

**Town of Amherst  
Amherst Board of Police Commissioners  
Minutes**

**Date:** February 18, 2021  
**Time:** 3:00 pm  
**Location:** Zoom Virtual Meeting

**Members Present** Vice Chair Sandy Fairbanks  
Commissioner Sheila Christie  
Commissioner Steve Wells  
Commissioner Roy Pettigrew  
Commissioner George Baker  
Commissioner Hal Davidson

**Staff Present** Police Chief Dwayne Pike  
Deputy Police Chief Tim Hunter  
Chief Financial Officer Mike Hunter  
Kimberlee Jones, Municipal Clerk  
Natalie LeBlanc, Deputy Clerk

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Due to the COVID-19 pandemic and the requirement for physical distancing, this was a virtual meeting held via Zoom.

**1. Call To Order**

The Vice-Chair called the meeting to order.

**1.1 Amendments to Agenda**

There were no amendments to the agenda.

**1.2 Approval of Agenda**

**Moved By Commissioner Christie**

**Seconded by Commissioner Pettigrew**

**That the agenda be approved as circulated.**

**Motion Carried**

**1.3 Approval of Minutes**

**1.3.1 September 30, 2020**

**Moved By Commissioner Davidson**

**Seconded By Commissioner Christie**

**To approve the minutes of the September 30, 2020 Amherst Board of Police Commissioners meeting as circulated.**

**Motion Carried**

**1.3.2 January 14, 2021**

**Moved by Commissioner Pettigrew**

**Seconded By Commissioner Christie**

**To approve the minutes of the January 14, 2021 meeting of the Amherst Board of Police Commissioners as circulated.**

**Motion Carried**

**1.4 Election of Chair and Vice Chair**

Commissioner Davidson nominated Commissioner Fairbanks for the position of Chair of the Amherst Board of Police Commissioners. Commissioner Christie seconded. There being no other nominations Commissioner Fairbanks was appointed Chair.

Commissioner Christie nominated Commissioner Davidson for the position of Vice Chair of the Amherst Board of Police Commissioners. Commissioner Pettigrew seconded. There being no other nominations Commissioner Davidson was appointed Vice Chair of the Committee.

**2. Presentations**

**2.1 Amherst Police Department Capital Budget**

**Moved By Commissioner Christie**

**Seconded by Commissioner Pettigrew**

**That the Amherst Board of Police Commissioners recommend Council approve the 2021-22 Capital Budget of the Amherst Police Department which includes \$21,000 for Hard Body Armour, \$27,000 for a Smartboard/Interactive Board system for the Francis Smith Community Room, \$65,000 for the purchase of a new Police Vehicle and necessary equipment to replace Patrol Unit #2, as well as approval to order a second replacement vehicle for Patrol Unit #3, which would be delivered and paid for in the 2022/23 capital budget.**

**Motion Carried**

The CFO left the meeting at this time.

**3. Discussion / Information Items**

**3.1 Training and Priorities 2021-2022**

The Chief reviewed his memo as included in the agenda package.

**4. Reports**

**4.1 Chief's Report**

Information item; no direction given or action required.

**5. Next Meeting**

The next meeting will be scheduled at a later date.

- 6. In Camera**  
**Moved by Commissioner Pettigrew**  
**Seconded By Commissioner Christie**  
**To go in camera.**

**Motion Carried**

- 7. Adjournment**  
**Moved By Commissioner Davidson**  
**Seconded By Commissioner Christie**  
**To adjourn the meeting.**

**Motion Carried**

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Kimberlee Jones  
Municipal Clerk

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Sandy Fairbanks  
Vice Chair