public as per Section 203 of the *Municipal Government Act*, unless the Committee, by a majority vote, moves a meeting in private to discuss matters permitted by the *Act*.
15. The date, time and location of Committee meetings shall be posted in the lobby of Town Hall three days prior to the meeting, **and on the Town's website.**
16. An agenda package will be provided to all Committee members and staff no later than 4:00 PM, two business days prior to the meeting.

#### **4.3. PAC Recommendation on Public Land Dedication, RFD#2012067**

Moved by Councillor David March  
 Seconded by Deputy Mayor George Baker  
 THAT the Subdivision Bylaw not be amended with respect to public land dedication requirements for new subdivisions, as recommended by the Planning Advisory Committee.

**Motion Carried**

#### **4.4. Purchase 4 Havelock Street, RFD#2012064**

Moved by Councillor Robert Angel  
 Seconded by Councillor Dale Fawthrop  
 THAT Council approve a purchase and sale agreement for the purchase of the property located at 4 Havelock Street at the purchase price of \$7,200 with funding to come from the Capital Reserves, and that the Mayor and CAO be authorized to sign the agreement on behalf of the Town.

**Motion Carried**

**THIS AGREEMENT OF PURCHASE AND SALE** made this \_\_\_\_ day of October, 2011

**BETWEEN:** **DUNLAP BROTHERS COMPANY LIMITED**, a body corporate, having its registered office in the Town of Amherst, County of Cumberland and Province of Nova Scotia, herein called the "**Vendor**",  
 of the First Part;

**AND:** **TOWN OF AMHERST**, a municipality pursuant to the *Municipal Government Act* (Nova Scotia), herein called the "**Purchaser**",  
 of the Second Part.

**WITNESSETH THAT**, subject to the terms, covenants and conditions herein expressed and contained, the Parties hereto covenant and agree as hereinafter set forth:

1. The Vendor agrees to sell to the Purchaser and the Purchaser agrees to purchase from the Vendor the freehold parcel of land and premises identified as PID 25370149 (the "**Property**") and known as civic number 4 Havelock Street, Amherst.

2. The purchase price for the Property shall be Seven Thousand and Two Hundred (\$7,200.00) Dollars (the "**Purchase Price**"), in Canadian money payable as follows:
  - (a) a deposit in the amount of \$360.00 to be paid to and held by the Vendor's solicitor in trust, upon the execution of this Agreement;
  - (b) the balance subject to adjustments for real property taxes and rental, if any, upon the closing of this transaction.

The purchase price shall be paid by solicitor's trust cheque or bank draft payable to the Vendor's solicitor, "in trust".
3. The closing date shall be on or before November 1, 2011 or such earlier date as the parties hereto may agree in writing.
4. The Purchaser shall provide to the Vendor a declaration with respect to H.S.T. indicating its H.S.T. number and that the Purchaser will report and self-assess to Revenue Canada with respect to any H.S.T. applicable to this transaction.
5. The Purchaser's solicitor, at the Purchaser's expense, shall register the Property pursuant to *Land Registration Act* (Nova Scotia) prior to the closing date and the Vendor shall cooperate with the Purchaser's solicitor in completing the land registration.
6. The Vendor hereby warrants and covenants to and with the Purchaser as follows:
  - (a) The Vendor has a good and recorded marketable title in fee simple to the Property, free from all encumbrances, except those which will be discharged at the time of closing;
  - (b) No person, firm or corporation now has or at time of closing will have any agreement or option or right capable of becoming an agreement for the purchase of the Property;
  - (c) to the best of the Vendor's knowledge and belief, no dangerous or hazardous substances or materials have been at any time placed or stored upon the Property nor will such substances or material be placed or stored upon the Property from the date hereof to the time of closing;
  - (d) The Vendor is not now and will not be at the time of closing a non-resident of Canada within the meaning and purposes of the *Income Tax Act* (Canada);
7. All covenants, agreements, representations and warranties for the benefit of the Purchaser contained in this Agreement shall be deemed to have been relied upon by the Purchaser notwithstanding any investigation made by or on behalf of the Purchaser with respect thereto and shall survive the closing of the purchase and sale of the Property and the payment of the purchase price therefore and shall remain in full force and effect for the benefit of the Purchaser.
8. Until closing, the Purchaser may examine title at its own expense. If within that time, any valid objection to the title is made in writing by the Purchaser to the Vendor which the Vendor shall be unable or unwilling to remove within ten (10) days, (or any other mutually agreed period), and which objection the Purchaser will not waive, this agreement shall, notwithstanding any intermediate acts or negotiations in respect of such objections, be null and void and the deposit shall be returned forthwith by the Vendor immediately, without interest.
9. In the event that the Purchaser defaults in its obligations hereunder, the deposit, shall be forfeited to the Vendor as liquidated damages and not as a penalty and the Vendor shall have no other claim against the Purchaser.
10. The Purchaser may have surveyors enter upon the Property for the purpose of making such legal, topographical and other surveys as the Purchaser reasonably deems necessary.
11. At the time of closing the Vendor shall deliver to the Purchaser:
  - (a) a deed in registerable form conveying to the Purchaser good and recorded marketable title to the Property free and clear from all encumbrances;
  - (b) vacant possession of the Property.
12. Documents necessary to transfer title shall be prepared by the Vendor's solicitor in form satisfactory to the Purchaser's solicitor, acting reasonably.
13. Time shall be of the essence of this Agreement.
14. There are no representations, warranties, collateral agreements or conditions relating to the Property except as specified herein.
15. Tender of documents or money may be tendered to the solicitor of the Vendor or Purchaser, as the case may be and money tendered shall be by certified cheque, bank draft or solicitor's trust cheque.
16. This agreement and everything herein contained shall enure to the benefit of and be binding upon the parties hereto, their respective successors and permitted assigns.

**4.5. Ken Simpson Memorial, RFD#2012068**

Moved by Councillor Dale Fawthrop  
 Seconded by Councillor Terry Rhindress  
 THAT Council approve a one-time contribution of \$500 to the Union of Nova Scotia Municipalities to establish the Ken Simpson Memorial Lecture Series Fund.

**Motion Carried**

**4.6. Amend Land Use Bylaw re Consistent Streetscapes, RFPD#2012001**

Moved by Councillor David March  
 Seconded by Deputy Mayor George Baker  
 THAT Council approve first reading of a bylaw to amend the Land Use Bylaw, P-2-12, with respect to consistent streetscapes, as recommended by the Planning Advisory Committee, and further, that a public hearing on this matter be scheduled for November 28 at 7:00 PM.

**Motion Carried**

**Town of Amherst  
 Bylaw to Amend the Land Use Bylaw, P-2**

1. This is a bylaw to amend the Land Use Bylaw of the Town of Amherst with respect to the matter of consistent streetscapes.
2. In the Land Use Bylaw, the following sections are added:

**Section 1.0 Definitions, (35) i:**

Facade: the exterior parts of a building that face a streets or public open space that represents the building, tells people about the building, what it is, how to enter and the nature of the interior uses.

**Section 7.0 Residential, subsection 7.1 General Provisions for All Residential Zones:****7.1.8 Front Yard Setback and Orientation**

- (a) The main wall of a new primary building shall be set back from the street a distance no greater than the average front yard setback of neighboring properties on the same block.
- (c) Encroachments are permitted within the required setback in accordance with subsection 4.19 of this bylaw.
- (c) New main buildings shall be sited so that the façade is parallel to the street it faces.

**Section 7.0 Residential, subsection 7.1 General Provisions for All Residential Zones:****7.1.9 Corner lots:**

- (a) Blank building facades are not permitted along any street frontage. All facades shall be treated with the same quality of materials and similar architectural detailing. Elements such as corner and side windows, wrap-around verandas or decks, bay windows, turrets, areas of decorative brick, or other interesting architectural element shall be incorporated.

**4.7. Office of Deputy Mayor**

Mayor Small called for nominations from the floor. Deputy Mayor Baker nominated Councillor Fawthrop. There were no further nominations.

Moved by Councillor Terry Rhindress  
 Seconded by Councillor David March  
 THAT Councillor Dale Fawthrop be appointed to the Office of Deputy Mayor for the period November 1, 2011 to October 31, 2012.

**Motion Carried**

**4.8. Funding Request - CACL, RFD#2012069**

Moved by Councillor Terry Rhindress

Seconded by Councillor David March

THAT Council approve funding in the amount of \$90 in support of the Canadian Association for Community Living (CACL) Zumba Fund Raiser being held on November 5 at E B Chandler Junior High School, in accordance with the Town's Festivals and Events Policy.

**Motion Carried**

**4.9. Funding Request - Lisette Sumbu, RFD#2012069**

Moved by Deputy Mayor George Baker

Seconded by Councillor Terry Rhindress

THAT Council provide Lisette Sumbu a contribution of \$200 to offset the cost of hosting a music workshop for youth at the Amherst Stadium on Saturday, November 5, under the Town's Festivals and Events Policy.

**Motion Carried**

**4.10. Amend Youth Advisory Council Policy, RFD#2012071**

Moved by Councillor Robert Bird

Seconded by Councillor Dale Fawthrop

THAT Council approve amendments to Policy 10350-21 Youth Advisory Council, to rename the organization to Amherst Youth Town Council.

**Motion Carried**

**TOWN OF AMHERST POLICY NUMBER 10350-21****TITLE: Amherst Youth Town Council Policy**

Minutes reference date: 25 May 2010

**PURPOSE:**

To establish a policy for the governance of the Amherst Youth Town Council.

**BASIS:**

The Amherst Youth Town Council will act as an advisory body to Town Council on those matters within the influence of the Town of Amherst which have an impact on the youth of the Town, regardless of their cultural and religious identity, socio-economic background, intellectual and physical abilities, sexuality or gender. The Amherst Youth Town Council will improve the image of the Town of Amherst by raising the profile of the Town's youth. The Council will create community awareness of youth facilities, youth services, youth organizations and the opportunities and programs they provide.

**ROLE OF COMMITTEE:**

1. The Amherst Youth Town Council will identify and bring forward issues which have impact on the youth of Amherst and, while not directly under the control of the Town of Amherst, may be of sufficient significance to warrant the Town's consideration or support.
2. The Amherst Youth Town Council shall encourage its members to become more familiar with the workings of local government through education, involvement and participation.
3. The Amherst Youth Town Council will, through researching issues and presenting constructive solutions, act as a realistic advocate for the youth of our community.
4. The Amherst Youth Town Council will endeavor to participate actively in community events and activities in Amherst and through this involvement, foster a positive image for all young people.
5. The Amherst Youth Town Council may address, foster discussion or make recommendations to Town Council on issues pertaining to all levels of government.

**MEMBERSHIP:**

1. The Council shall appoint members of the Amherst Youth Town Council by resolution.

2. All members shall be residents of the Town and include up to twelve positions plus a member of Town Council and designated staff liaison.
3. The term for citizen youth appointees shall be one year, and members may be re-appointed to the Committee without limitations. Citizen appointee terms shall be by fiscal year.
4. In September of each year, advertisements for expressions of interested will be posted using appropriate media to reach youth. Council will appoint members for the new term prior to the end of October each year.

**MEETINGS:**

1. Meetings will be scheduled by the chairperson in consultation with staff. Generally meetings will commence at 4:00 PM.
2. The committee will meet bi-monthly or as required. The Amherst Youth Town Council will meet on at least two occasions annually with Amherst Town Council. All meetings are open to the public.

**5. INFORMATION / DISCUSSION ITEMS**

**6. STRATEGIC PRIORITIES**

**7. INTERNAL COMMITTEE REPORTS**

**7.1. Planning Advisory Committee**

Councillor March presented the following report on behalf of the Planning Advisory Committee:

A meeting of the Planning Advisory Committee was held on October 3rd. At the meeting the Committee dealt with the following issues:

The Committee passed a motion to recommend approval of a series of Land Use Bylaw amendments regarding automobile related uses in the Downtown area. These amendments will be presented to Council along with other amendments related to the implementation of the Downtown Strategy this winter.

The Committee reviewed a report from staff regarding the 5% public land dedication requirement in the Subdivision Bylaw. After much discussion, the Committee accepted the staff recommendation and recommended to Council that the 5% public land dedication requirement be retained.

A public participation session on the 'consistent streetscape' amendments was held. Two members of the public were present, both were in agreement with the proposal.

**7.2. Amherst Board of Police Commissioners**

**7.3. Dangerous and Unsightly Premises Committee**

**7.4. Youth Advisory Council**

Councillor Bird presented the following report on behalf of the Youth Advisory Council:

The Youth Advisory Council met last on October 3, 2011 in Council Chambers. Members welcomed special guest Rev. Charlotte Ross, chairperson for the Amherst Food Assistance Network. Rev. Ross explained the process and daily operations of the local foodbank and how youth can become more involved. Youth Advisory Council members expressed their interest in helping out in some manner with a fundraising and/or volunteering during the Christmas season as well as the door to door food drive that will occur in April 2012.

A resignation effective October 3, 2011 was accepted from Youth Advisory Council member Christopher Baxter. Chris has resigned as a result of work and school scheduling conflicts. Chris has been a member of the Youth Advisory Council since its inception in October 2009.

The major area of focus for members this year will be branding the committee. Discussion on renaming the group ensued. Youth members would like to be called Youth Town Council as this immediately indicates the association to the Town of Amherst and is easily identifiable in the community.

Members will also be putting a float in the Christmas Parade on November 19, and distributing info to brand their image and logo in the community.

The next meeting is scheduled for Monday November 7, 2011 at 4:00 PM in the Boardroom

#### **7.5. Tree Advisory Committee**

#### **7.6. Heritage Advisory Committee**

### **8. EXTERNAL COMMITTEE REPORTS**

#### **8.1. Cumberland Public Libraries**

#### **8.2. Cumberland Regional Development Authority**

Councillor Fawthrop presented the following report on behalf of the Cumberland RDA:

##### **Thinkers' Lodge Restoration Project-Grand Opening & Project Update:**

The restoration and rehabilitation work on Thinkers' Lodge was completed in early August. A ribbon cutting ceremony was held on Friday, October 7th to formally celebrate the restoration project. MP Scott Armstrong and Parks Canada were also on hand to unveil a plaque commemorating the designation of Thinkers' Lodge as a National Historic Site in 2008. The ribbon cutting was preceded by a two-hour open house that gave the public an opportunity to view the interpretive displays that have been installed to date. Several hundred people attended the events.

Phase 1 got under way in late 2009 and focused on the stabilization. Phase Two addressed the remaining interior and exterior work on the Lodge and focused on new mechanical systems (heating, plumbing and electrical), plaster restoration, and other key historic details. It also includes the development of an Interpretive Master Plan and a Business Plan/Marketing Strategy to address operational requirements and enhanced public access, and detailed architectural and engineering plans for the restoration of the lobster factory/dining hall.

It's anticipated that Phase 3, the complete restoration of the Lobster Factory, will get underway this fall pending confirmation of funding.

Partners in the restoration effort include the Nova Scotia Department of Economic and Rural Development and Tourism, ACOA, Parks Canada, the Municipality of Cumberland County, Pugwash Park Commission and the Cumberland Regional Development Authority.

#### **8.3. Cumberland YMCA**

Councillor Fawthrop presented the following report on behalf of the Cumberland YMCA:



The YMCA is a very exciting place. This year there are 937 members compared to 684 at the same time last year. Over 100 of the members have some form of sponsorship. No one is refused membership on the basis of income.

The daycare area construction will be complete by mid next week and we have already received several shipments of furnishings so we will begin set up as soon as the floors are waxed and we can begin moving in to each room. We still anticipate the opening date to be January 3rd but we are pushing hard to be ready by early December so if licensing goes quickly enough we could have children here by as early as the first week of December.

The full day centre will be licensed for 8 infants starting at 10 months old, 48 toddlers (ages 18 months to 3 years, 48 preschool age (3-5 years), as well we will have two preschool/kindergarten rooms that will allow for up to 39 children at a time and an afterschool program (5-12 years) for up to 60 children at a time. All totaled we will have a centre that can accommodate 173 children at a time because the preschool/ kindergarten classes would be in the morning and the afterschool would use those spaces in the afternoon.

The Mental Health rental is going very well. They have been very pleased with the space and we are glad for the rental revenue the agreement produces. In addition the Transitions program will be housed out of the Y for the six weeks, we are providing exercise support to the participants and in turn the CHA is renting the space for the program.

The new executive Judi Giroux as Chair; Dale Fawthrop as Vice-Chair and also Mike Hunter and Les Lawson as executive members.

#### **8.4. Downtown Amherst Revitalization Society**

#### **8.5. Cumberland Joint Services Management Authority**

Deputy Mayor Baker presented the following report on behalf of the CJSMA:

CJSMA have started radio advertisements for the clear bag program. The ads explain the dates and rules for the voluntary and mandatory phase of the program.

CJSMA have also developed a draft procedure for the distribution and use of labels for the clear residual bags in the customer area of food servicing establishments. This procedure is currently being reviewed by Town staff.

Brenda Rioux has started her maternity leave. Amanda Janes will be filling the position of Acting Waste Reduction Coordinator during this time.

#### **8.6. Northern Region Solid Waste Committee**

#### **8.7. L. A. Animal Shelter**

Councillor Angel presented the following report on behalf of the L. A. Animal Shelter:

Citizens of Amherst are reminded that in order to be in compliance with the Town's dog by-law, all dogs must be licensed as of April 1<sup>st</sup> each year. The fee is \$15 for spay and neutered dogs and \$30 for those which are not spay or neutered. All licensing fees go directly from the Town to the LA Animal Shelter. Licenses may be obtained at the main desk of Town Hall. You must provide written proof that the dog is spay or neutered.

The shelter will be entering a float in the Town Christmas Parade on November 19th. The parade theme is "Shimmer And Shine At Christmas Time, Come See Us Sparkle". The float will be a dazzle of lights and glitter and anyone wishing to walk with their dog is invited to dress themselves and their dog with some sparkle, and participate. Children under 12 must be accompanied by an adult.

The shelter is presently conducting a ticket sale raffle on a CUB CADET Snow Blower. Tickets are \$2 each or three for \$5. The draw will be made on November 27, 2011.

The telethon committee has decided to recommend to the LA Board that the annual telethon be discontinued and is presently suggesting to the Board that one or two new fundraising activities be carried out throughout the year.

The LA Shelter's first CAT ADOPT-A-THON called THE FELINE FALL CONNECTION, will be held on FRIDAY NOVEMBER 4 from 10am to 5 pm and SATURDAY NOVEMBER 5 from 10am to 4pm at the LA animal Shelter on the Smith Road, Cumberland County.

Adult cats only will be available for adoption. All cats are spay or neutered, vaccinated, and have received flea and worm treatment. A three pound bag of Royal Canin food and other discount certificates from local dealers are also part of the package. The adoption fee is \$25 for these two days only. Call the Shelter at 661-7297 or check the Shelter's web site at: [laanimalshelter.ca](http://laanimalshelter.ca) for more details on what items to bring to adopt a cat.

#### **8.8. Victorian Order of Nurses**

### **9. ADJOURNMENT**

On motion by Councillor Rhindress, the meeting adjourned at 8:05 PM

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Gregory D. Herrett, CA  
Town Clerk and CAO

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Robert Small  
Mayor

**Town of Amherst  
Regular Council Meeting  
Agenda  
Monday, October 24, 2011 7:00 p.m.**

- 1. O'CANADA**
- 2. HEARINGS / PRESENTATIONS / PETITIONS**
- 3. CALL TO ORDER**
  - 3.1 Amendments to the Agenda
  - 3.2 Approval of the Agenda
  - 3.3 Approval of Minutes
- 4. REQUESTS FOR DECISION**
  - 4.1 Dickey Brook Rehabilitation Master Plan
  - 4.2 Planning Advisory Committee Policy, RFD#2012063
  - 4.3 PAC Recommendation on Public Land Dedication, RFD#2012067
  - 4.4 Purchase 4 Havelock Street, RFD#2012064
  - 4.5 Ken Simpson Memorial, RFD#2012068
  - 4.6 Amend Land Use Bylaw re Consistent Streetscapes, RFPD#2012001
  - 4.7 Office of Deputy Mayor
  - 4.8 Funding Request - CACL, RFD#2012069
  - 4.9 Funding Request - Lisette Sumbu, RFD#2012069
  - 4.10 Amend Youth Advisory Council Policy, RFD#2012071
- 5. INFORMATION / DISCUSSION ITEMS**
- 6. STRATEGIC PRIORITIES**
- 7. INTERNAL COMMITTEE REPORTS**
  - 7.1 Planning Advisory Committee
  - 7.2 Amherst Board of Police Commissioners
  - 7.3 Dangerous and Unsightly Premises Committee
  - 7.4 Youth Advisory Council
  - 7.5 Tree Advisory Committee
  - 7.6 Heritage Advisory Committee
- 8. EXTERNAL COMMITTEE REPORTS**
  - 8.1 Cumberland Public Libraries
  - 8.2 Cumberland Regional Development Authority
  - 8.3 Cumberland YMCA
  - 8.4 Downtown Amherst Revitalization Society
  - 8.5 Cumberland Joint Services Management Authority
  - 8.6 Northern Region Solid Waste Committee
  - 8.7 L. A. Animal Shelter
  - 8.8 Victorian Order of Nurses
- 9. ADJOURNMENT**