

**Amherst Board of Police Commissioners  
Regular Meeting  
Minutes**

**Date:** February 19, 2020  
**Time:** 3:00 pm  
**Location:** Council Chambers, Town Hall

**Members Present** Commissioner Paul Calder, Chair  
Commissioner Darrell Jones  
Commissioner Sheila Christie  
Commissioner Steve Wells  
Commissioner Roy Pettigrew

**Members Absent** Commissioner Sandy Fairbanks  
Commissioner Vince Byrne  
Tim Hunter, Deputy Police Chief

**Staff Present** Chief Dwayne Pike  
Kimberlee Jones, Municipal Clerk  
Natalie LeBlanc, Deputy Clerk

**Guests:** Cst. Michelle Harrison  
Lydia Quinn

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**1. Call to Order**

The Chair called the meeting to order at 3:00 p.m..

**1.1 Amendments to Agenda**

There were no amendments to the agenda.

**1.2 Approval of Agenda**

**Moved By Commissioner Jones**

**Seconded By Commissioner Pettigrew**

**That the agenda be approved as circulated.**

**Motion Carried**

**1.3 Approval of Minutes**

**Moved By Commissioner Christie**

**Seconded by Commissioner Pettigrew**

**That the minutes of the January 22, 2020 meeting be approved as circulated.**

**Motion Carried**

**2. Presentation**

**2.1 Sexual Assault Audit - Cst. Harrison and Lydia Quinn**

Cst. Michelle Harrison and Lydia Quinn, Domestic Violence Case Co-Ordinator for North-East Nova gave a presentation on the Sexual Assault Audit.

**3. In Camera**

**Moved by Commissioner Christie  
Seconded by Commissioner Jones  
To go in camera.**

**Motion Carried**

**4. Business Arising**

There was no business arising.

**5. Discussion / Information Items**

**5.1 Capital Budget - Verbal Update**

Chief Pike gave a verbal update on the capital budget.

**5.2 Policies - Verbal Updates**

**5.2.1 Sexual Assault Protocol**

Chief Pike reviewed updates to the Sexual Assault Protocol.

**5.2.2 Care and Handling of Prisoners**

Chief Pike reviewed updates to the policy for the Care and Handling of Prisoners.

**6. Reports**

**6.1 Chief's Report**

Chief Pike reviewed his report for the month of January 2020.

**7. Next Meeting**

The next meeting will be scheduled following budget discussions.

**8. Adjournment**

**Moved By Commissioner Pettigrew  
Seconded By Commissioner Jones  
To adjourn the meeting at 4:30 p.m.**

**Motion Carried**

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Kimberlee Jones  
Board Secretary

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Paul Calder  
Chair