

**Amherst Town Council
Special Council Meeting
Minutes**

Date: March 14, 2018
Time: 3:30 pm
Location: Council Chambers, Town Hall

Members Present Mayor David Kogon
 Deputy Mayor Sheila Christie
 Councillor Vince Byrne
 Councillor Darrell Jones
 Councillor Terry Rhindress

Members Absent Councillor Jason Blanch
 Councillor Wayne MacKenzie

Staff Present Greg Herrett, CAO
 Tom McCoag, Corporate Communications Officer
 Kimberlee Jones, Municipal Clerk
 Natalie LeBlanc, Deputy Clerk

1. CALL TO ORDER

Mayor called the meeting to order at 3:30p.m.

2. REQUEST FOR DECISION

2.1 Salary Administration Policy Amendment

Moved By Councillor Rhindress

Seconded By Councillor Byrne

That Council approve amendments to the Salary Administration Policy #4530-01 by renaming the Deputy CAO category to Senior Officer; and that the position of Chief Financial Officer be reclassified from the Director category to the Senior Officer category.

Motion Carried

2.2 Appointment of Chief Financial Officer

Moved By Councillor Jones

Seconded By Deputy Mayor Christie

That Council appoint Shelley Rector, CPA, CMA to the position of Chief Financial Officer effective April 23, 2018.

Motion Carried

3. ADJOURNMENT

Moved By Councillor Rhindress

Seconded By Councillor Jones

To adjourn the meeting at 3:40 p.m.

Motion Carried

Kimberlee Jones
Municipal Clerk

David Kogon, MD
Mayor