

**TOWN OF AMHERST
Regular Council Meeting
Minutes**

Date: November 23, 2020
Time: 7:00 pm
Location: Virtual Zoom Meeting

Members Present
 Mayor David Kogon
 Deputy Mayor Hal Davidson
 Councillor George Baker
 Councillor Sheila Christie
 Councillor Lisa Emery
 Councillor Dale Fawthrop
 Councillor Leon Landry

Staff Present
 Greg Herrett, CAO
 Jason MacDonald, Deputy CAO Operations
 Mike Hunter, Chief Financial Officer
 Dwayne Pike, Police Chief
 Greg Jones, Fire Chief
 Andrew Fisher, Manager of Planning & Strategic Initiatives
 Tom McCoag, Corporate Communications Officer
 Kim Jones, Municipal Clerk
 Natalie LeBlanc, Deputy Clerk

Due to the COVID-19 pandemic and the requirement for physical distancing, this was a virtual meeting held via Zoom.

1. **CALL TO ORDER**
 Mayor Kogon called the meeting to order at 7:00 p.m.
2. **TERRITORIAL ACKNOWLEDGMENT**
 Mayor Kogon gave the Territorial Acknowledgement.
3. **APPROVAL OF AGENDA/MINUTES**
 - 3.1 **Approval of the Agenda**
 Moved By Councillor Fawthrop
 Seconded By Councillor Emery
 To approve the agenda as circulated.

Motion Carried
 - 3.2 **Approval of Minutes**
 - 3.2.1 **September 28, 2020 Regular Council**
 Moved By Deputy Mayor Davidson
 Seconded By Councillor Christie
 That the minutes of the September 28, 2020 regular meeting of Council be approved as circulated.

Motion Carried
 - 3.2.2 **October 14, 2020 Special Council**
 Moved By Councillor Baker
 Seconded By Councillor Landry
 That the minutes of the October 14, 2020 special meeting of Council be approved as circulated.

Motion Carried

3.2.3 October 16, 2020 Special Council

Moved By Councillor Emery

Seconded By Councillor Fawthrop

That the minutes of the October 16, 2020 special meeting of Council be approved as circulated.

Motion Carried

4. REQUESTS FOR DECISION

4.1 Council Committee Appointments

Moved By Councillor Christie

Seconded By Councillor Landry

That Council approve the following committee appointments for one-year terms ending October 31, 2021:

Mayor Kogon

- **Committee of the Whole**
- **Audit Committee**
- **Regional Emergency Management Committee**

Deputy Mayor Davidson

- **Committee of the Whole**
- **Audit Committee**
- **Amherst Board of Police Commissioners**
- **Planning Advisory Committee**

Councillor Baker

- **Committee of the Whole**
- **Audit Committee**
- **Amherst Board of Police Commissioners**
- **Cumberland Joint Services Management Authority (CJSMA)**
- **Northern Region Solid Waste Committee**

Councillor Christie

- **Committee of the Whole**
- **Audit Committee**
- **Amherst Board of Police Commissioners**
- **Intermunicipal Tourism Committee**
- **Planning Advisory Committee**

Councillor Emery

- **Committee of the Whole**
- **Audit Committee**
- **Cumberland Joint Services Management Authority (CJSMA)**
- **Municipal Alcohol Project**
- **Regional Emergency Management**
- **Senior Safety Advisory Group**
- **Tyndall Wellfield Advisory Committee**

Councillor Fawthrop

- **Committee of the Whole**
- **Audit Committee**
- **Cumberland Public Libraries Board**
- **L.A. Animal Shelter**
- **Tree Advisory Committee**

- Tyndal Wellfield Advisory Committee
- YMCA Board of Directors

Councillor Landry

- Committee of the Whole
- Audit Committee
- Advisory Committee to Reduce Poverty
- Planning Advisory Committee

Motion Carried

4.2 Housing Authority Board Appointment

Moved By Councillor Baker

Seconded By Councillor Christie

That Council direct staff to forward the submission of Darrell Jones as a representative of the Town of Amherst to the Minister of Community Services for consideration as the Town of Amherst representative on the Cobequid Housing Authority Board of Directors.

Motion Carried

4.3 Fluoride Plebiscite

Moved By Deputy Mayor Davidson

Seconded By Councillor Baker

That further to the results of the plebiscite and survey, Council does not approve of adding fluoride to the municipal water supply.

Motion Carried

4.4 Proceedings of Council Policy Amendments

Moved By Councillor Emery

Seconded By Councillor Christie

That Council approve the proposed amendments to the Proceedings of Council Policy.

Motion Carried

4.5 Signing Authority

Moved By Councillor Fawthrop

Seconded By Councillor Emery

That Council approve the proposed revisions reflected in the attached Signing Authority Policy.

Motion Carried

TOWN OF AMHERST POLICY

NUMBER 03400-01

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DEPARTMENT: CORPORATE SERVICES

TITLE: SIGNING AUTHORITY POLICY

Minutes reference date: 21 September 1992

Revision dates: 25 September 1995; 25 March 1996; 21 May 1996; 12 December 2000; 25 November 2002

26 January 2015; 23 November 2020

PURPOSE:

To identify signing officers of the Town of Amherst

POLICY STATEMENT:

1. All documents signed under the seal of the Town shall be signed by the:
 - a) Mayor or Deputy Mayor (any one of them)

And

 - b) Chief Administrative Officer~~/~~, Town Clerk or ~~Chief Financial Officer~~ ~~Treasurer/Deputy Clerk~~ (any one of them).

2. All General, Payroll, Water, Stadium, Trust and Reserve Fund cheques, bank documents, etc., of the Town shall be signed by two signing officers. The signing officers of the Town shall be:
 - a) Mayor, Deputy Mayor, Designated Councillor (any one of them)

And

 - b) Chief Administrative Officer~~/Town-Clerk~~, or ~~Chief Financial Officer~~ ~~Treasurer/Deputy Clerk~~ (any one of them).

**Moved By Councillor Fawthrop
 Seconded By Councillor Landry
 That Council approve Councillor Sheila Christie to be the designated
 councillor for signing authority for the Town of Amherst.**

Motion Carried

4.6 Maple Avenue Property Sale

**Moved By Councillor Landry
 Seconded By Deputy Mayor Davidson**

I move that Council accept the offer to buy the property identified on the attached map by Shylock Homes for the amount \$16,001 and that the Mayor and CAO be authorized to sign a purchase and sale agreement and deed required to execute the property transaction.

Motion Carried

4.7 NSPI Solar Garden - Industrial Park Land Lease

**Moved By Deputy Mayor Davidson
 Seconded By Councillor Emery**

That Council approve the lease agreement between the Town and Nova Scotia Power Incorporated and further authorize the Mayor and CAO to sign the agreement on behalf of the Town.

Motion Carried

4.8 December Meeting Dates

**Moved By Councillor Baker
 Seconded By Councillor Landry**

That due to the Christmas holidays, Council reschedule the regular Committee of the Whole from Monday, December 21st to Monday, December 14th at 4:00p.m., and that the regular Council meeting scheduled for Monday, December 28th be rescheduled to Monday, December 21st at 6:00 p.m.

Motion Carried

5. INFORMATION / DISCUSSION ITEMS**5.1 Cumberland Public Library Annual Report 2019-2020**

Information item; no direction given or action required.

6. INTERNAL COMMITTEE REPORTS

Due to the October Municipal Election, there were no reports available this month.

6.1 Planning Advisory Committee**6.2 Amherst Board of Police Commissioners****6.3 Audit Committee****6.4 Amherst Youth Town Council****7. EXTERNAL COMMITTEE REPORTS**

Due to the October Municipal Election, there are no reports available this month.

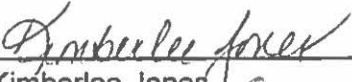
7.1 Cumberland Public Libraries**7.2 Cumberland YMCA****7.3 Cumberland Joint Services Management Authority****7.4 Northern Region Solid Waste Committee****7.5 L. A. Animal Shelter****7.6 Senior Safety****7.7 Inter Municipal Tourism****7.8 Poverty Reduction****8. ADJOURNMENT**

Moved By Deputy Mayor Davidson

Seconded By Councillor Christie

To adjourn the meeting at 7:25 p.m.

Motion Carried



Kimberlee Jones
Municipal Clerk



David Kogon, MD
Mayor

