

**TOWN OF AMHERST
Regular Council Meeting
Minutes**

Date: January 25, 2021
Time: 6:00 pm
Location: Zoom Virtual Meeting

Members Present Mayor David Kogon
 Deputy Mayor Hal Davidson
 Councillor George Baker
 Councillor Sheila Christie
 Councillor Lisa Emery
 Councillor Dale Fawthrop
 Councillor Leon Landry

Staff Present Greg Herrett, Chief Administrative Officer
 Mike Hunter, Chief Financial Officer
 Jason MacDonald, Deputy CAO Operations
 Dwayne Pike, Police Chief
 Greg Jones, Fire Chief
 Andrew Fisher, Manager of Planning & Strategic Initiatives
 Tom McCoag, Corporate Communications Officer
 Kim Jones, Municipal Clerk
 Natalie LeBlanc, Deputy Clerk

Due to the COVID-19 pandemic and the requirement for physical distancing, this was a virtual meeting held via Zoom.

1. CALL TO ORDER

Mayor Kogon called the meeting to order at 6:00 p.m.

2. TERRITORIAL ACKNOWLEDGMENT

Mayor Kogon gave the Territorial Acknowledgement.

3. APPROVAL OF AGENDA/MINUTES

3.1 Approval of the Agenda

Moved By Councillor Christie

Seconded By Councillor Emery

To approve the agenda as circulated.

Motion Carried

3.2 Approval of Minutes

Moved By Councillor Baker

Seconded By Councillor Fawthrop

To approve the minutes of the December 21, 2020 regular meeting of Council as circulated.

Motion Carried

4. REQUESTS FOR DECISION

4.1 February Meeting Date

Moved By Councillor Christie

Seconded By Councillor Emery

That Council approve of changing the date of the regular February COW meeting from Monday, February 15, 2021 to Tuesday, February 16, 2021 due to the Heritage Day holiday, and change the May 2021 regular Council meeting date from Monday, May 24, 2021 to Tuesday, May 25, 2021 due to the Victoria Day holiday.

Motion Carried

4.2 Stadium Walking Track Hours

Moved By Deputy Mayor Davidson

Seconded By Councillor Fawthrop

That Council approve an amendment to the Salary Administration Policy to add the position of Term Customer Service Representative (1.7 FTE) to job category Admin/Customer Service Level 1 in order to allow for extended walking track hours and public skating at the Amherst Stadium during the current COVID-19 pandemic and that the additional cost of the service until March 31, 2021 to be accommodated within the current year operating budget of the Town.

Motion Carried

4.3 Appointment of Auditor

Moved By Councillor Landry

Seconded By Deputy Mayor Davidson

That Council appoint the firm Jorgensen & Bickerton Chartered Professional Accountants Inc. to be the municipal auditor for the Town of Amherst for the fiscal year ending March 31, 2021 as recommended by the Town of Amherst Audit Committee.

Motion Carried

5. INFORMATION / DISCUSSION ITEMS

No information or discussion items.

6. INTERNAL COMMITTEE REPORTS

6.1 Planning Advisory Committee

Information item; no direction given or action required.

6.2 Amherst Board of Police Commissioners - No Report

6.3 Audit Committee

Information item; no direction given or action required.

6.4 Amherst Youth Town Council – No Report

7. EXTERNAL COMMITTEE REPORTS

7.1 Cumberland Public Libraries

Information item; no direction given or action required.

7.2 Cumberland YMCA

Information item; no direction given or action required.

7.3 Cumberland Joint Services Management Authority

Information item; no direction given or action required.

7.4 Northern Region Solid Waste Committee

Information item; no direction given or action required.

7.5 L. A. Animal Shelter

Information item; no direction given or action required.

7.6 Municipal Alcohol Project

Information item; no direction given or action required.


7.7 Senior Safety – No Report

7.8 Inter Municipal Tourism – No Report


7.9 Poverty Reduction – No Report

8. **ADJOURNMENT**
Moved By Councillor Landry
Seconded By Councillor Christie
To adjourn the meeting at 6:35 p.m.

Motion Carried



Kimberlee Jones
Municipal Clerk



David Kogon, MD
Mayor