

# Monthly Report

## Operations

### November 2016

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The Streets and Utility crews finished up any sidewalk replacement work, and installed banners on poles for Remembrance Day, then switched them out for Christmas. These crews mounted all of the Christmas lighting along our streets and installed downtown decorations and lighting in various parks. They also assisted with the light-up downtown, and redoing the lights in the trees in Victoria Square.

Summer equipment such as loaders and trackless machines were steamed, repaired and equipped with all the winter plows and blowers. The carpenter has been building awards cases for the Stadium as well as ongoing work in a variety of buildings as needed.

The Water crews completed all winterizing of Town-owned and private fire hydrants. During this work we do find a variety of deficiencies with the hydrants on occasion. Any private hydrant problems found are passed on to the owners. The Town hydrants are serviced and repaired by our own crews. The hydrant barrels beneath the ground level are meant to be virtually dry and any leakage may cause freezing and damage to them.

On November 30 an early winter storm caused electrical disruption at the Wellfield. The power was off for 10 hours and crews were prepared to dispatch the generator when the power came back on. However, when the power came back on the surge caused a number of failures in the chlorine control system at the Wellfield. The chlorine system had to be operated on manual until staff were able to get the system back up and running, which happened on December 2.

This month the Sewer crews went through most of our streets to trim back limbs of trees impeding the sidewalk and street plows during winter operations. The crew assisted during a sewer video study being undertaken by Heritage Gas where sewer mains and laterals are checked by a contractor's video equipment for any damages that may have been caused by directional drilling and installation of new gas mains. During this study one of our sewer laterals had indeed been hit. This was later repaired by our Sewer crew and Heritage Gas will be invoiced for our work.

The mechanic has been servicing various pieces of equipment, with snow tires being mounted, oil changes completed and regular troubleshooting being done.

Contract engineering consultants worked throughout the month to prepare plans for the CWWF projects next summer, being the Replacement of the Town Reservoir, East Victoria Street Infrastructure Renewal and the Station Street Storm Water Separation. Surveying was completed and initial plans have been prepared, submitted and reviewed for all three projects. All plans should be completed by January with an early issuing of the tender expected.

Due to staff vacations November building permit numbers and unsightly premises numbers are not available at this time but will be included in next month's report.

Planning staff are working on two development agreements which will be brought before the Planning Advisory Committee in January.