

**Amherst Town Council
Committee of the Whole
Minutes**

Date: March 16, 2020
Time: 4:00 pm
Location: Council Chambers, Town Hall

Members Present Mayor David Kogon
Deputy Mayor Sheila Christie
Councillor Vince Byrne
Councillor Darrell Jones
Councillor Wayne MacKenzie
Councillor Terry Rhindress

Staff Present Greg Herrett, CAO
Jason MacDonald, Deputy CAO Operations
Shelley Rector, Chief Financial Officer
Tom McCoag, Corporate Communications Officer
Kim Jones, Municipal Clerk
Natalie LeBlanc, Deputy Clerk

1. Call to Order & Coronavirus Update

Mayor Kogon called the meeting to order at 4:10p.m. He took this opportunity to speak to the Coronavirus pandemic, and key tips for prevention. The CAO spoke to the pandemic as well, explaining the steps the Town of Amherst as an organization are taking to prevent the spread of this virus.

1.1 Approval of Agenda

Moved By Councillor MacKenzie

Seconded By Councillor Rhindress

That the agenda be approved with the addition of Coronavirus Update.

MOTION CARRIED

1.2 Approval of Minutes

1.2.1 February 18, 2020

Moved By Councillor Byrne

Seconded By Deputy Mayor Christie

To approve the February 18, 2020 Committee of the Whole meeting minutes as circulated.

MOTION CARRIED

1.2.2 February 24, 2020

Moved By Councillor Rhindress

Seconded By Councillor MacKenzie

To approve the February 24, 2020 Committee of the Whole meeting minutes as circulated.

MOTION CARRIED

2. In Camera

Moved By Councillor Byrne

Seconded By Deputy Mayor Christie

That the Committee move to an In Camera session.

MOTION CARRIED

3. Council Direction Requests

3.1 VON Bowling Fundraiser

Upon consensus of Council, the Clerk was directed to contact Steve Butler and advise him that although Council does not feel a presentation is necessary, they will support this fundraiser and will ensure that Mr. Butler is in contact with our events staff to assist in the promotion of the event.

3.2 Water Utility Budget

Moved By Councillor Byrne

Seconded By Councillor MacKenzie

That the approval of the Town of Amherst Water Utility operating budget of \$2,242,216 for income and expenditures, be forwarded to the March 23, 2020 regular meeting of Council.

MOTION CARRIED

3.3 Victoria Square Lease

Moved By Deputy Mayor Christie

Seconded By Councillor Rhindress

That the amended lease agreement between the Town, Municipality of the County of Cumberland and the Province of Nova Scotia be forwarded to the March 23, 2020 meeting of Amherst Town Council for approval.

MOTION CARRIED

3.4 Award of Capital Paving Tender

Moved By Councillor Rhindress

Seconded By Councillor Jones

That the award of the 2020 Capital Paving Tender (RFT-20-1) to the lowest compliant bidder, Costin Paving and Contracting, at their unit prices based on our estimated quantities in the total amount of \$ \$579,280 plus HST, be forwarded to the March 23, 2020 meeting of Amherst Town Council.

Further to the motion, due to the recent significant drop in fuel prices, Council directed the Deputy CAO to contact Costin Paving and Contracting to discuss their unit prices to reflect this drop before award of the tender at their regular meeting on March 23.

MOTION CARRIED

3.5 Robert Angus and Norman Mansour Memorial Scholarships & Francis J. Smith Memorial Bursary

Moved By Councillor Byrne

Seconded By Deputy Mayor Christie

That staff be directed to contact ARHS and advise that the Town of Amherst will continue honoring their scholarships and bursaries as per Policy, and that Mayor Kogon will attend the graduation ceremony scheduled for Monday, June 29, 2020.

MOTION CARRIED

4. Information Items

4.1 Library Funding - Cumberland Public Libraries - Herrett

Information item; no direction given or action required.

5. Monthly Reports

5.1 Corporate Services

Information item; no direction given or action required.

5.2 Operations

Information item; no direction given or action required.

5.3 Police Services

Information item included in the agenda package; no direction given or action required.

5.4 Community Well Being

Information item included in the agenda package; no direction given or action required.

5.5 Fire Services

Information item included in the agenda package; no direction given or action required.

5.6 Planning & Strategic Initiatives

Information item included in the agenda package; no direction given or action required.

5.7 Planning & Strategic Initiatives

Information item included in the agenda package; no direction given or action required.

- 6. Adjournment**
Moved By Councillor Byrne
Seconded By Councillor Rhindress
To adjourn the meeting at 6:00 p.m.

MOTION CARRIED

Kimberlee Jones
Municipal Clerk

David Kogon, MD
Mayor