

**Town of Amherst  
Audit Committee  
Minutes**

Date: March 29, 2021  
Time: 4:00 pm  
Location: Hybrid Cumberland Credit Union Business Innovation Centre and Zoom

Members Present David Kogon, Mayor, Chair  
Hal Davidson, Deputy Mayor  
George Baker, Council representative  
Sheila Christie, Council representative  
Lisa Emery, Council representative  
Dale Fawthrop, Council representative  
Leon Landry, Council representative  
Rob Small, Citizen representative

Members Absent Jeff Brennan, Citizen representative

Staff Present Greg Herrett, CAO  
Michael Hunter, Chief Financial Officer  
Sarah Wilson, Senior Accountant  
Kim Jones, Municipal Clerk  
Emily Wainwright, Administrative Assistant

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Due to the COVID-19 pandemic, this was a hybrid zoom meeting.

**1. CALL TO ORDER**

Mayor Kogon called the meeting to order at 4:02p.m.

**2. APPROVAL OF AGENDA**

**Moved By Deputy Mayor Davidson**

**Seconded By Councillor Christie**

**To approve the agenda as circulated.**

**Motion Carried**

**3. APPROVAL OF MINUTES**

**Moved By Councillor Emery**

**Seconded By Councillor Baker**

**To approve the minutes of the January 7, 2021 Audit Committee meeting as circulated.**

**Motion Carried**

**4. THIRD QUARTER FINANCIAL REPORT**

The Chief Financial Officer presented his report included as part of the agenda package summarizing the third quarter results.

**5. CAPITAL BUDGET - ACTUALS TO DATE**

The Chief Financial Officer presented the capital budget actuals-to-date as included in the agenda package.

**6. ADJOURN**

**Moved By Councillor Christie**

**Seconded By Councillor Emery**

**To adjourn the meeting at 4:47p.m.**

**Motion Carried**

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David Kogon, MD  
Mayor

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Kimberlee Jones  
Municipal Clerk