

**Town of Amherst  
Amherst Board of Police Commissioners  
Minutes**

**Date:** December 8, 2021  
**Time:** 3:00 pm  
**Location:** Zoom Virtual Meeting

**Members Present** Commissioner Sandy Fairbanks, Chair  
Commissioner Hal Davidson, Vice Chair  
Commissioner George Baker  
Commissioner Roy Pettigrew

**Staff Present** Dwayne Pike, Chief of Police  
Tim Hunter, Deputy Chief  
Kim Jones, Municipal Clerk  
Natalie LeBlanc, Deputy Clerk

**Members Absent** Commissioner Sheila Christie

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Due to the COVID-19 pandemic this was a virtual meeting held via Zoom.

**1. Call To Order**

The Chair called the meeting to order at 3:00 p.m.

**1.1 Amendments to Agenda**

There were no amendments to the agenda.

**1.2 Approval of Agenda**

**Moved By Commissioner Baker  
Seconded By Commissioner Davidson  
That the agenda be approved as circulated.**

**Motion Carried**

**1.3 Approval of Minutes**

**1.3.1 June 23, 2021**

**Moved By Commissioner Pettigrew  
Seconded By Commissioner Baker  
To approve the minutes of the June 23, 2021 meeting as circulated.**

**Motion Carried**

**2. Business Arising**

There was no additional business arising.

**3. Discussion / Information Items**

**3.1 Bylaw C-11 Respecting Intrusion, Robbery and Fire Alarm Systems**

**Moved By Commissioner Davidson**

**Seconded By Commissioner Baker**

**That the Commission direct the Chief to review this Bylaw against best practices of other municipalities and bring any recommendations for changes to Council for consideration.**

**Motion Carried**

**3.2 APD Training and Development**

Chief Pike and Deputy Chief Hunter reviewed the report included as part of the agenda package. No direction given or action required.

**4. Reports**

**4.1 Chief's Report**

Chief Pike and Deputy Chief Hunter reviewed the Chief's report, included as part of the agenda package. No direction given or action required.

**5. Next Meeting**

The next meeting has been tentatively scheduled for Wednesday, January 19, 2022 at 3:00 p.m.

**6. In Camera**

**Moved By Commissioner Davidson**

**Seconded By Commissioner Pettigrew**

**To go in camera.**

**Motion Carried**

**7. Adjournment**

**Moved By Commissioner Pettigrew**

**Seconded By Commissioner Davidson**

**To adjourn the meeting.**

**Motion Carried**

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Kimberlee Jones  
Municipal Clerk

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Sandy Fairbanks  
Chair