

**Amherst Town Council
Committee of the Whole
Minutes**

Date: November 16, 2020
Time: 4:00 pm
Location: Zoom Virtual Meeting

Members Present Mayor David Kogon
Deputy Mayor Hal Davidson
Councillor George Baker
Councillor Sheila Christie
Councillor Lisa Emery
Councillor Dale Fawthrop
Councillor Leon Landry

Staff Present Greg Herrett, CAO
Jason MacDonald, Deputy CAO Operations
Mike Hunter, Chief Financial Officer
Dwayne Pike, Police Chief
Greg Jones, Fire Chief
Andrew Fisher, Manager of Planning & Strategic Initiatives
Tom McCoag, Corporate Communications Officer
Tamara Porter, Business Development Officer
Kim Jones, Municipal Clerk
Natalie LeBlanc, Deputy Clerk

Due to the COVID-19 pandemic and the requirement for physical distancing, this was a virtual meeting held via Zoom.

1. Call to Order

Mayor Kogon called the meeting to order at 4:00 p.m.

1.1 Approval of Agenda

Moved By Councillor Baker

Seconded By Councillor Christie

That the agenda be approved as circulated.

MOTION CARRIED

1.2 Approval of Minutes

1.2.1 September 21, 2020

Moved By Councillor Christie

Seconded By Deputy Mayor Davidson

To approve the minutes of the September 21, 2020 Committee of the Whole meeting as circulated.

MOTION CARRIED

1.2.2 September 22, 2020

Moved by Councillor Baker

Seconded by Councillor Emery

To approve the minutes of the September 22, 2020 Committee of the Whole meeting as circulated.

MOTION CARRIED

1.2.3 October 14, 2020

Moved By Councillor Landry

Seconded By Councillor Fawthrop

To approve the minutes of the October 14, 2020 Committee of the Whole meeting as circulated.

MOTION CARRIED

2. Presentations

2.1 Ericka Caissie

Let the minutes show that Deputy Mayor Davidson declared a conflict of interest and excused himself from participating in this portion of the meeting.

Ericka Caissie did a presentation on behalf of concerned mothers who want to support youth and/or young adults with addiction and mental health issues.

3. Council Direction Requests

3.1 Fluoride Plebiscite

Moved By Councillor Christie

Seconded By Councillor Emery

That Committee of the Whole forward to the November 23, 2020 regular meeting of Council approval of a decision to not fluoridate the municipal water supply.

MOTION CARRIED

Moved By Deputy Mayor Davidson

Seconded By Councillor Landry

That Committee of the Whole refer this issue to the Advisory Committee to Reduce Poverty to investigate options to improve the oral health of children in the community.

MOTION CARRIED

3.2 Proceedings of Council Policy

Moved By Deputy Mayor Davidson

Seconded By Councillor Christie

That the amendment to the Proceedings of Council Policy be forwarded to Council for consideration and approval at the November 23, 2020 regular meeting.

MOTION CARRIED

3.3 Signing Authority

Moved By Councillor Emery

Seconded By Councillor Fawthrop

That Committee of Whole forward to the November 23, 2020 regular meeting of Council, approval of updates to the Town of Amherst Signing Authority Policy # 03400-01 to remove Town Clerk and replace Treasurer/Deputy Clerk with Chief Financial Officer for all documents signed under the seal of the Town and for the signing officers of cheques, bank documents, etc.

MOTION CARRIED

Moved By Deputy Mayor Davidson

Seconded By Councillor Landry

That Committee of the Whole forward the designation of Councillor Christie to be one of the alternate signing authorities for signing cheques, bank documents, etc. to the November 23, 2020 regular meeting of Council for approval.

MOTION CARRIED

3.4 December Meeting Dates

Moved By Councillor Baker

Seconded By Councillor Christie

That due to the Christmas holidays, Council forward to the November 23, 2020 regular meeting of Council approval of rescheduling the December meetings to hold Committee of the Whole on December 14, 2020 at 4 p.m. and Council on December 21, 2020 at 6:00pm.

MOTION CARRIED

4. Information Items

4.1 Election Stats Report

Information item; no direction given or action required.

4.2 Library Board - Bylaw Change

Information item; no direction given or action required.

4.3 Snow Clearing Presentation

Moved By Councillor Landry

Seconded By Councillor Fawthrop

That staff be directed to review winter parking bans in other municipalities and report back to Committee of the Whole at the December meeting.

MOTION CARRIED

5. Monthly Reports

5.1 Corporate Services

Information item; no direction given or action required.

5.2 Operations

Information item; no direction given or action required.

5.3 Police Services

Information item; no direction given or action required.

5.4 Fire Services

Information item; no direction given or action required.

5.5 Planning & Strategic Initiatives

Information item; no direction given or action required.

5.6 Economic Development

Information item; no direction given or action required.

6. In Camera

Moved By Councillor Christie

Seconded By Councillor Baker

That the Committee move to an In Camera session.

MOTION CARRIED

7. Adjournment

Moved By Deputy Mayor Davidson

Seconded By Councillor Fawthrop

To adjourn the meeting.

MOTION CARRIED

Kimberlee Jones
Municipal Clerk

David Kogon, MD
Mayor