

**Amherst Town Council  
Committee of the Whole  
Minutes**

**Date:** May 17, 2021  
**Time:** 4:00 pm  
**Location:** Zoom Virtual Meeting

**Members Present** Mayor David Kogon  
Deputy Mayor Hal Davidson  
Councillor George Baker  
Councillor Sheila Christie  
Councillor Lisa Emery  
Councillor Dale Fawthrop  
Councillor Leon Landry

**Staff Present** Jason MacDonald, Interim CAO  
Michael Hunter, Chief Financial Officer  
Dwayne Pike, Police Chief  
Greg Jones, Fire Chief  
Andrew Fisher, Manager of Planning & Strategic Initiatives  
Tamara Porter, Business Development Officer  
Aaron Bourgeois, Operations Manager  
Cheryl Laliberte, Community Well-Being Manager  
Tom McCoag, Corporate Communications Officer  
Kim Jones, Municipal Clerk  
Natalie LeBlanc, Deputy Clerk

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Due to the COVID-19 pandemic this was a virtual meeting held via Zoom.

**1. Call to Order**

Mayor Kogon called the meeting to order.

**1.1 Approval of Agenda**

Moved By Councillor Fawthrop

Seconded By Councillor Landry

To approve the agenda as circulated.

**MOTION CARRIED**

**1.2 Approval of the Consent Agenda**

Moved By Councillor Emery

Seconded By Councillor Christie

To approve the consent agenda.

**MOTION CARRIED**

**1.3 Approval of Minutes**

The following motion was approved as part of the consent agenda:

**Moved By Councillor Emery**

**Seconded By Councillor Christie**

**That the minutes of the April 19, 2021 Committee of the Whole meeting be approved as circulated.**

**MOTION CARRIED**

**2. Council Direction Requests**

**2.1 Proceeding of Council Policy Amendment**

**Moved By Councillor Landry**

**Seconded By Councillor Christie**

**That Council forward the amendments to the Proceedings of Council Policy to the May 25, 2021 regular meeting of Council for approval.**

**MOTION CARRIED**

**2.2 Sidewalk Curb Construction Policy Amendment**

**Moved By Deputy Mayor Davidson**

**Seconded By Councillor Emery**

**That Council refer approval of the amendments to the Sidewalk / Curb Construction Policy to the regular meeting of Council on May 25, 2021.**

**Against (4): Councillor Baker, Councillor Christie, Councillor Emery, and Councillor Fawthrop**

**MOTION DEFEATED**

**2.3 'A' Fresh Start**

Councillor Emery declared a conflict of interest and left the meeting at this time.

**Moved By Deputy Mayor Davidson**

**Seconded By Councillor Christie**

**That Council forward the top 5 applications to the May 25, 2021 regular Council meeting for approval as presenters through a video presentation.**

**MOTION CARRIED**

Councillor Emery returned to the meeting at this time.

**2.4 Development Agreement Discharge 8 Croft Street**

**Moved By Councillor Landry**

**Seconded By Councillor Fawthrop**

**That the request to discharge the 1991 development agreement for 8 Croft Street be forwarded to the May 25, 2021 meeting of Council.**

**MOTION CARRIED**

**2.5     New Subdivision Streets - Alternative to Complete Construction Draft Policy**

**Moved By Councillor Fawthrop**

**Seconded By Councillor Baker**

**That the policy to allow final subdivision approval prior to installation by the developer of an asphalt driving surface, subject to entering into an agreement and providing a performance surety, be forwarded to the May 25, 2021 meeting of Council.**

**MOTION CARRIED**

**2.6     Diversity and Inclusiveness Committee**

**Moved By Deputy Mayor Davidson**

**Seconded By Councillor Emery**

**That an ad hoc committee of two staff and two councillors be established to explore and develop a proposal, including a draft Terms of Reference, for the addition of a Diversity and Inclusion Committee for the Town of Amherst, to be presented at the June Committee of the Whole meeting.**

**MOTION CARRIED**

**Moved By Councillor Baker**

**Seconded By Councillor Fawthrop**

**That the two staff appointments be the Municipal Clerk and the Community Well-Being Manager, and Council appointments be four instead of two being Deputy Mayor Davidson, Councillor Landry, Councillor Christie and Councillor Emery.**

**MOTION CARRIED**

**3.     Information Items**

The following information items were approved as part of the consent agenda.

3.1 Municipal Affairs Correspondence

3.2 NSP

**4.     Monthly Reports**

The following monthly reports were approved as part of the consent agenda:

4.1 Corporate Services

4.2 Operations

4.3 Police Services

4.4 Fire Services

4.5 Planning & Strategic Initiatives

4.6 Business Development

**5.     In Camera**

**Moved By Councillor Landry**

**Seconded By Councillor Emery**

**To move to an in-camera session.**

**MOTION CARRIED**

- 6. Adjournment**  
**Moved By Councillor Fawthrop**  
**Seconded By Councillor Landry**  
**To adjourn the meeting.**

**MOTION CARRIED**

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Kimberlee Jones  
Municipal Clerk

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David Kogon, MD  
Mayor