

**Amherst Town Council  
Special Meeting  
Minutes**

Date of Meeting: Wednesday, September 18, 2013  
Location: Council Chambers, E. D. Fullerton Municipal Building

Members Present: Mayor Robert Small  
Deputy Mayor George Baker  
Councillor Frank Balcom  
Councillor Robert Bird  
Councillor Lisa Emery  
Councillor David March

Members Absent: Councillor Terry Rhindress

Staff Present: Greg Herrett, CAO  
Vince Arbing, Treasurer  
Rebecca Purdy, Executive Assistant

---

**1. CALL TO ORDER**

Mayor Small called the special meeting to order at 12:45 PM. This meeting was held in Council Chambers, E. D. Fullerton Municipal Building with members of County Council in attendance.

**2. SHARED SERVICE FINANCE DEPARTMENT FOR AMHERST/CUMBERLAND**

**Moved By: Councillor David March**

**Seconded By: Councillor Frank Balcom**

**That Council approve the Concept Paper, Shared Service Finance Department for Amherst/Cumberland;**

**That Council approve the Request for Proposals, Functional Fit Analysis;**

**That Council approve a Request for Funding re this regional cooperation/shared service initiative in the amount of \$50,000;**

**That Council approve municipal funding in the amount of \$25,000; and**

**That Council approve the media release.**

**Motion Carried**

**3. ADJOURNMENT**

On motion by Deputy Mayor George Baker, the meeting adjourned at 12:55 PM.

---

Gregory D. Herrett,CA  
Town Clerk and CAO

---

Robert Small  
Mayor