

# Amherst Town Council

## Special Meeting

### Minutes

Date of Meeting: Wednesday, October 12, 2016  
 Location: Council Chambers, Town Hall

Members Present: Deputy Mayor Terry Rhindress  
 Councillor George Baker  
 Councillor Frank Balcom  
 Councillor Robert Bird  
 Councillor Lisa Emery

Members Absent: Mayor Robert Small

Staff Present: Greg Herrett, CAO  
 Jason MacDonald, Deputy CAO Operations  
 Vince Arbing, Treasurer  
 Rebecca Purdy, Executive Assistant  
 Ben Pitman, Engineer

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#### 1. CALL TO ORDER

In Mayor Small's absence, Deputy Mayor Rhindress chaired the meeting. The Call to Order was at 12:30 PM.

#### 2. REQUEST FOR DECISION

##### 2.1. RFPs - Engineering Design and Construction Management

##### 2.1.1. Victoria Street Reconstruction (3674)

**Moved By: Councillor Frank Balcom**

**Seconded By: Councillor George Baker**

**That Council accept the proposal for the East Victoria Street Reconstruction Engineering Services (RFP-16-22 ) from the highest scoring proponent, CBCL Limited, in the amount of \$48,640 plus HST for design, procurement, and project management services and a maximum of \$60,000 plus HST for construction inspection services (\$750 per day for 80 days) to be funded 50% from the Federal Government, 25% from the Provincial Government and 25% from the Town of Amherst long term debt. And further that the 2016 / 2017 Capital Budget be amended as described in Schedule A**

**Motion Carried**

##### 2.1.2. Station Street Storm Sewer (3675)

**Moved By: Councillor George Baker**

**Seconded By: Councillor Lisa Emery**

**That Council accept the proposal for the Station Street Storm Sewer Separation Engineering Services (RFP-16-20) from the highest scoring proponent, RV Anderson Limited in the amount of \$57,884 plus HST for design, procurement, and project management services and a maximum of \$27,532 plus HST for construction inspection services (\$688.30 per day for 40 days) to be funded 50% by the federal government, 25% by the provincial government and 25% by the Town of Amherst long term debt. And that the 2016 / 2017 Capital Budget be amended as described in Schedule A**

**Motion Carried**

##### 2.1.3. Water Reservoir Replacement (3676)

**Moved By: Councillor Lisa Emery**

**Seconded By: Councillor Frank Balcom**

That Council accept the proposal for the Water Reservoir Replacement Engineering Services (RFP-16-21) from the highest scoring proponent, CBCL Limited, in the amount of \$173,100 plus HST for design, procurement, and project management services and a maximum of \$89,050 for construction inspection services (\$685 per day for 130 days) to be funded 50% by the federal government, 25% by the provincial government and 25% by the Town of Amherst long term debt. And that the 2016 / 2017 Capital Budget be amended as described in Schedule A

Motion Carried

**2.1.4. Schedule A – Amendments to 2016-17 Capital Budget**

The following is the "Schedule A" referred to in the three preceding motions.

**Town of Amherst  
2016/17 Capital Budget Amendment**

Projects	Estimated Gross Cost with Non Recoverable HST included	Source Financing			
		Federal Grant	Province of Nova Scotia Grant	Long Term Debt - General	Long Term Debt Water
<b>WATER</b>					
East Victoria Street ~ Rupert to Marshview reconstruction - (Water) design, procurement & project management	733,000	367,000	183,000	-	183,000
Water Reservoir Replacement - design, procurement and project management services	7,760,000	3,880,000	1,940,000	-	1,940,000
<b>WATER TOTAL</b>	<b>8,493,000</b>	<b>4,247,000</b>	<b>2,123,000</b>	<b>-</b>	<b>2,123,000</b>
<b>LARGE MULTI-CATEGORY PROJECT</b>					
East Victoria Street ~ Rupert to Marshview street reconstruction, sewer, storm sewer and curb - (General) design, procurement & project management	1,467,000	733,000	367,000	367,000	-
<b>STORM SEWER</b>					
Station Street ~ Storm water separation - design, procurement & project management services	1,650,000	825,000	412,500	412,500	-
<b>GENERAL TOTAL</b>	<b>3,117,000</b>	<b>1,558,000</b>	<b>779,500</b>	<b>779,500</b>	<b>-</b>
<b>GRAND TOTAL WATER &amp; GENERAL</b>	<b>11,610,000</b>	<b>5,805,000</b>	<b>2,902,500</b>	<b>779,500</b>	<b>2,123,000</b>

**3. ADJOURNMENT**

**Moved By: Councillor Lisa Emery**  
**Seconded By: Councillor George Baker**  
**To adjourn at 1:05 PM**

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Gregory D. Herrett, CPA, CA  
 Town Clerk and CAO

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David Kogon, MD  
 Mayor